The Faculty of Commerce was established in 1955 with an initial enrolment of 350 students. To-day undergraduate enrolments exceed 1400 and it is pleasing to note the increase in 1964 of honours and higher degree candidates. This augurs well for the future. In addition, the revised courses introduced in 1963 are now proceeding smoothly and it is felt that the improvements envisaged have been achieved.

The Faculty comprises four schools, Accountancy, Economics, Hospital Administration and Business Administration.

In the undergraduate schools of Accountancy and Economics, specialised instruction is provided in six main areas: Accountancy, Economics, Statistics, Industrial Relations, Applied Psychology and Wool Commerce. Thus, in addition to the study of subjects of a general educational character, training is designed to assist in the development of an analytical mind and to enable graduates to attain and hold responsible positions in the fields of commerce, industry and the public service.

There is in existence a comprehensive system of tutorial classes in each of the principal subjects. Students are urged to take full advantage of the opportunities offered by these—to actively participate rather than to passively receive from others. It is worth remembering that the true measure of gain is governed by the amount of effort expended.

In addition to this handbook, other printed materials issued during Orientation Week and the Enrolment period are available. These, together with the University Calendar, should be referred to for further information regarding courses and related matters.

Finally, I am pleased to announce that the construction of a five-storey building to house the Faculty is now underway north of Basser College and it is anticipated that we should be in occupation early in 1966.

E. B. Smyth,
DEAN.
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Academic Calendar—1965

First Term: March 1 to May 15
Second Term: May 31 to August 7
Third Term: August 30 to October 30

IMPORTANT DATES

1965
January—
  Wednesday 27 Last day for acceptance of applications to enrol by new students and students repeating first year.
  Tuesday 25 to Saturday, February 6 Deferred examinations (all courses).
February—
  Monday 1 Australia Day—Public Holiday.
  Monday 15 Enrolment Week commences for new first-year students.
  Monday 22 Enrolment week begins for all students re-enrolling.
March—
  Monday 1 First term lectures commence.
  Wednesday 31 Last day for acceptance of enrolments.
April—
  Monday 12 Graduation Ceremony—Faculty of Commerce.
  Friday 16 to Monday 19 Easter Holidays.
  Monday 26 Anzac Day—Public Holiday.
May—
  Saturday 15 First term lectures end.
  Monday 17 to Saturday 29 Vacation.
  Monday 31 Second term lectures commence.
June—
  Monday 14 Queen’s Birthday—Public Holiday.
July—
  Tuesday 6 Foundation Day.
August—
  Friday 6 Last day for acceptance of applications for examinations — 30-week courses.
  Saturday 7 Second term lectures end.
  Monday 9 to Saturday 28 Vacation.
  Monday 30 Third term lectures commence.
October—
Monday 4 ................... Six-Hour Day—Public Holiday.
Saturday 30 ................ Third term lectures end.

November—
Saturday 6 to
Saturday 27 ................ Annual Examinations.

1966
January—
Monday 24 to
Saturday, February 5 Deferred examinations.

February—
Monday 21 ................... Enrolment Week commences for
new first-year students.
Monday 28 ................... Enrolment Week commences for
students re-enrolling.

March—
Monday 7 ..................... First term lectures commence.
Academic Staff

Dean and Chairman of Faculty
Professor E. B. Smyth

Clerk to the Faculty
Miss E. Hing, B.Ec.(Syd.).

SCHOOL OF ACCOUNTANCY

Professor of Accountancy and Head of School

Associate Professor of Accountancy

Senior Lecturers
R. L. Bowra, LL.B(Syd.), A.C.A.
R. G. Dryen, F.A.S.A., F.C.A.A.
A. A. Forster, F.C.A., F.C.I.S.
G. Kenneally, LL.B(Syd.), A.A.S.A.
A. Lacey, LL.B.(Syd.), Ph.D.(Lond.), M.B.S.C.
L. A. McPherson, A.A.S.A., A.C.I.S.

Lecturers
G. N. Bowles, B.Ec.(Syd.), A.A.S.A., A.C.A.A.
W. G. Cook, B.Com.(Melb.), A.A.S.A.
J. Dixon, B.Ec.(Adel.), A.A.S.A., A.C.A.A.
V. M. Levy, B.Ec.(Syd.), A.A.S.A., A.C.I.S.
S. J. Willmott, M.A.(Georgia), B.Com., B.Ec.(Qld.), A.A.S.A., A.A.U.Q.

Associate Lecturer
K. Osborne, B.Com., A.A.S.A., A.C.A.A.

Part-Time Lecturer
W. Watson.

Senior Tutors
Joan V. Davis, B.Com.(Melb.), A.A.S.A.
F. J. Dowsett, B.Com., A.A.S.A.
R. H. Lindstrom, B.E.(Syd.), B.Com.

Teaching Fellow
M. Miller, B.Com.

Research Assistant
Nina Kingston, Dip.Com.(Syd.), A.A.S.A.

SCHOOL OF ECONOMICS

Professor of Economics and Head of School
A. Hunter, M.A.(Glasgow).

Research Professor of Economics
M. C. Kemp, B.Com., M.A.(Melb.), Ph.D.(Johns Hopkins).

Professor of Economics
J. W. Nevile, B.A. (W.Aust.), M.A., Ph.D.(Calif.).

Visiting Professor of Economics

Senior Lecturers
P. R. Fisk, B.Sc.(Econ.)(Lond.).
Z. M. Kubinski, M.A.(Leeds.).
R. A. Layton, M.Ec.(Syd.).
D. M. Lamberton, B.Ec.(Syd.), D.Phil.(Oxon.).
K. D. Rivett, M.A., Ph.D.(Melb.).
N. Runcie, B.Ec.(Syd.), Ph.D.(Lond.).
D. J. Stalley, M.Ec.(Adel.).

Lecturers
I. Gordijew, B.Ec.(Syd.).
G. D. McColl, M.Sc.(Econ.)(Lond.), A.A.S.A.
N. Swan, B.Sc.(Econ.)(Lond.).

Associate Lecturer
L. Wegge, Ph.D.(M.I.T.).

Part-time Lecturers
R. P. Roulston, LL.B.(Syd.), LL.M.(Tas.).
D. Thomson, B.A., LL.B.(W.Aust.).

Senior Tutor

Tutors
F. W. Gould, B.A.(Lond.).
J. R. Niland, B.Com.
E. Sowey, B.Ec.(Syd.).

Teaching Fellow
T. J. Phillips, B.Com.

Research Assistant

SCHOOL OF APPLIED PSYCHOLOGY*
J. F. Clark, M.A., B.Sc., Dip.Ed.(Syd.), Ph.D.(Lond.).

SCHOOL OF WOOL TECHNOLOGY*
Professor of Wool Technology and Head of School

Senior Lecturer
K. J. Whiteley, Ph.D.(Leeds), B.Sc., M.A.I.A.S.

Lecturer

Senior Instructor
J. R. Paynter.

SCHOOL OF HOSPITAL ADMINISTRATION
Professor of Hospital Administration and Head of School
J. R. Griffith, M.A., B.Litt.(Oxon.), F.H.A.

Senior Lecturer

Lecturer

SCHOOL OF BUSINESS ADMINISTRATION
Professor of Business Administration and Head of School
N. R. Wills, M.Sc., B.Ec.(Syd.), F.R.G.S.(Lond.).

Visiting Professor of Business Administration
L. F. Urwick, O.B.E., M.A.(Oxon.).

Professor of Marketing
J. B. Schneider, Ph.B., M.A. (Chic), Ph. D.(Calif.).

* The names of other members of the staff of these Schools are listed in the University Calendar.
Lecturer
D. G. Graham, B.E.

Part-time Lecturers

Teaching Fellow
Vacant.

Senior Tutor
D. Chapman, M.Com.(Capetown).
Advisory Panels

ACCOUNTANCY ADVISORY PANEL

G Botterill F.C.A.A.
Finance Director, Philips Electrical Industries.

S. R. Brown, LL.B.(Syd.), F.C.A.
Chartered Accountant.

C. J. Chandler, F.A.S.A., A.C.I.S.

A. B. Cleland, B.Ec.(Syd.), F.C.A.
Chartered Accountant.

P. A. Dorrian, B.A.(Syd.).
Chief Finance Officer, Commonwealth Sub-Treasury.

E. E. Fortescue, F.C.A.
Chartered Accountant.

J. M. Greenwood, LL.B.(Syd.), F.C.A., A.C.I.S.
Chartered Accountant.

R. J. Hibbard, LL.B.(Syd.), A.A.S.A., A.C.I.S.
Head of the School of Commerce and State Supervisor of Commercial Courses, Sydney Technical College.


H. R. Irving, F.C.A., A.C.I.S.
Chartered Accountant.

M. C. Kemp, B.Com., M.A.(Melb.), Ph.D.(Johns Hopkins)
Research Professor, School of Economics,
The University of New South Wales.

O. H. Paton, F.C.A., F.C.A.A.
Chartered Accountant.

D. R. Rickard, A.A.S.A., A.C.A.A., A.C.I.S.
Secretary, John Lysaght (Australia) Limited.

M. H. Rout, B.A., B.Com.(Melb.), A.S.T.C., A.A.S.A.
Chief Accountant, The Electricity Commission of New South Wales.

Director-Secretary, British Motor Corporation (Aust.) Pty. Limited.

Professor of Accountancy and Head of the School of Accountancy,
Dean of the Faculty of Commerce, The University of New South Wales.

N. F. Stevens, B.Ec.(Syd.), F.C.A.
Chartered Accountant.

Associate Professor of Accountancy, The University of New South Wales.

N. R. Wills, M.Sc., B.Ec.(Syd.), F.R.G.S.(Lond.).
Professor of Business Administration and Head of the School of Business Administration, The University of New South Wales.

R. G. W. Wood, F.C.A.
Chartered Accountant.

Chartered Accountant.
ECONOMICS ADVISORY PANEL

H. F. Bell, B.A., M.Com.(Melb.), Ph.D.(Lond.).
Economist, Australian Mutual Provident Society.

F. W. Bowen.
General Secretary, Furnishing Trades Society.

A. D. Brett.
Market Research Director, Unilever (Aust.) Pty. Ltd.

J. M. Burnett, C.B.E.
Chairman and Managing Director, E.M.I. (Australia) Limited

I. T. deMellow, B.Com.
Comalco Products Pty. Ltd.

J. M. Dixon, B.Ec.(Syd.), A.A.S.A.
Assistant General Manager, Colonial Sugar Refining Co. Limited.

J. R. Griffith, M.A., B.Litt.(Oxon.), F.H.A.
Professor and Head of the School of Hospital Administration, The University of New South Wales.

R. J. Hibbard, LL.B.(Syd.), A.A.S.A., A.C.I.S.
Head of the School of Commerce and State Supervisor of Commercial Courses, Sydney Technical College.

Economist, Bank of New South Wales.

F. B. Horner, B.Ec.(Syd.), Ph.D.(Lond.).
Deputy Commonwealth Statistician.

A. Hunter, M.A.(Glasgow).
Professor of Economics and Head of the School of Economics, The University of New South Wales.

M. C. Kemp, B.Com., M.A.(Melb.), Ph.D.(Johns Hopkins).
Research Professor of Economics, The University of New South Wales.

H. Knight, M.Com.(Melb.).
Assistant Manager, Investment Department, Reserve Bank of Australia.

W. G. Mathieson, B.Ec.(Syd.), A.A.S.A.
Auditor-General, New South Wales.

A. Smith, D.F.C., B.Ec.
Methods and Training Officer, The Broken Hill Proprietary Co. Limited.

Professor of Accountancy and Head of the School of Accountancy, Dean of the Faculty of Commerce, The University of New South Wales.

N. R. Wills, M.Sc., B.Ec.(Syd.), F.R.G.S.(Lond.),
Professor of Business Administration and Head of the School of Business Administration, The University of New South Wales.

N. E. M. Winckle, B.Com.(Melb.), A.A.S.A., A.C.I.S.
Wollongong University College

Students may enrol for the Bachelor of Commerce degree, in both full-time and part-time courses, at Wollongong University College. First year subjects were first offered at the College in 1964 and it is anticipated that some second year subjects may also be offered in 1965. These subjects are identical with those being offered in Sydney so that students may transfer to Sydney to complete their degrees.

Further details may be obtained from the Administrative Officer at Wollongong University College.
Requirements for Admission

Candidates may qualify for entry to undergraduate courses by complying with the matriculation requirements set out hereunder at the New South Wales Leaving Certificate Examination, or the University of Sydney Matriculation Examination. The Qualifying and Qualifying (deferred) examinations of the Department of Technical Education are not recognised for matriculation purposes.

The New South Wales Leaving Certificate Examination is usually held in November and entries must be lodged with the Department of Education during August.

The Matriculation Examination is held in February, and applications must be lodged at the University of Sydney during the first 10 days of January except by candidates who have taken the Leaving Certificate Examination in the previous November. The closing date for such candidates will be announced when the Leaving Certificate results are published.

MATRICULATION REQUIREMENTS
(To operate from January 1, 1961)

1. (i) A candidate for any first degree of the University must satisfy the conditions for admission set out hereunder before entering upon the prescribed course for a degree. Compliance with these conditions does not in itself entitle a student to enter upon a course.

(ii) A candidate who has satisfactorily met the conditions for admission and has been accepted by the University shall be classed as a "matriculated student" of the University after enrolment.

(iii) A person who has satisfactorily met the conditions for admission may, on the payment of the prescribed matriculation fee, be provided with a statement to that effect.

2. (i) For the purpose of matriculation approved subjects* are grouped as follows:
   A. English.
   B. Latin, Greek, French, German, Italian, Hebrew, Chinese, Japanese, Russian, Dutch, Geography, Ancient History, Modern History, Economics.
   C. Mathematics I, Mathematics II, Mathematics III.

* It should be noted that certain subjects taken for the Leaving Certificate are not approved subjects for admission to the University of New South Wales.
E. Accountancy, Art, Descriptive Geometry and Drawing, Music, Theory and Practice of Music.

(ii) In order to satisfy the conditions for admission to undergraduate courses leading to a degree candidates must pass the New South Wales Leaving Certificate Examination conducted by the Department of Education or the University of Sydney Matriculation Examination in at least five approved subjects at the one examination; provided that:

I. either (a) the five subjects include English and at least one subject from each of Groups B and C, but do not include more than one subject from Group E, except that candidates may qualify for admission to the Faculty of Arts only, by passing in one subject from Group D in lieu of the subject from Group C;

or (b) the five subjects include English, and at least one subject from either Group B or Group C, but do not include more than one subject from Group E, and provided further that the five passes include either one first class Honours and two A’s or two Honours of which one is first class;

and further provided that

II. (a) neither Physics nor Chemistry is offered with the combined subject Physics and Chemistry;

(b) neither Botany nor Zoology is offered with Biology;

(c) neither Botany nor Zoology nor Biology is offered with Physiology;

(d) neither Mathematics I nor Mathematics II nor Mathematics III is offered with General Mathematics;

(e) neither Mathematics I nor Mathematics II is offered with Mathematics III;

(f) Mathematics I or Mathematics II may be counted as an approved subject only if the candidate presented himself for examination in both Mathematics I and Mathematics II;

(g) Theory and Practice of Music is accepted only in cases where the pass was obtained at an examination in 1946 or subsequent years;

(h) Ancient History is accepted only in cases where the pass was obtained at an examination held in 1945 or subsequent years; and further, both Modern History and Ancient History may be offered as qualifying subjects at the examinations held at the end of 1951 and subsequent years;
(i) Agriculture is accepted only in cases where the pass was obtained at an examination held in 1945 or subsequent years;

(j) Economics is accepted only in cases where the pass was obtained at an examination held in 1947 or subsequent years;

(k) Descriptive Geometry and Drawing is accepted only in cases where the pass was obtained at an examination held in 1954 or subsequent years.

(iii) Candidates who have satisfactorily met the matriculation requirements of the University of Sydney, but who have not obtained the requisite pass in Mathematics where prescribed for entrance to the University of New South Wales, will be permitted to complete their qualifications to enter the University of New South Wales by passing only in a Mathematics subject from Group C at a subsequent Leaving Certificate or University of Sydney Matriculation Examination.

3. Notwithstanding the provisions of section II above, candidates may be accepted as "matriculated students" of the University under the following conditions subject to the approval of the Professorial Board:

(i) Any person who holds a diploma from the New South Wales Department of Technical Education, or any other Technical College which may from time to time be recognised by the University, may be admitted to the University as a "matriculated student" with such status as the Board may determine, provided that, in the opinion of the Board, the applicant's qualifications are sufficient for matriculation to the Faculty nominated.

(ii) The Board may admit as a "matriculated student" in any Faculty with such status as the Board may determine in the circumstances:

(a) A graduate of any approved University.

(b) An applicant who presents a certificate from a University showing that he has a satisfactory record and is qualified for entrance to that University, provided that, in the opinion of the Board there is an acceptable correspondence between the qualifying conditions relied upon by the applicant and conditions laid down for matriculation to the nominated Faculty of the University of New South Wales.
(iii) (a) Any person who has completed the first year of the course of the Royal Military College of Australia and submits a certificate from the Commandant to that effect may be admitted as a "matriculated student" of the University.

(b) Any person who has completed a full course of at least three years' prescribed study at the Royal Military College of Australia and produces a certificate from the Commandant to that effect may be admitted as a "matriculated student" of the University with such status as the Board may determine.

(iv) Any person who has completed satisfactorily the passing-out examination of the Royal Australian Naval College and submits a certificate from the Commanding Officer may be admitted as a "matriculated student" of the University.

(v) (a) Any person who has completed the first year of the course at the Royal Australian Air Force College and submits a certificate from the Commandant to that effect, may be admitted as a "matriculated student" of the University.

(b) Any person who has completed two years of the course at the Royal Australian Air Force College and submits a certificate from the Commandant to that effect, may be admitted as a "matriculated student" of the University with such status as the Board may determine.

(vi) An applicant who presents a certificate from another University showing that he is qualified for entrance to that University and setting out the grounds of such qualification, provided that in the opinion of the Professorial Board, there is an acceptable correspondence between the qualifying conditions relied upon by the applicant and the conditions laid down for matriculation to the nominated Faculty of the University of New South Wales.

4. (i) The Professorial Board may in special cases including cases concerning persons of other than Australian education, declare any person qualified to enter a Faculty* as a "provisionally matriculated student", although he has not complied with the requirements set out above, and in so doing may prescribe the completion of certain requirements before confirming the

* Candidates for entry to the Faculty of Commerce in the years 1965-67 who present General Mathematics in lieu of Mathematics I, Mathematics II, or Mathematics III, but otherwise meet the matriculation requirements, may be granted provisional matriculation status by the Professorial Board if their best five papers at the Leaving Certificate include at least three A passes or an equivalent standard.
person’s standing as a “matriculated student”. Students who satisfactorily complete these requirements will be permitted to count the courses so passed as qualifying for degree purposes.*

(ii) Persons over the age of twenty-five years may be admitted to provisional status provided that—

(a) they have a meritorious pass at the Leaving Certificate Examination or an equivalent examination and have passed in at least five subjects at such examination, or

(b) they have satisfactorily completed an approved course of systematic study extending over at least three years after passing the Intermediate Certificate Examination, or

(c) they satisfy the Professorial Board that they have reached a standard of education sufficient to enable them profitably to pursue the first year of the proposed course.

(iii) Any applicant for provisional status may be required to take such examination as the Professorial Board may prescribe before such status is granted.

5. The Professorial Board may at its discretion permit a person, who does not satisfy the requirements for admission, to attend lectures in a subject or subjects at the University, on payment of the prescribed fees provided that such person shall not necessarily have the privileges of “matriculated students” and shall not be eligible to proceed to a degree.

* The Professorial Board has determined that normally confirmation of standing as a “matriculated student” will require successful completion of not less than half the normal programme in the first year of enrolment.
Enrolment and Fees

ENROLMENT PROCEDURE

(A) First Enrolments. Application for enrolment in 1965 must wherever possible be made in person to the Student Enrolment Bureau, First Floor, Building F, Kensington, as soon as the results of the Leaving Certificate Examination are published, but in any event not later than January 27.

Country residents who wish to enrol with the University in 1965 should write to the Registrar, P.O. Box 1, Kensington, for a form on which to make their preliminary application. This form must be returned at the latest by January 27.

(B) First Year Repeats. First Year students who failed in all subjects at the 1964 Annual Examinations and who were not given any deferred examinations must attend the Student Enrolment Bureau between the date of publication of the Leaving Certificate results and January 27 if they wish to re-enrol. It will be assumed that students in this category who do not apply for re-enrolment by January 27 do not intend to re-enrol and a class place will not be reserved for them.

Having made preliminary application to the Enrolment Bureau, each applicant will be given an appointment for a time during the week beginning Monday, February 15, to complete enrolment.

All properly qualified candidates for enrolment can, it is hoped, be accepted. This conclusion has been reached after consideration of estimated enrolments and the accommodation and staff likely to be available, but if these estimates should prove to be incorrect, admission to the Faculty may become competitive. In that event appointments to complete enrolment will not give the students receiving them any right to preference. Students who have been given an appointment and for whom no class place is available will be advised by letter.

For those students who have been given an appointment and who do not subsequently receive a letter of cancellation, the enrolment procedure is:

(1) Applicants must report to the Enrolment Bureau, First Floor, Building F, Kensington, at the appointment time.* Members of the academic staff will be available at this time to give further advice regarding the course should this be necessary.

* Applicants who cannot keep their appointment should attend at the Enrolment Bureau on Thursday, February 25, between 10 a.m.-12 noon, 2 p.m.-5 p.m., and 6 p.m.-8 p.m. If they fail to keep the original appointment or fail to pay their fees, a class place may not be available. Students enrolling on this Thursday will be liable to pay a late fee of £1.
(2) Applicants must then collect their enrolment form and other enrolment material from the Enrolment Bureau counter, complete details, and present appropriate forms to the Cashier, together with the fees required. Fees should be paid on the same day as the appointment. Applicants should calculate from the table of fees below the amount they will be required to pay and should bring sufficient money or a cheque with them to cover this amount. Scholarship students, sponsored students, and other students not responsible for the payment of their own fees, must present to the Cashier with their enrolment form a written authority (scholarship voucher, letter from sponsoring company, etc.) to charge fees appropriately.

(3) Applicants will then collect their timetable by presenting their fees receipt (registration card) and school record card at the Enrolment Bureau. This timetable is an authority to attend classes and will not be issued until fees have been paid.

Applicants should transfer details of their timetable to the back of their registration card, and present the completed card for checking and signature. The registration card with details of timetable shown on the back must be presented when applying for student travel concessions.

Late Enrolments. In special circumstances and where class places are still available the University may accept late enrolments made before March 31. Late application should be made in person to the Admissions Office, Main Building, Kensington, as early in the first term as possible. Students enrolling late will normally be required to pay late fees in accordance with the details set out in the section on fees.

(C) Later Year Enrolments.

1. During Third Term of 1964 all students (other than students enrolling for the first time) will have been issued with Enrolment Forms.

2. These forms must be returned to the Faculty Office by January 19, 1965.

3. Students may collect their stamped and initialled Enrolment Forms from the Faculty Office between the hours of 2 p.m.-5 p.m. and 6 p.m.-8 p.m. on February 23, 24 and 25 only. They may then complete enrolment by the payment of fees either during Enrolment Week or before the end of the second week of term, Friday, March 12. A late fee of £3 is charged if fees are paid later than
that date, or £5 if fees are paid after March 31. Only in exceptional circumstances will enrolment be permitted after March 31. Such permission must be sought from the Registrar.

4. If a student proposes a programme which is inconsistent with the Rules, he will be called for interviews to begin on February 8. Such an interview may interrupt a vacation. It is to the advantage of every student therefore to exercise the greatest care in completing his Enrolment Form.

(D) Enrolment Procedure for Geography I.

Students proceeding to the degree of Bachelor of Commerce at the University of New South Wales may take Geography I at the University of Sydney as a subject in their course. They are required to carry out the procedure set out below:

1. Enrol as Irregular Students at the University of Sydney Fees Office. The closing date for enrolment in Geography I at the University of Sydney is January 27, 1965.

2. Present at the University of Sydney Fees Office, at the time of enrolment, a letter from the Registrar of the University of New South Wales stating:
   a. that the student is enrolled at the University of New South Wales, and
   b. if appropriate, that the student holds a Teachers' College Warrant No.

3. Register with the appropriate Department in the University of Sydney.

FEES*

(Commerce Undergraduate Courses, and Courses in Business Administration and Hospital Administration)

Completion of Enrolment. All students are required to attend the appropriate enrolment centre during the prescribed enrolment period† for authorisation of course programme. Failure to do so will incur a late fee of £1.

First-year students (including students repeating first year) must complete enrolment (including fee payment) before they are issued with class timetables or permitted to attend classes. A first-year student who has been offered a place in a course to which entry is restricted and fails to complete enrolment

* Fees quoted in this schedule are current at the time of publication and may be amended by the Council without notice.
† The enrolment periods for Sydney students are prescribed annually in the leaflets “Enrolment Procedure for New Students” and “Enrolment Procedure for Students Re-enrolling”.

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Fees should be paid during the prescribed enrolment period, but will be accepted without incurring a late fee during the first two weeks of First Term. (For late fees see below). No student is regarded as having completed an enrolment until fees have been paid. Fees will not be accepted (i.e., enrolment cannot be completed) after March 31 except with the express approval of the Registrar, which will be given in exceptional circumstances only.

Payment of Fees by Term. Students who are unable to pay their fees by the year may pay by the term, in which case they are required to pay First Term course fees and other fees for the year, within the first two weeks of First Term. Students paying under this arrangement will receive accounts from the University for Second and Third Term fees. These fees must be paid within the first two weeks of each term.

Assisted Students. Scholarship holders or Sponsored Students who have not received an enrolment voucher or appropriate letter of authority from their sponsor at the time when they are enrolling should complete their enrolment paying their own fees. A refund of fees will be made when the enrolment voucher or letter of authority is subsequently lodged with the Cashier.

Extension of Time. Any student who is unable to pay fees by the due date may apply in writing to the Registrar for an extension of time. Such application must give year or stage, whether full-time or part-time and the course in which the applicant wishes to enrol, state clearly and fully the reasons why payment cannot be made and the extension sought, and must be lodged before the date on which a late fee becomes payable. Normally the maximum extension of time for the payment of fees is until March 31 for fees due in First Term and for one month from the date on which a late fee becomes payable in Second and Third Terms.

Where an extension of time is granted to a first year student in First Term, such student is not permitted to attend classes until fees are paid and, if seeking to enrol in a restricted faculty, may risk losing the place allocated.

Failure to Pay Fees. Any student who is indebted to the University and who fails to make a satisfactory settlement of his indebtedness upon receipt of due notice ceases to be entitled to membership and privileges of the University. Such a student is not permitted to register for a further term, to attend classes or examinations, or to be granted any official credentials.
No student is eligible to attend the annual examinations in any subject where any portion of his course fees for the year is outstanding after the end of the fourth week of Third Term (September 24 in 1965).

In very special cases the Registrar may grant exemption from the disqualification referred to in the two preceding paragraphs upon receipt of a written statement setting out all relevant circumstances.

**Commerce Undergraduate Course Fees**

*(a) Degree Courses.*

Where course fees are assessed on the basis of term hours of attendance the hours for each subject for purposes of fee assessment shall be those prescribed in the Calendar, irrespective of any variation from the prescribed hours which may be necessary in conducting the subject. The granting of an exemption from portion of any of the requirements of a subject in which a student is enrolled does not carry with it any exemption from the payment of fees.

For the purpose of fee determination, assessment is on a term basis.

A full-time course fee will be charged for any term where more than 11 hours per week instruction, etc., is involved.

* (I) Full-time Course Fee—more than 11 hours attendance per week—£40 per term.
  (II) Part-time Course Fee—over four hours and up to 11 hours attendance per week—£24 per term.
  (III) Part-time Course Fee—four hours or less attendance per week—£12 per term.

*(b) Diploma in Hospital Administration.*

The fees for this course are assessed under this schedule according to the hours shown for the subject irrespective of whether the course is taken as an internal or external student. An external student in this course is exempt from the Student Activities Fees.

**Other Fees**

In addition to the course fees set out above, all registered students will be required to pay:

Matriculation Fee—£3—payable at the beginning of first year.

Library Fee—Annual Fee—£5.

*Honours students who were enrolled in a full-time Commerce course in 1962 will be allowed a rebate of £10 per term (£30 per annum) for the 1965 academic year.*
Student Activities Fees—
University Union*—£6—annual subscription.
Sports Association*—£1—annual subscription.
Students’ Union*—£2—annual subscription.
Miscellaneous—£2—annual fee.
Total—£11.
Graduation or Diploma Fee—£3—payable at the completion of the course.

Special Examination Fees.
Deferred examination—£2 for each subject.
Examinations conducted under Special Circumstances—£3 for each subject.
Review of Examination Result—£3 for each subject.

Late Fees

Failure to attend enrolment centre for authorisation of course programme (see above)—£1.

First Term.
Fees paid from commencement of 3rd week of term to March 31—£3.
Fees paid after March 31 where accepted with the express approval of the Registrar (see above)—£5.

Second and Third Terms.
Fees paid in 3rd and 4th weeks of term—£3.
Fees paid thereafter—£5.
Late lodgement of Application for Admission to Examinations—£2.
(Late applications will be accepted for three weeks only after the prescribed dates).

Course Fees — Business Administration and Hospital Administration Courses†

Master of Administration and Master of Hospital Administration.
(i) Registration Fee—£2.
(ii) Graduation Fee—£3.
(iii) Course Fee — calculated on the basis of a term’s attendance at the rate of £2/10/- per hour per week. Thus the fee for a programme requiring an attendance of 24 hours per week for the term is 24 x £2/10/- = £60 per term.

For the Master of Hospital Administration a special course fee of £30 per term applies in Term 3 of first year and term 1 of second year when attendance at the University is limited.

* Life members of these bodies are exempt from the appropriate fee or fees.
† Master of Commerce fees are set out in the conditions governing the award of this degree. See page 74.
(iv) Thesis or Project Fee — £15 (an additional fee of £10* is payable by students who have completed their final examinations for the degree but have not completed the thesis or project for which they have been previously enrolled).

Other Fees

Students in the above two courses are also required to pay the following fees and subscriptions:

Library Fee—Annual Fee—£5.

Student Activities Fees
University Union†—£6—annual subscription.
Sports Association†—£1—annual subscription.
Students’ Union†—£2—annual subscription.
Miscellaneous—£2—annual fee.
Total—£11.

Special Examination Fees.
Examinations conducted under Special Circumstances—£3 for each subject.
Review of Examination Result—£3 for each subject.

Late Fees

The late fee provisions set out on page above also apply to students enrolled in the Hospital Administration and Business Administration courses.

Withdrawal From Course

Students withdrawing from a course are required to notify the Registrar in writing. Fees for the course accrue until a written notification is received.

Where notice of withdrawal from a course is received by the Registrar before the first day of First Term a refund of all fees paid, other than the matriculation fee, will be made.

Where a student terminates for acceptable reasons a course of study before half a term has elapsed, one-half of the term’s fee may be refunded. Where a student terminates a course of

† Life members of these bodies are exempt from the appropriate fee or fees.
* Students paying this fee who are not in attendance at the University are not required to pay the Student Activities Fees.
study after half a term has elapsed, no refund may be made in respect of that term’s fees.

The Library fee is an annual fee and is not refundable where notice of withdrawal is given after the commencement of First Term. On notice of withdrawal a partial refund of the Student Activities Fees is made on the following basis:

- **University Union**—£1 in respect of each half term.
- **Sports Association**—where notice is given prior to 30th April a full refund is made, thereafter no refund.
- **Students’ Union**—where notice is given prior to 30th April—£1, thereafter no refund.
- **Miscellaneous**—where notice is given prior to 30th April—£1, thereafter no refund.

**University Union Card**

All students other than miscellaneous students are issued with a University Union membership card. *This card must be carried during attendance at the University and shown on request.*

The number appearing on the front of the card in the space at the top right-hand corner is the student registration number used in the University’s records. *This number should be quoted in all correspondence.*

The card must be presented when borrowing from the University libraries, when applying for Travel Concessions and when notifying a change of address. It must also be presented when paying fees on re-enrolment each year when it will be made valid for the year and returned. Failure to present the card could result in some inconvenience in completing re-enrolment.

A student who loses a Union Card must notify the University Union as soon as possible.

*New students* will be issued with University Union cards by mail to their term address as soon as possible after fee payment. In the meantime, the fees receipt form should be carried during attendance at the University and shown on request. If the Union card is not received within three weeks of fee payment the Examinations Branch should be notified.
Scholarships and Prizes

SCHOLARSHIPS AND AWARDS

Full details of scholarships and awards are set out in the University Calendar.

Students enrolled in the Degree or Diploma courses in the Faculty of Commerce are eligible to apply for Commonwealth Scholarships. They are also eligible to apply for one of the exhibitions or bursaries awarded by the University or Bursary Endowment Board. Those interested should study carefully the information given in the latest University Calendar.

Cadetships in the Schools of Accountancy and Economics

Three cadetships are offered by the University for students wishing to enrol in a four-year full-time course leading to a first degree with honours in Commerce. The allowance for each cadetship is £440 per annum, the holder to be exempt from course fees. Compulsory miscellaneous fees, however, will be deducted from the allowance. On graduation a cadet may be required to take up an academic position with the University for up to three years, during which time he will have the opportunity to read for a higher degree and cadets are required to enter into a bond to this effect. A cadetship may not be held concurrently with a Commonwealth Scholarship.

C.S.R. Scholarship in Commerce

The Colonial Sugar Refining Co. Limited offers one scholarship each year to students enrolling in courses leading to the degree of Bachelor of Commerce specialising in Economics Accountancy, Statistics, Applied Psychology or Industrial Relations. The scholarship holder will study full-time at the University during his first and fourth years, while in his second and third years he will combine part-time attendance and part-time employment with the Company, being allowed some time off from work to attend day classes. The value of the scholarship is £600 per annum when studying full-time and during the years of part-time employment with the Company the holder will be paid according to the Company’s basic salary scale. This award may be held concurrently with a Commonwealth Scholarship.

Manufacturers’ Mutual Insurance Company Scholarship in Commerce

The Manufacturers’ Mutual Insurance Company offers a Scholarship each year to the value of £100 per annum. The
Scholarship is available to students who desire to enter or are enrolled in one of the full-time courses in the Faculty of Commerce leading to the degree of Bachelor of Commerce and specialising in either Economics, Accountancy, Applied Psychology or Industrial Relations. The Scholarship will normally be tenable for three years but may be extended for a fourth year to allow the holder to proceed to a degree with honours. The Scholarship may be held concurrently with another scholarship.

Scholarship in Wool Commerce

Felt and Textiles of Australia Ltd. has undertaken to provide a scholarship in 1965 for students proceeding to the degree of Bachelor of Commerce in Wool Commerce. It shall provide a living allowance of £100 per annum and shall be tenable for four years. No candidate for this scholarship shall be rendered ineligible by reason of his holding any other scholarship.

Applications

Applications should be lodged on the appropriate form with the Registrar within seven days of the publication of the Leaving Certificate results.

PRIZES

The following prizes are available for award annually:

For Bachelor of Commerce Students

Australasian Institute of Cost Accountants Prize to the value of £10/10/- for the best student in 14.151 Cost Accounting.
Brown, Pringle, Wolff and Co. Prize to the value of £10/10/- for the best student in 14.104 Accounting IV.
Chamber of Manufactures Prize to the value of £5 for the best student in 14.131 Auditing and Internal Control.
David Rowan Prize in Economics to the value of £4/4/- for the best undergraduate thesis submitted by a student taking the Economics, Statistics or Industrial Relations Course.
The Economic Society Prize to the value of £3/3/-, plus a year's membership of the Society, valued at £3, for the best final year student in Economics
Esso Standard Oil (Aust.) Pty. Limited Prize to the value of £10 for the best part-time student in 14.102 Accounting II.
Greenwood, Challoner and Co. Prize to the value of £10/10/- for the best student in 14.502 Commercial Law II.
Larke Hoskins Industries Limited Prize to the value of £10/- for the best full-time student in 14.102 Accounting II.
The Law Book Co. of Australasia Pty. Limited Prize to the value of £10/10/- for the best student in 14.101 Accounting I.
The Statistical Society Prize to the value of £3/3/- for the best final year student in Economic Statistics.
The Taxation Institute of Australia Prize to the value of £10/10/- for the best student in 14.201 Taxation Law and Practice.

Unilever Australia Pty. Limited Prizes to the value of £10/10/- each for the best students in the following subjects, provided they have gained distinction standard: 15.101 Economics I, 15.102 Economics II, 15.103 Economics III, 15.401 Business Statistics, 15.104 Advanced Economic Analysis.

The University of New South Wales Commerce Society Prize to the value of £10/10/- for the best student graduating each year. Judging will take into account sporting and student activities as well as academic achievements. In addition the winner’s name will be recorded on an Honour Board in the Commerce Building.

E. S. Wolfenden and Co. Prize to the value of £10/10/- for the best student in 14.103 Accounting III.

For Master of Administration Students

F. W. Williams Prize to the value of £21/-/- for the most proficient student in Financial Management, proceeding to the Master of Administration Degree.

P. C. Boon Prize to the value of £20/-/- for the best student in the first year of the Master of Administration Course.

The John Storey Memorial Thesis Prize to the value of £50 for the best thesis submitted by a student, towards his Master of Administration Degree.
General Information

NOTICE BOARDS
Faculty and School Notice Boards are the usual means of communicating to students details of tutorial group allocations, changes in lecture times and locations, administrative arrangements and information on other important matters. It is, therefore, essential that students develop the habit of reading these notice boards at frequent intervals.

PREPARATION OF ESSAYS
In the course of their studies students will be required to prepare a number of essays which must reach a minimum standard of presentation. All essays should include a synopsis, a bibliography and adequate footnotes. It is essential that the bibliography should state at least the names of the author(s) as shown on the publication referred to; the title, edition, date, publisher and place of publication of each book; and the title of each article, along with the name and full date of issue of the journal or other publication in which it appeared. Footnotes should be sufficiently detailed to identify the source quoted and should include page references where appropriate. To assist students in these and other respects, Faculty prescribes the following text:—

PREPARATION OF TESIS
In writing theses as required by the rules (see Rule 9 page 38) students are expected to pay particular attention to matters of presentation. In this respect students are advised to consult:—

LIBRARY
Students are expected to read widely and critically. Library facilities are available in the main Library of the University at Kensington, which provides a reference and lending service. The Library possesses a very comprehensive collection of journals of which students are advised to take full advantage.

The hours of the Library are:
During Term: 9 a.m. to 10 p.m., Monday to Friday;
9 a.m. to 5 p.m., Saturday; 2 p.m. to 6 p.m., Sunday.
During Vacation and Public Holidays: Refer Library Notice Board.

All students are urged, in their own interests, to familiarise themselves as soon as possible with the facilities afforded by the
Library, the indexing system employed, and the rules under which publications may be borrowed. Students are advised that they are expected to devote a considerable part of the vacations to reading.

For other details, reference should be made to the brochure, *Guide to the Library*, issued on enrolment.

**PREVIOUS ANNUAL EXAMINATION PAPERS**

Copies of annual examination papers set in previous years can be purchased from the Union Shop, University Union Building, Kensington, or at the Students’ Union Store, Ultimo.

**ACCOUNTANCY HONOURS AND POST-GRADUATE SCHOOL LIBRARY**

Largely as a result of a series of annual grants of £250 made by the Public Accountants Registration Board of New South Wales, since 1961, an Honours and Post-Graduate Accountancy Library has been established within the School of Accountancy. The library contains books and periodicals on accounting, auditing and allied subjects. Honours and Post-Graduate students wishing to use the library should apply at the office of the School of Accountancy.

**STUDENTS’ READING ROOM**

It is expected that during 1965 Room 201 in the Commerce Area will be available for purposes of private study by students from 9 a.m. to 6 p.m. Monday to Friday.

**PARKING**

Students are not permitted to park vehicles in the Commerce Parking Area nor in the access road from Day Avenue. However, if space is available students may park motor cycles or scooters in the area provided for that purpose within the Commerce Parking Area.

Disciplinary action will be taken in the event of any infringement of this regulation.

**ENQUIRIES**

Enquiries regarding matriculation, enrolment, or fees, should be made to the *Admission Office, Main Building, Kensington.*

Enquiries regarding courses and choice of subjects should be made to the *Faculty Office, Faculty of Commerce.*

**HANDBOOKS**

All students must obtain a copy of the *Faculty of Commerce Handbook* (price 5/-), which is available from the Faculty Office, the Cashier, the Co-operative Bookshop and the University Union Shop.

In addition, new students should obtain a copy of *Handbook for New Students*, and later year students should have a copy of *General Rules and Information for Students*. These are available free of charge from the Faculty Office or the Admissions Office.

The University *Calendar* is also available, price 12/- for the soft-bound edition, and £1 for the hard-bound edition.
The Commerce Society

The Commerce Society is the student body of the Faculty, and every Commerce student, regardless of his course, is automatically admitted as a member. The Executive and the General Committee, whose task it is to organise academic and social activities as well as representation on student affairs, are elected annually by members of the Society.

The Society awards an annual prize for the best student graduating each year, and also publishes a Student Year Book, *Enterprise*. Last year the Society was successful in gaining membership of A.I.S.E.C. (an international organisation for the exchange of Commerce students on international traineeships).

Freshers and other students who have any problems or suggestions are welcome to contact a member of the Executive:—

*President:* Serge de Kantzow  
*Senior Vice-President:* Brian Spencer  
*Junior Vice-President:* Ray Ball  
*Honorary Secretary:* Bruce Cutler  
*Honorary Treasurer:* Ron Batley

The Economic Society of Australia and New Zealand

Students are eligible for membership of the Economic Society of Australia and New Zealand at a concessional rate through the New South Wales Branch. The Branch’s financial year commences on 1st April and the student subscription rate is £1/17/6 per annum compared with a full subscription rate of £3/-/- per annum. This concession applies to both full-time and part-time students. The application for membership form is available from the School of Economics office and requires the attestation of a University Lecturer or Tutor. Membership forms and information about the Society are also available from: The Hon. Asst. Secretary, The Economic Society of Aust. & N.Z. (N.S.W. Branch), c/- Mutual Life & Citizens’ Assurance Co. Ltd., Martin Place, Sydney.

The Branch normally meets on the third Friday of each month at 8 p.m. at Stawell Hall, 145 Macquarie Street, Sydney. The regular monthly meetings are open to the public and the addresses and discussions cover a wide range of economic topics. There is a post-graduate study group and each year the Society organises a Winter School on a current problem or aspect of the economy.

Members receive the Society’s Journal, *The Economic Record*, which is published four times a year, monthly Economic Monographs on current topics, Economic Papers, and advice of recently published books. They may also subscribe at concessional rates
to *The Economic Journal* (£2/5/- p.a.) and *The Australian Quarterly* (£-16/- p.a.).

The Commerce Society nominates one representative on the Branch Council.

**New South Wales Branch of the Statistical Society of Australia**

The Branch offers student membership to undergraduates who are following a recognised course of study which includes Statistics. The subscription for a student member is £1 per annum.

The regular general meetings of the Branch are held usually on the second Thursday of each month from March to November, at the School of Public Health and Tropical Medicine, University of Sydney. The Branch conducts an Operations Research Section and, in conjunction with the Market Research Society, a Joint Study Group for Statistics in Market Research; both these groups are open to members of the Branch free of charge. Each year the Branch also conducts a symposium for the study and discussion of particular statistical techniques or of statistical methods in a specialised field; symposia are open to members at reduced rates.

Members of the Branch receive *The Australian Journal of Statistics*, which is published three times a year by the Statistical Society of Australia.

Applications and requests for further information should be sent to the Hon. Secretary, D. B. Knudsen, Bureau of Census and Statistics, Box 796, G.P.O. Sydney.

**N.S.W. Division, Market Research Society of Australia**

The Society meets monthly to hear papers on market research and allied topics by workers in these fields. Seminars and educational courses are held during the year.


The subscriptions are: Full Members £4, Associate Members £3, Student Membership £1/10/-. Student membership is available to full-time students only. The Secretary can be contacted through Box 334, P.O., North Sydney.

**The Industrial Relations Society of New South Wales**

This Society is formed from representatives of the universities, management, trade unions, Government and the professions. Its objects are to foster discussion, research, education and publication in industrial relations. Its activities include
regular lecture meetings, study or discussion groups and an annual week-end convention. In addition all members receive free, three times per year, a copy of the *Journal of the Industrial Relations Society of Australia*. Similar societies exist in other States.

Student membership fee, which includes subscription to the Journal, is 10/- per annum.

*Inquiries to:* Mr. A. C. Mills, Honorary Secretary,
C/- Department of Labour and National Service,
Commonwealth Centre, Elizabeth Street,
Sydney.
General University Rules

In addition to the Rules set out below, students should consult the Calendar.

ATTENDANCE AT CLASSES

Students are expected to be regular and punctual in attendance at all classes in the course or subject in which they are enrolled. All applications for exemption from attendance at lectures or practical classes must be made in writing to the Registrar.

In the case of illness or of absence for some other unavoidable cause, a student may be excused by the Registrar from non-attendance at classes for a period of not more than one month, or on the recommendation of the Dean of the appropriate Faculty for any longer period.

Applications to the Registrar for exemption from re-attendance at classes, either for lectures or practical work, may only be granted on the recommendation of the Head of the appropriate School. The granting of an exemption from attendance does not carry with it exemption from payment of fees.

Application forms for exemption from lectures are available at the Admissions Office and should be lodged there (with a medical certificate where applicable). If term examinations have been missed this fact should be noted in the application.

Where a student has attended less than eighty per cent of the possible classes, he may be refused permission to sit for the examination in that subject.

CHANGE OF COURSE AND WITHDRAWAL FROM SUBJECTS

Students seeking approval of a change in their course programme, or seeking to withdraw from subjects, must make application to the Head of the School responsible for the course on a form available from school offices. The Registrar will inform students of the decision. Approval of withdrawal from subjects is not automatic, each application being determined after considering the circumstances advanced as justifying withdrawal. It should be noted that a student is regarded as having failed in a subject if he enrolled in it in any year and did not pass the annual examination—not sitting for the examination is regarded as not passing the examination.

In the Faculty of Commerce the last day on which applications to withdraw from a subject will normally be accepted shall be the last day of Term I. Later applications will normally
mean that the student shall be regarded as having failed in the subject.

**ANNUAL AND OTHER EXAMINATIONS**

The annual examinations take place in November-December for students in 30-week courses, and in September for students in 24-week courses. Timetables showing time and place at which individual examinations will be held are posted on the central notice boards. Misreading of the timetable will not under any circumstances be accepted as an excuse for failure to attend an examination. Examination results are published in the daily Press. *No results will be given by telephone.*

Examination results may be reviewed for a fee of £3 a subject, which is refundable in the event of an error being discovered. Applications for review must be submitted on the appropriate form, together with the necessary fee by the date notified in the Press publication.

In the assessment of a student’s progress in University courses, consideration is given to work in laboratory and class exercises and to any term or other tests given throughout the year, as well as to the annual examination results.

A student who through serious illness or other cause outside his control *is unable to attend an examination* is required to bring the circumstances (supported by a medical certificate or other evidence) to the notice of the Registrar *not later than seven days after the date of the examination.*

A student who believes that his performance *at an examination* has been affected by serious illness *during the year* or by other cause outside his control, and who desires these circumstances to be taken into consideration in determining his standing is required to bring the circumstances (supported by a medical certificate or other evidence) to the notice of the Registrar *not later than seven days after the date of the examination.*

All medical certificates should be as specific as possible concerning the severity and duration of the complaint and its effect on the student’s ability to take the examination.

A student who attempts an examination, yet claims that his performance is prejudiced by sickness *on the day of the examination,* must notify the Registrar or Examination Supervisor *before, during or immediately after the examination,* and may be required to submit to medical examination.

A student suffering from a physical disability which puts him at disadvantage in written examinations may apply to the Registrar for special provision when examinations are taken. The student may be required to support his request with medical evidence.
All students (including students enrolled for a thesis only) must lodge an application for admission to examinations with the Registrar on the appropriate form by the prescribed date. The prescribed dates by which applications are to be lodged are:

(a) Annual examinations for 24-week courses—June 30.
(b) Annual examinations for three-term courses—last Friday of Second Term (August 6, 1965).
(c) Annual examinations for other courses—14 weeks prior to date of first examination.

The Accountant is authorised to receive application forms during the three weeks immediately following the prescribed closing dates if they are accompanied by a late fee of £2. Applications forwarded more than three weeks after the closing date will not be accepted except in very exceptional circumstances and with the approval of the Registrar. Where an application is not accepted the student concerned is not eligible to sit for the examinations.

Applications lodged prior to the due date will be acknowledged by postcard. Students who do not receive an acknowledgement within ten days of lodging the application should contact the Examinations Branch or the office of the college attended.

All students in Sydney, Wollongong and Broken Hill, as a result of the application of machine methods to the processing of examination results, receive a *pro-forma* application for admission to examinations listing the subjects for which the student has formally enrolled. The return of this *pro-forma* duly completed constitutes the application for admission to examinations. *Pro-forma* applications will be posted to students in 24-week courses by the end of May and to students in 30-week courses by the end of June. Any student who does not receive a *pro-forma* application must contact the Examinations Branch prior to the date prescribed for the return of applications.

Examinations are conducted in accordance with the following rules and procedure:

(a) Candidates are required to obey any instruction given by an examination supervisor for the proper conduct of the examination.

(b) Candidates are required to be in their places in the examination room not less than ten minutes before the time for commencement.

(c) No bag, writing paper, blotting paper, manuscript or book, other than a specified aid, is to be brought into the examination room.

(d) No candidate shall be admitted to an examination after thirty minutes from the time of commencement of the examination.
(e) No candidate shall be permitted to leave the examination room before the expiry of thirty minutes from the time the examination commences.

(f) No candidate shall be readmitted to the examination room after he has left it unless during the full period of his absence he has been under approved supervision.

(g) A candidate shall not by any improper means obtain or endeavour to obtain assistance in his work, give or endeavour to give assistance to any other candidate, or commit any breach of good order.

(h) Smoking is not permitted during the course of examinations.

(i) A candidate who commits any infringement of the rules governing examinations is liable to disqualification at the particular examination, to immediate expulsion from the examination room, and to such further penalty as may be determined in accordance with the By-laws.

Deferred Examinations
Deferred examinations may be granted in the following cases:

(i) When a student, through illness or some other acceptable circumstance, has been prevented from taking the annual examination or has been placed at a serious disadvantage during the annual examinations.

(ii) To help resolve a doubt as to whether a student has reached the required standard in a subject.

Applications for deferred examinations in the first category must be lodged with the Registrar with appropriate evidence of the circumstances (e.g., medical certificate) not later than seven days after the examination concerned.

A student eligible to sit for a deferred examination must, within seven days following the announcement of his results either in the daily Press or by notice posted at the University, lodge with the Accountant an application accompanied by the fee of £2 per subject.

Restriction upon Students Re-enrolling
The University Council has adopted the following rules governing re-enrolment with the object of requiring students with a record of failure to show cause why they should be allowed to re-enrol and retain valuable class places. These rules will be applied retrospectively from January, 1962.

(i) As from 1st January, 1962, a student shall show cause why he should be allowed to repeat a subject in which he has failed more than once. (Failure in a deferred examination as well as in the annual examination counts,
for the purpose of this regulation, as one failure). Where such subject is prescribed as a part of the student’s course he shall be required to show cause why he should be allowed to continue the course. A student in the medical course shall show cause why he should be allowed to repeat the second year of the course if he has failed more than once to qualify for entry to the third year.

(ii) Notwithstanding the provisions of clause (i), a student shall be required to show cause why he should be allowed to continue a course which he will not be able to complete in the time set down in the following schedule:

<table>
<thead>
<tr>
<th>Number of years in course</th>
<th>Total time allowed from first enrolment to completion (years)</th>
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<tbody>
<tr>
<td>3</td>
<td>5</td>
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<td>4</td>
<td>6</td>
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<td>7</td>
<td>11</td>
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<td>8</td>
<td>12</td>
</tr>
</tbody>
</table>

(iii) No full-time student shall, without showing cause, be permitted to continue a course unless all subjects of the first year of his course are completed by the end of his second year of attendance. No student in the Faculty of Arts shall, without showing cause, be permitted to continue a course unless he completes four subjects, one of which must be from Group VII, by the end of his second year of attendance. No part-time student shall, without showing cause, be permitted to continue a course unless all subjects of the first two stages of his course are completed by the end of his fourth year of attendance and all subjects of the third and fourth stages of his course by the end of his seventh year of attendance.

(iv) A student who has a record of failure in a course at another University shall be required to show cause why he should be admitted to this University. A student admitted to a course at this University following a record of failure at another University shall be required to show cause, notwithstanding any other provisions in these rules, why he should be permitted to continue in that course if he is unsuccessful in the annual examinations in his first year of attendance at this University.

(v) Any student excluded under any of the clauses (i)-(iii) may apply for re-admission after two academic years.
and such application shall be considered in the light of any evidence submitted by him.

(vi) A student wishing "to show cause" under these provisions shall do so in writing to the Registrar. Any such application shall be considered by the Professorial Board, which shall determine whether the cause shown is adequate to justify his being permitted to continue his course or re-enrol, as the case may be.

(vii) The Vice-Chancellor may on the recommendation of the Professorial Board exclude from attendance in a course, or courses any student who has been excluded from attendance in any other course under the rules governing re-enrolment and whose record at the University demonstrates, in the opinion of the Board and the Vice-Chancellor, the student's lack of fitness to pursue the course nominated.

(viii) A student who has failed, under the provisions of clause (vi) of these rules, to show cause acceptable to the Professorial Board why he should be permitted to continue in his course, and who has subsequently been permitted to re-enrol in that course or to transfer to another course, shall also be required to show cause, notwithstanding any other provisions in these rules, why he should be permitted to continue in that course if he is unsuccessful in the annual examinations immediately following the first year of resumption or transfer of enrolment as the case may be.

(ix) A student may appeal to an Appeals Committee constituted by Council for this purpose against his exclusion by the Professorial Board from any subject or course.

**READMISSION AFTER EXCLUSION**

Applications for readmission must be made on the standard form and lodged with the Registrar not later than June 30 of the year prior to that for which readmission is sought. An application should include evidence of appropriate study in the subjects (or equivalents) on account of which the applicant was excluded. In addition, evidence that the circumstances which were deemed to operate against satisfactory performance at the time of exclusion are no longer operative or are reduced in intensity should be furnished. An applicant may be required to take the annual examinations in the relevant subjects as qualifying examinations in which case readmission does not imply exemption from the subject.

Persons who intend applying for readmission to the University at a future date may seek advice as to ways in which they may enhance their prospects of qualifying for readmission. Inquiries should be made on a form obtainable from the Examinations Branch, and lodged with the Registrar.
Courses for the Degree of Bachelor of Commerce

SCHOOL OF ACCOUNTANCY
Accountancy Courses

The School of Accountancy offers a full-time and a part-time course leading to the Degree of Bachelor of Commerce. These courses, which may be taken at pass or honours standard, give a comprehensive and thorough training in accountancy built upon a foundation of general disciplines such as English, History or Philosophy and subjects such as Economics and Statistics, which are essential to any proper study in the field of commerce. The study of these general subjects should enable students to see accountancy in proper social perspective.

In the specialist field of accountancy, the treatment of accounting and the associated subject of law is particularly comprehensive. Both the pass and honours courses provide the student with an accountancy training more than sufficient to satisfy the existing requirements of professional bodies.

However, in view of the wide range of the accountant's responsibilities, these courses are designed to do more than provide a vocational training. Students are trained to think clearly and critically about accounting concepts and aims. Honours students must attend seminars devoted to the discussion of advanced problems in accounting and to the critical review of accounting theory, aims and methods. They are encouraged to undertake original work as a basis for the thesis which is prescribed for the final year.

Within the field of accountancy, in accordance with the special concern of this University with the application of advanced knowledge to industrial and commercial activities, considerable emphasis is placed upon the problems and methods of management accounting. Thus honours students follow an intensive course in advanced cost accounting during their final year of study.

Upon completion of the first year of full-time study, or the second year of part-time study, a student may make written application to the Head of the School for permission to enrol for the Honours course.

At the end of 1962, the courses offered by the School of Accountancy were revised. For students who first enrolled in 1962 or in some earlier year, special transitional arrangements have been devised. These are set out in Rule 14—See page 47.
Professional Recognition of Accountancy Courses

The Commerce Degree courses in Accountancy are recognised by Professional organisations in accordance with the details set out below:

*The Australian Society of Accountants* gives full recognition to the examinations conducted by the University in Accountancy courses.

*The Institute of Chartered Accountants in Australia* grants the maximum recognition permitted by its by-laws: a graduate completing the Accountancy course for the Bachelor of Commerce Degree will be granted exemption from the Institute’s preliminary examination, and from all subjects in Groups 1 and 2 of the Institute’s syllabus, provided he has the requisite 12 months’ service with a chartered accountant.

*The Public Accountants’ Registration Board of New South Wales* gives full recognition to the examinations conducted by the University in Accountancy courses.

*The Australasian Institute of Cost Accountants* gives full recognition to students of the University who have passed examinations in 14.104 Accounting IV, 14.151 Cost Accounting, 14.301 Production and 14.321 Business Finance, provided they are members of the Australian Society of Accountants.

*The Chartered Institute of Secretaries* grants the maximum recognition permitted by its regulations: a graduate completing the Accountancy course for the Degree of Bachelor of Commerce will be granted exemption from seven of the thirteen subjects prescribed in the Institute’s examination syllabus. Exemption on a provisional basis may be granted to undergraduates at an advanced stage of their course.

Applications for registration, exemption or admission should be made direct to the professional bodies concerned.
SCHOOL OF ECONOMICS

The School of Economics offers full-time and part-time courses leading to the Degree of Bachelor of Commerce with specialisation in Economics, Economic Statistics or Industrial Relations. In conjunction with the School of Applied Psychology, courses are offered allowing specialisation in Applied Psychology, and, in conjunction with the School of Wool Technology, courses are offered allowing specialisation in Wool Commerce. The full-time courses extend over three years for a Pass Degree and four years for an Honours Degree; the part-time courses extend over six years for a Pass Degree and seven years for an Honours Degree.*

In all specialisations, students who have a sufficiently good record in the first year of the full-time course, or in the first two years of the part-time course, may make written application to the Head of the School for permission to enrol for the Honours course. Such applications must be made and approved by the Head of School before enrolling in the second year of the full-time course, or in the third year of the part-time course. Applications should be addressed to the Head of the School as soon as possible after the publication of the results in the year concerned†.

Economics Course

The specialisation in Economics aims at providing a basic training in general economic principles which is suitable for a wide range of modern vocations. Students who so specialise will help to meet the need for persons trained in the methods of economic analysis. The demand for such persons is growing as it becomes apparent that the study of economics gives an understanding of the workings of modern society and develops the habit of rigorous analysis—both consequences of considerable educational value. And, in recent years, the public service and industrial, commercial and financial institutions have found it advantageous to employ graduates in economics. This is not to say that a degree in economics automatically produces fully-equipped professional business executives, public servants or specialised economic advisers. Only considerable additional experience will provide the necessary facility in handling problems of this character in a professionally competent manner.

For the first two years, the course is based on a firm foundation of economic theory, together with analyses of modern financial, industrial and governmental institutions. In the third year considerable emphasis is placed on the application of

* At the end of 1962 the various courses offered by the School were revised. Special transitional arrangements were devised for students who first enrolled in 1962 or earlier; these are set out fully in Rule 18, page 68.
† Such permission must be obtained before re-enrolment, and students must then follow the Honours courses set out in Rule 15, page 49ff.
economic analysis to problems of policy. At this stage the flexibility in the course enables students to specialise in different fields according to their interests and tastes. For example, students may pursue studies in industrial economics, mathematical economics, public finance, economic growth, international economics, financial institutions and policy, etc.* Moreover, students are encouraged to undertake original investigations as a basis for their compulsory thesis. In this way the student acquires an understanding of the methods and limitations of applied economics and receives a training in employing the tools of analysis developed by theory.

The honours course follows the same pattern as the pass course for the first three years except that additional work at greater theoretical depth is undertaken in specially grouped honours tutorials. Additional honours papers must be taken at the annual examinations in certain subjects. Also, honours students are expected to display a consistently high level of performance in order to remain in the honours course. In the fourth year, honours students are required to take the course in advanced economic analysis which takes them close to the boundaries of economic thinking in various areas. Such students must also complete their thesis in this final year.

Honours students, and pass students with a special interest in economic theory, are strongly advised to take Mathematics for Commerce (15.701), or Mathematics I (10.001) and Pure Mathematics II (10.111) as optional subjects, since economics is becoming increasingly mathematical in method, and much of economic theory is beyond the reach of those without University mathematics. The content of Mathematics for Commerce has been arranged to provide the minimal mathematical background for further work in mathematical economics. However, students with a real interest in mathematics should seriously consider taking Mathematics I (10.001), Pure Mathematics II (10.111) and possibly Pure Mathematics III (10.112). Students contemplating taking such courses should seek the advice of a senior member of the School before enrolment.

**Economic Statistics Course**

Students who elect to major in statistics will find that the work of the economic statistician is complementary to that of the theoretical and applied economist, and that it is of direct use to the public service and to financial, commercial and industrial enterprises. In consequence the demand for properly trained economic statisticians is increasing more rapidly than the supply.

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* The full range of options is given in Rule 16, page 64. But students should note that not all such options will necessarily be offered in every year.
The purpose of the course providing for specialisation in economic statistics is to train graduates capable of meeting this demand.

The specialised training in economic statistics is based on a study of mathematics and gives an intensive training in the logical bases of advanced statistical analysis. In developing this statistical training considerable emphasis is placed upon the actual application of advanced techniques to economic, industrial and commercial problems. Moreover, all students are required to submit a short thesis on a subject either involving statistical enquiry or dealing with the methods of statistical analysis. By these means students are given a thorough training not only in the logic of advanced statistical methods but in their application to the types of problems encountered in the public service, industry and commerce.

Industrial Relations Course

An outstanding characteristic of our time is the increasing specialisation and consequent interdependence of economic activities. Industrial Relations is concerned with some of the implications of this development for conditions of work.

Industrial Relations may be broadly defined as the study of the system of relationships arising from work situations in modern society, of the system of conventions and law which govern those relationships, and of the way in which this system is affected by the values of the larger society within which it functions.

The industrial relations of a country therefore reflect its economic, social, political, legal and religious history as well as the contemporary way of life of the people who relate to one another as employee and employer. The course is thus designed on an interdisciplinary social science basis to foster an appreciation of important questions which arise in developing industrial societies. The students will be encouraged to study a variety of markedly different industrial relations systems, so that they may best understand the uniqueness of their own.

Applied Psychology Course

The Commerce course offering specialisation in Applied Psychology is designed to provide specialist training in economics, together with a theoretical training in individual and group psychology and an introduction to the skills and techniques of psychological assessment and data collection and analysis. The first subject in psychology is aimed at giving the student a foundation of psychological theory and an appreciation of the application of scientific method to the social sciences. In later years of the course detailed study is made of personality
development, psychological assessment and measurement techniques. A study of social psychology introduces the student to contemporary theories of social behaviour, an analysis of social organisation, the effects of group membership, and attitude formation and change. This study will include examples of group processes related to aspects of industrial relations and human relations problems in industry. Students are encouraged to undertake field work, and each student is required to present a thesis describing an investigation of a psychological problem.

The School of Applied Psychology also offers both a full-time and a part-time course in Applied Psychology leading to the Bachelor of Science degree. (For details, see the section in the Calendar dealing with courses in the Faculty of Science.)

**Wool Commerce Course**

The course in Wool Commerce provides a training for persons entering the woolbroking and woolbuying professions and aims at developing the skills and knowledge required by them. It also provides a training for management in various branches of the wool industry together with a sound preparation for those seeking vocations in wool marketing, wool finance and the wool futures market.

It is anticipated that the constant review of wool marketing procedures and the intensification of wool promotion will require, in future years, an increasing number of graduates who combine a sound background knowledge of wool with commercial training and skills.

The course combines a study of wool in terms of production, marketing and appraisal with subjects such as Economics, Accountancy, Statistics, Psychology and Commercial Law. Wool studies include showfloor tutorials in the practical procedures of the woolbuyer and wool valuer. Tuition is given in wool type, yield and price appraisal. Auction procedures, shipping and finance are additional facets of wool studies.

(The School of Wool Technology also provides a course in Wool Technology leading to the Degree of Bachelor of Science. For details see the University Calendar dealing with the courses in the Faculty of Applied Science.)
REORGANISATION OF COURSE STRUCTURES
—AFFECTING STUDENTS WHO FIRST
ENROLLED PRIOR TO 1963

General Information

At the end of 1962 the Faculty of Commerce revised its course structures and Rules governing the award of the Degree of Bachelor of Commerce and the Diploma in Accountancy. This was necessitated by the desire to effect a number of reforms which could not be made adequately on a piecemeal basis. At the same time, the content of some subjects was substantially revised or amalgamated with that of other subjects; some subjects were deleted; new subjects were added.

The courses leading to the Pass Degree in the Schools of Accountancy and Economics can be completed in a minimum of three years by students in full-time courses. Courses leading to the Honours Degree in these Schools can be completed in a minimum of four years by students in full-time courses. Students in part-time courses can complete the courses in a minimum of six years for the Pass Degree and seven years for the Honours Degree, except in Applied Psychology, where the Honours course can be completed in a minimum of six years.

Students enrolling or re-enrolling in 1963 or later will be required to complete the new requirements for the Degree, a full statement of which is shown below in Rules 1-18 (p. 36ff). However, in general, students will not be required to undertake more hours of attendance at lectures and tutorials than were implied in the Degree requirements prior to 1963. Credit will be given for all subjects passed at Annual or Deferred Examinations before First Term 1963.

All re-enrolling students, who first enrolled in 1962 or earlier, should pay particular attention to the Rules relating to Transition Arrangements, which can be found as follows:

- Accountancy course (Rule 14), pp. 47-49.
- Economics course (Rule 18), pp. 68-72.
- Statistics course (Rule 18), pp. 68-72.
- Industrial Relations course (Rule 18), pp. 68-72.
- Applied Psychology course (Rule 18), pp. 68-72.
- Wool Commerce course (Rule 18), pp. 68-72.

The attention of re-enrolling students is also drawn to the tables of equivalences as shown in Rules 14 and 18 on p. 47 and p. 68.

All students are expected to be familiar with the new Rules as they affect their particular course, as well as the general University Rules contained in the Calendar and those set out in
this *Handbook*. The following list is an indication of the kind of changes that have been made, but it is not an exhaustive list and is in no sense whatsoever a summary of the Rules.

**School of Accountancy**

(i) The topics covered in Accounting II, Accounting III and Accounting IV (prior to 1963), have been rearranged as between subjects and additional topics have been included to give added emphasis to Industrial and Managerial Accounting.

(ii) A new subject, 14.121 Government Accounting, has been introduced as an alternative to 14.321 Business Finance.

(iii) 14.41 Law I and 14.42 Law II, which were one-hour subjects, have been combined as 14.501 Commercial Law I in the new Rules. Law III has become 14.502 Commercial Law II in the new Rules.

(iv) A final year thesis is no longer required for the Pass Degree in the Accountancy course, except for students normally completing the requirements for the Degree in 1962. It will be replaced by increased essay and report writing, particularly during the final year.

(v) There have been some changes in the order in which subjects are to be taken.

**School of Economics**

(i) 15.11 Descriptive Economics has been eliminated and its content distributed over 15.101 Economics I, 15.102 Economics II, and 15.103 Economics III.

(ii) 15.15 Economics IV has been eliminated and its content distributed over the Economics Options, 15.281 Labour Economics and 15.271 International Economics.

(iii) Economics I, II and III have been increased to two hours of lectures and one tutorial per week per subject.

(iv) 15.401 Business Statistics replaces 15.21 Statistical Methods I and 15.22 Statistical Methods II. (See the *Table of Equivalences* in Rule 18 for other similar changes). (15.401 Business Statistics may no longer be taken for credit by students taking the Statistics course).

(v) 15.701 Mathematics for Commerce is a new subject designed to provide the minimal mathematical foundation for the subjects 15.711 Mathematical Economics I, 15.712 Mathematical Economics II, 15.411 Statistical Analysis I and 15.412 Statistical Analysis II.

(vi) 15.104 Advanced Economic Analysis, a substantial survey of advanced economic theory, is made available to Honours students only.
Rules Relating to the Degree of Bachelor of Commerce and the Diploma in Accountancy

1. Preliminary

These Rules prescribe the requirements to be fulfilled by candidates (hereafter referred to as students) for the award of the Degree of Bachelor of Commerce and the Diploma in Accountancy.* The Degree may be taken in the Pass or the Honours grade. Students may satisfy the requirements of the Degree by taking the course in Accountancy, Economics, Statistics, Industrial Relations, Applied Psychology or Wool Commerce. The course in Accountancy, the special requirements for which are set out in Rule 12, is offered by the School of Accountancy. The courses in Economics, Statistics and Industrial Relations are offered by the School of Economics. The course in Applied Psychology is offered by the School of Economics (in conjunction with the School of Applied Psychology) and the course in Wool Commerce is offered by the School of Economics (in conjunction with the School of Wool Technology). The special requirements for these courses are set out in Rule 15.

1A. Nomination of Course

Students must nominate on enrolment forms the course they intend to take when enrolling for the second year in the case of a student in a full-time course or the third year in the case of a student in a part-time course.

1B. Head of School—Interpretation

In these Rules unless the contrary intention appears Head of School shall mean the Head of the School which offers the course or the Dean of the Faculty of Commerce in cases where the student has not indicated the course he intends to take.

2. Minimum time for completion

Students enrolled in full-time courses may not complete the requirements for the Pass Degree in less than three years or the Honours Degree in less than four years. Students enrolled in part-time courses may not normally complete the requirements for the Pass Degree in less than six years or the Honours Degree in less than seven years. Subject to the approval of the Head of School concerned, a student enrolled in a part-time course may complete

* New enrolments in this course will not be accepted after 1962.
the requirements of the Pass Degree in five years and the Honours Degree in six years providing normally that the student

(i) enrolled for the first time in 1962 or earlier and has an unbroken record of passes, or

(ii) enrolled for the first time in 1963 or later and has an unbroken record containing some creditable passes.

3. Hours of Attendance

Subject to Rules 2, 12 and 15 and the general University Rules covering restrictions upon students re-enrolling (see p. 25), a student will not normally be permitted to enrol for subjects which in total require more than fifteen (sixteen for students taking the course in Accountancy) hours per week of lecture and tutorial classes for a student enrolled in a full-time course, or more than eight hours per week of lecture and tutorial classes for a student enrolled in a part-time course. The Head of School concerned may, in exceptional circumstances, grant such exemptions from this Rule as he considers appropriate.

4. Prerequisite subjects

A student may not normally enrol for any subject until he has passed in the appropriate prerequisite subject or subjects as required by these Rules. In exceptional circumstances the Head of School concerned may permit a student to enrol for a subject concurrently with a prerequisite subject providing he has previously enrolled for the prerequisite subject and the Head of School is satisfied that the student has reached a satisfactory standard in the prerequisite subject.

5. Passing in a subject

In determining a student's eligibility to progress, consideration will be given to assignments, essays, other written work and term or other tests given throughout the year, as well as the annual examination results. To obtain a pass in any subject students must complete assignments and other set work by the prescribed dates to the satisfaction of the Head of School concerned.

6. Order of progression of subjects

Except with the approval of the Head of School concerned, no student may enrol for a subject in the second or later year of a course when there remains a subject in the preceding year or years (as set down in Tables I—XXVII below) for which he has not obtained credit or is not currently enrolled.
7. **Humanities Subjects**

The subjects Humanities I and Humanities II must normally be selected from the following Humanities Subjects, 50.011H English or 57.011H An Introduction to Modern Drama, 51.021H History, and 52.021H Philosophy. The first subject selected will be called Humanities I, and the second subject selected will be called Humanities II.

However, subject to the approval of the Head of School concerned in the Faculty of Arts, students may elect to satisfy the requirements for Humanities I and/or Humanities II by substituting for the subjects listed above, the Arts subjects* 50.111 English I or 51.111 History I or 52.111 Philosophy I.

8. **General Options**

The General Options, which are referred to in the courses leading to a Pass or Honours Degree, shall, subject to requirements of prerequisite subjects, include any subject (other than those offered by Schools of the Faculty of Commerce as part of courses in other Faculties) available in the University subject to the approval of the Head of School concerned.

9. **Thesis**

Each student enrolled for a Pass Degree in the School of Economics or an Honours Degree in the Schools of Accountancy or Economics must present a Thesis in his final year of study on a topic selected by him and approved by the Head of School concerned. Students enrolled in the Accountancy course for the Pass Degree who normally would have completed the requirements for the Degree in 1962 must also present a Thesis. The Thesis must be written under the supervision of a member of staff nominated by the appropriate Head of School.

The length of the Thesis for the Pass Degree (where required) should not exceed 6000 words and for the Honours Degree should not exceed 10,000 words.

The topic selected must be submitted for approval no later than the following times:

(i) For the Honours Accountancy course in the School of Accountancy, the end of Third Term in the second last year of the course.

(ii) For courses leading to the Pass Degree in the School of Economics, the end of Third Term in the second

* These subjects involve three or four hours of class attendance per week—for details see Handbook of Faculty of Arts.
last year of the course for students enrolled in full-
time courses, and in the third last year of the course
for students enrolled in part-time courses.

(iii) For courses leading to the Honours Degree in the
School of Economics, the end of Third Term in the
third last year of the course.

Not later than April 30 of the year following that in which
a topic must be submitted for approval, the student must
submit a detailed statement to his supervisor showing the
manner in which the student proposes to deal with the topic.

The Thesis must be presented in the appropriate form,
for a Pass Degree not later than August 1 of the year in
which the Thesis is to be presented; for an Honours Degree
not later than November 30 of the year in which the Thesis
is to be presented. Two copies of the Thesis must be sub-
mited in double-spaced typescript on quarto paper with a
1 ½ inch left-hand margin and suitably bound or stapled. The
Thesis must include a bibliography and an acknowledgement
of all source material and it must be accompanied by an
abstract of approximately 200 words.*

In exceptional circumstances the Head of School may
grant an extension of time for compliance with the require-
ments of the three immediately preceding paragraphs.

10. Honours Degree

Upon completion of the first year of a full-time course or
the second year of a part-time course, a student may make
a written application to the Head of School for permission
to enrol for an Honours Degree. A student who does not apply
at the appropriate time but who subsequently wishes
to enrol for an Honours Degree may, in exceptional circum-
stances, be granted permission to so enrol.

Performance in the subjects in the first year of a full-
time course or in the first two years of a part-time course
shall be considered by the Head of School concerned before
permitting a student to enrol for an Honours Degree.

Students enrolled for an Honours Degree will be expected
to reach a high standard in their overall performance and
must take such extra subjects other than those prescribed in
Rules 12 and 15, and sit for such additional examinations
as may be prescribed by the Head of School. Where, in
the opinion of the Head of School concerned, the perform-

* See statement Preparation of Theses, page 17.
ance of a student is unsatisfactory, permission to continue as an Honours student may be withdrawn and the student may then proceed to an appropriate Pass Degree.

The Degree of Bachelor of Commerce with Honours will be awarded in the following grades: Class I; Class II (in two divisions); Class III.

11. **Credit for subjects passed at another University**

A student who claims credit for subjects required for the Degree of Bachelor of Commerce, because of satisfactory passes in equivalent subjects at another approved University or approved institution maintaining approved University standards, may be granted credit for a *maximum of four subjects* towards the Degree of Bachelor of Commerce.

The Head of School concerned shall recommend the equivalent subjects for which credit may be given.

**School of Accountancy**

12. **Courses in Accountancy**

Subject to Rule 6, the Degree requirements for the course in Accountancy as well as the requirements for the Diploma in Accountancy are set out in tabular form as follows:

<table>
<thead>
<tr>
<th>Table</th>
<th>Pass Degree</th>
<th>Accountancy—Full-time Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Table II</td>
<td>Pass Degree</td>
<td>Accountancy—Part-time Course</td>
</tr>
<tr>
<td>Table III</td>
<td>Pass Degree</td>
<td>Accountancy—Part-time Course (accelerated programme)</td>
</tr>
<tr>
<td>Table IV</td>
<td>Honours Degree</td>
<td>Accountancy—Full-time Course</td>
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<tr>
<td>Table V</td>
<td>Honours Degree</td>
<td>Accountancy—Part-time Course</td>
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<tr>
<td>Table VI</td>
<td>Pass Degree</td>
<td>Accountancy—Part-time Conversion Course</td>
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<tr>
<td>Table VII</td>
<td>Diploma in Accountancy*</td>
<td>—Part-time Course</td>
</tr>
</tbody>
</table>

* New enrolments in this course will not be accepted after 1962
# Table I

## BACHELOR OF COMMERCE
### PASS DEGREE
#### ACCOUNTANCY—FULL-TIME COURSE

<table>
<thead>
<tr>
<th>Subject</th>
<th>Year I</th>
<th>Year II</th>
<th>Year III</th>
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<tbody>
<tr>
<td>14.101 Accounting I</td>
<td>14.102 Accounting II</td>
<td></td>
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<tr>
<td>15.101 Economics I</td>
<td>15.102 Economics II</td>
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<td>15.401 Business Statistics</td>
<td>15.103 Economics III</td>
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<td>Humanities I*</td>
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<td>General Option†</td>
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<td>14.104 Accounting IV</td>
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<td>14.201 Taxation Law and Practice</td>
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<td>14.131 Auditing and Internal Control</td>
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<td>14.321 Business Finance or</td>
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<td>14.121 Government Accounting</td>
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<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week for 3 terms</th>
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<td>15.101 Economics I</td>
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<td>14.501 Commercial Law I</td>
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* The hours shown for this subject are the minimum possible. See Rule 7.

† The hours shown for this subject are the minimum possible. See Rule 8.

‡ Certain subjects selected for the General Option may not be taken until other subjects in Year I and Year II of this course have been passed. In such circumstances the General Option may be taken in Year III and Humanities II in Year II.
### Table II

**BACHELOR OF COMMERCE
PASS DEGREE
ACCOUNTANCY — PART-TIME COURSE**

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* The hours shown for this subject are the minimum possible. See Rule 7.
† Students in this course who normally would have completed the requirements for the Pass Degree in 1962 must also present a Thesis. See Rule 9.
‡ The hours shown for this subject are the minimum possible. See Rule 8.
Table III

BACHELOR OF COMMERCE
PASS DEGREE
ACCOUNTANCY — PART-TIME COURSE
(ACCELERATED PROGRAMME*)

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* See Rule 2.
† The hours shown for this subject are the minimum possible. See Rule 7.
‡ Students in this course who normally would have completed the requirements for the Pass Degree in 1962 must also present a Thesis. See Rule 9.
§ The hours shown for this subject are the minimum possible. See Rule 8.
### Table IV

**BACHELOR OF COMMERCE**  
**HONOURS DEGREE**  
**ACCOUNTANCY — FULL-TIME COURSE**

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* The hours shown for this subject are the minimum possible. See Rule 7.
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‡ Certain subjects selected for the General Option may not be taken until other subjects in Year I and Year II of this course have been passed. In such circumstances the General Option may be taken in Year III and Humanities II in Year II.
Table V
BACHELOR OF COMMERCE HONOURS DEGREE ACCOUNTANCY — PART-TIME COURSE

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* The hours shown for this subject are the minimum possible. See Rule 7.
† The hours shown for this subject are the minimum possible. See Rule 8. Students in this course who wish to gain recognition by the Australasian Institute of Cost Accountants should take 14.301 Production.
Table VI

BACHELOR OF COMMERCE
ACCOUNTANCY — PART-TIME CONVERSION COURSE

This course is available only to holders of the Diploma in Accountancy of the Sydney Technical College, providing they first enrolled for that Diploma in 1957 or earlier.

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* The hours shown for this subject are the minimum possible. See Rule 7.
† Students in this course who normally would have completed the requirements for the Pass Degree in 1962 must also present a Thesis. See Rule 9.
‡ The hours shown for this subject are the minimum possible. See Rule 8.

Table VII

DIPLOMA IN ACCOUNTANCY

This course is available to students who enrolled in the Diploma in Accountancy of the Department of Technical Education during the period 1958 to 1960. New enrolments in this course will no longer be accepted.

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<td><strong>Total</strong></td>
<td>6</td>
<td>3</td>
</tr>
</tbody>
</table>

46
13. **Rules for Progression — School of Accountancy**

All students studying the Accountancy course for the Degree of Bachelor of Commerce must observe the following rules for progression unless specifically exempted by the Head of School. Such exemptions will be granted in exceptional cases only.

(i) No student shall proceed to 14.102 Accounting II or 14.321 Business Finance until he has passed 14.101 Accounting I.

(ii) No student shall proceed to 14.103 Accounting III, 14.104 Accounting IV, 14.121 Government Accounting or 14.131 Auditing and Internal Control unless he has previously passed 14.102 Accounting II.

(iii) No student shall proceed to 14.151 Cost Accounting until he has passed 14.104 Accounting IV.

(iv) No student shall proceed to 14.502 Commercial Law II or 14.201 Taxation Law and Practice unless he has previously passed 14.501 Commercial Law I, provided that this restriction shall not apply to students who first enrolled in their course prior to 1963.

(v) No student shall proceed to 14.201 Taxation Law and Practice unless he has previously passed or is concurrently enrolled in 14.502 Commercial Law II and 14.103 Accounting III.

14. **Transition Arrangements — School of Accountancy (Affect- ing students who first enrolled prior to 1963)**

All subjects in the courses outlined in Tables I to VII will be offered in 1965. None of the subjects in the courses existing before 1963 will be offered in 1965 or subsequent years.

Students completing their degree under the regulations existing before 1963 and who failed in 14.14 Accounting IV in 1963, will be required to take 14.104 Accounting IV in 1964 or in any subsequent year.
All students other than those who, in the normal course of events, would have taken 14.14 Accounting IV in 1963, will be required to complete their degree under the new rules.

In changing over to these Rules, students will be given credit for subjects in which they have already passed. The old subject will be accepted in place of the new subject by which it has been replaced. Some of the more important equivalences in this respect are set out in the accompanying table:

<table>
<thead>
<tr>
<th>Old Subject</th>
<th>New Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.11 Accounting I</td>
<td>14.101 Accounting I</td>
</tr>
<tr>
<td>14.12 Accounting II</td>
<td>14.102 Accounting II</td>
</tr>
<tr>
<td>14.13 Accounting III</td>
<td>14.103 Accounting III</td>
</tr>
<tr>
<td>14.14 Accounting IV</td>
<td>14.104 Accounting IV</td>
</tr>
<tr>
<td>15.12 Economics I</td>
<td>15.101 Economics I</td>
</tr>
<tr>
<td>15.13 Economics II</td>
<td>15.102 Economics II</td>
</tr>
<tr>
<td>15.14 Economics III</td>
<td>15.103 Economics III</td>
</tr>
<tr>
<td>15.15 Economics IV</td>
<td>Any subject from those listed in Group II, Rule 16.</td>
</tr>
<tr>
<td>15.21 Statistical Methods I</td>
<td>15.401 Business Statistics</td>
</tr>
<tr>
<td>14.42 Law II</td>
<td>14.502 Commercial Law II</td>
</tr>
<tr>
<td>14.43A Law IIIA</td>
<td>14.321 Business Finance</td>
</tr>
<tr>
<td>14.43B Law IIIB</td>
<td>14.201 Taxation Law and Practice</td>
</tr>
<tr>
<td>14.52 Business Finance</td>
<td>14.131 Auditing and Internal Control</td>
</tr>
<tr>
<td>14.33 Taxation</td>
<td>14.301 Production</td>
</tr>
<tr>
<td>14.23 Auditing</td>
<td>14.311 Marketing</td>
</tr>
<tr>
<td>14.53A Production</td>
<td>14.151 Cost Accounting</td>
</tr>
<tr>
<td>14.53B Marketing</td>
<td>14.143 Accounting Seminar III</td>
</tr>
<tr>
<td>14.16 Advanced Cost Accounting</td>
<td></td>
</tr>
<tr>
<td>14.61 Accounting Seminar (Hons.)</td>
<td></td>
</tr>
</tbody>
</table>

Students who have not passed in 14.41 Law I or 14.42 Law II by February, 1965, must subsequently obtain a pass in 14.501 Commercial Law I. In addition students who have not passed in 14.43A Law IIIA or 14.43B Law IIIB by February, 1965, must subsequently obtain a pass in 14.502 Commercial Law II.

For students who first enrolled before 1963 the General Op'ion required in the Accountancy courses outlined in Tables I-VI (Rule 12) may be satisfied by a pass in 12.111 Psychology or 15.11 Descriptive Economics obtained by February, 1963, unless the operation of this Rule would result in the completion of the Accountancy Course in less
than 44 hours of class attendance for the Pass Degree and 52 hours of class attendance for the Honours Degree.

Where the total hours of minimum class attendance in subjects passed in satisfaction of Rule 12 amount to less than 43 hours for the Pass Degree and 52 hours for the Honours Degree the student will be required to obtain a pass in one additional subject as determined by the Head of School. However, students who have previously discontinued their course but are readmitted after 1964 must complete the requirements for the Degree as set out in Tables I to VII irrespective of the total number of hours involved.

**School of Economics**


Subject to Rule 6 the Degree requirements for the courses in Economics, Statistics, Industrial Relations, Applied Psychology and Wool Commerce are set out in tabular form as follows:

<table>
<thead>
<tr>
<th>Table</th>
<th>Degree</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>VIII</td>
<td>Pass</td>
<td>Economics—Full-time Course.</td>
</tr>
<tr>
<td>IX</td>
<td>Pass</td>
<td>Economics—Part-time Course.</td>
</tr>
<tr>
<td>X</td>
<td>Honours</td>
<td>Economics—Full-time Course.</td>
</tr>
<tr>
<td>XI</td>
<td>Honours</td>
<td>Economics—Part-time Course.</td>
</tr>
<tr>
<td>XII</td>
<td>Pass</td>
<td>Statistics—Full-time Course.</td>
</tr>
<tr>
<td>XIII</td>
<td>Pass</td>
<td>Statistics—Part-time Course.</td>
</tr>
<tr>
<td>XIV</td>
<td>Honours</td>
<td>Statistics—Full-time Course.</td>
</tr>
<tr>
<td>XV</td>
<td>Honours</td>
<td>Statistics—Part-time Course.</td>
</tr>
<tr>
<td>XVI</td>
<td>Pass</td>
<td>Industrial Relations—Full-time Course.</td>
</tr>
<tr>
<td>XVII</td>
<td>Pass</td>
<td>Industrial Relations—Part-time Course.</td>
</tr>
<tr>
<td>XVIII</td>
<td>Honours</td>
<td>Industrial Relations—Full-time Course.</td>
</tr>
<tr>
<td>XIX</td>
<td>Honours</td>
<td>Industrial Relations—Part-time Course.</td>
</tr>
<tr>
<td>XX</td>
<td>Pass</td>
<td>Applied Psychology—Full-time Course.</td>
</tr>
<tr>
<td>XXII</td>
<td>Honours</td>
<td>Applied Psychology—Full-time Course.</td>
</tr>
<tr>
<td>XXIII</td>
<td>Honours</td>
<td>Applied Psychology—Part-time Course.</td>
</tr>
<tr>
<td>XXIV</td>
<td>Pass</td>
<td>Wool Commerce—Full-time Course.</td>
</tr>
<tr>
<td>XXV</td>
<td>Pass</td>
<td>Wool Commerce—Part-time Course.</td>
</tr>
<tr>
<td>XXVI</td>
<td>Honours</td>
<td>Wool Commerce—Full-time Course.</td>
</tr>
<tr>
<td>XXVII</td>
<td>Honours</td>
<td>Wool Commerce—Part-time Course.</td>
</tr>
</tbody>
</table>

Where a choice of subjects is available in satisfying the requirements for Humanities I, Humanities II, General Option, or Economics Options I-V, the hours shown are the minimum hours of class attendance possible. Some of the subjects which can be so chosen require more hours of class attendance than shown in the Tables.*

* In selecting these subjects, students should pay particular attention to Rules 16 and 17. Students who first enrolled in 1962 or earlier should, in addition, pay particular attention to Rule 18.
## Table VIII

**BACHELOR OF COMMERCE**  
**PASS DEGREE**  
**ECONOMICS — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Year I</th>
<th>Min. hours per week for 3 terms</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.101 Accounting I</td>
<td></td>
<td>2</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td></td>
<td>2</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>15.401 Business Statistics*</td>
<td></td>
<td>2</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Plus any one of</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.001 Mathematics I</td>
<td></td>
<td>4</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td></td>
<td>4</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>12.011 Psychology</td>
<td></td>
<td>3</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>54.111 Political Science I</td>
<td></td>
<td>3</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>15.501 General Law</td>
<td></td>
<td>3</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>14.501 Commercial Law I</td>
<td></td>
<td>2</td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>Year II</th>
<th>Min. hours per week for 3 terms</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.102 Economics II</td>
<td></td>
<td>2</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>15.103 Economics III</td>
<td></td>
<td>2</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Economics Option I† or General Option‡</td>
<td></td>
<td>2</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Humanities I§</td>
<td></td>
<td></td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>Year III</th>
<th>Min. hours per week for 3 terms</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Option‡ or Economics Option I†</td>
<td></td>
<td>2</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Economics Option II†</td>
<td></td>
<td>2</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Economics Option III†</td>
<td></td>
<td>2</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Economics Option IV†</td>
<td></td>
<td>2</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>Humanities II§</td>
<td></td>
<td>2</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>15.191 Thesis</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* 15.401 Business Statistics and 15.411 Statistical Analysis I cannot both be taken for credit. Students who plan to take 15.411 Statistical Analysis I in Year II or III as Economics Option I therefore need not take 15.401 Business Statistics in Year I, but will take either 10.001 Mathematics I or 15.701 Mathematics for Commerce. If these students at the end of Year I wish to abandon their original intention of taking 15.411 Statistical Analysis I, they must take 15.401 Business Statistics in Year II as Economics Option I. Students who take 10.001 Mathematics I or 15.701 Mathematics for Commerce in lieu of 15.401 Business Statistics are not required to take a fourth subject in Year I.

† See Rule 16.

‡ See Rule 8.

§ See Rule 7.

‖ Students who take 10.111 Pure Mathematics II or 10.121 Pure Mathematics II (Higher) in Year II may postpone Humanities I till Year III.
### Table IX

**BACHELOR OF COMMERCE**  
**PASS DEGREE**  
**ECONOMICS — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
</tbody>
</table>

**Year I**
- 14.101 Accounting 1 ........................................... 2  2
- 15.101 Economics I ........................................... 2  1

**Year II**
- 15.401 Business Statistics* ........................................... 2  1
  
  *Plus any one of*
- 10.001 Mathematics I ........................................... 4  2
- 15.701 Mathematics for Commerce ........................................... 4  2
- 12.011 Psychology ........................................... 3  2
- 54.111 Political Science I ........................................... 3  0
- 15.501 General Law ........................................... 3  0
- 14.501 Commercial Law I ........................................... 2  1

**Year III**
- 15.102 Economics II ........................................... 2  1
- 15.103 Economics III ........................................... 2  1

**Year IV**
- Humanities II† ........................................... 2  0
- Economics Option I‡ ........................................... 2  0
- Economics Option II‡ ........................................... 2  0

**Year V**
- Economics Option III‡ ........................................... 2  0
- Economics Option IV‡ ........................................... 2  0
- Humanities II† or General Options§ ........................................... 2  0

**Year VI**
- General Options§ or Humanities II† ........................................... 2  0
- 15.191 Thesis (continued) ........................................... — —

---

*15.401 Business Statistics and 15.411 Statistical Analysis I cannot both be taken for credit. Students who plan to take 15.411 Statistical Analysis I in Year IV as Economics Option I therefore need not take 15.401 Business Statistics in Year II. In Year II these students will take either 15.701 Mathematics for Commerce or 10.001 Mathematics I. If these students at the end of Year II wish to abandon their original intention of taking 15.411 Statistical Analysis I, they must take 15.401 Business Statistics in Year IV as Economics Option I. Students who take 10.001 Mathematics I or 15.701 Mathematics for Commerce are not required to take a second subject in Year II.*

† See Rule 7.
‡ See Rule 16.
§ See Rule 8.
### Table X

**BACHELOR OF COMMERCE**  
**HONOURS DEGREE**  
**ECONOMICS — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year I</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.101 Accounting I</td>
<td></td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td></td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>15.401 Business Statistics*</td>
<td></td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td><em>Plus any one of</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.001 Mathematics I</td>
<td></td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td></td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>12.011 Psychology</td>
<td></td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>54.111 Political Science I</td>
<td></td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>15.501 General Law</td>
<td></td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>14.501 Commercial Law I</td>
<td></td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.112 Economics II</td>
<td></td>
<td>2</td>
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<tr>
<td>15.113 Economics III</td>
<td></td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Economics Option I† or</td>
<td></td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>General Option†</td>
<td></td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Humanities I‡</td>
<td></td>
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<td>0</td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Option I† or</td>
<td></td>
<td>2</td>
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</tr>
<tr>
<td>Economics Option I†</td>
<td></td>
<td>2</td>
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</tr>
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<td>Economics Option II†</td>
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</tr>
<tr>
<td>Economics Option IV†</td>
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</tr>
<tr>
<td>Humanities II‡</td>
<td></td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>15.191 Thesis (continued)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Year IV</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.104 Advanced Economic Analysis</td>
<td></td>
<td>6</td>
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</tr>
<tr>
<td>Economics Option V†</td>
<td></td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>15.191 Thesis (continued)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*15.401 Business Statistics and 15.411 Statistical Analysis I cannot both be taken for credit. Students who plan to take 15.411 Statistical Analysis I in Year II or III as Economics Option I therefore need not take 15.401 Business Statistics in Year I, but will take either 10.001 Mathematics I or 15.701 Mathematics for Commerce. If these students at the end of Year I wish to abandon their original intention of taking 15.411 Statistical Analysis I, they must take 15.401 Business Statistics in Year II as Economics Option I. Students who take 10.001 Mathematics I or 15.701 Mathematics for Commerce in lieu of 15.401 Business Statistics are not required to take a fourth subject in Year I.*

† See Rule 16.
‡ See Rule 8.
§ See Rule 7.
∥ Students who take 10.111 Pure Mathematics II or 10.121 Pure Mathematics II (Higher) in Year II may postpone Humanities I till Year III.
# Table XI

**BACHELOR OF COMMERCE**

**HONOURS DEGREE**

**ECONOMICS — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
<tr>
<td><strong>Year I</strong></td>
<td></td>
</tr>
<tr>
<td>14.101 Accounting I</td>
<td>2</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
</tr>
<tr>
<td>15.401 Business Statistics*</td>
<td>2</td>
</tr>
<tr>
<td>Plus any one of</td>
<td></td>
</tr>
<tr>
<td>10.001 Mathematics I</td>
<td>4</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td>4</td>
</tr>
<tr>
<td>12.011 Psychology</td>
<td>3</td>
</tr>
<tr>
<td>54.111 Political Science I</td>
<td>3</td>
</tr>
<tr>
<td>15.501 General Law</td>
<td>3</td>
</tr>
<tr>
<td>14.501 Commercial Law I</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td></td>
</tr>
<tr>
<td>15.112 Economics II</td>
<td>2</td>
</tr>
<tr>
<td>15.113 Economics III</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year IV</strong></td>
<td></td>
</tr>
<tr>
<td>Economics Option I†</td>
<td>2</td>
</tr>
<tr>
<td>Humanities II‡</td>
<td>2</td>
</tr>
<tr>
<td>General Option§ or Humanities II†</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year V</strong></td>
<td></td>
</tr>
<tr>
<td>Economics Option II†</td>
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<tr>
<td>Economics Option III†</td>
<td>2</td>
</tr>
<tr>
<td>Humanities II‡ or General Option§</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year VI</strong></td>
<td></td>
</tr>
<tr>
<td>15.104 Advanced Economic Analysis</td>
<td>6</td>
</tr>
<tr>
<td>15.191 Thesis</td>
<td></td>
</tr>
<tr>
<td><strong>Year VII</strong></td>
<td></td>
</tr>
<tr>
<td>Economics Option IV†</td>
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</tr>
<tr>
<td>Economics Option V†</td>
<td>2</td>
</tr>
<tr>
<td>15.191 Thesis (continued)</td>
<td></td>
</tr>
</tbody>
</table>

* 15.401 Business Statistics and 15.411 Statistical Analysis I cannot both be taken for credit. Students who plan to take 15.411 Statistical Analysis I in Year IV as Economics Option I therefore need not take 15.401 Business Statistics in Year II. In Year II such students will take either 15.701 Mathematics for Commerce or 10.001 Mathematics I. If these students at the end of Year II wish to abandon their original intention of taking 15.411 Statistical Analysis I, they must take 15.401 Business Statistics in Year IV as Economics Option I.

† See Rule 16.
‡ See Rule 7.
§ See Rule 8.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
<tr>
<td><strong>Year I</strong></td>
<td></td>
</tr>
<tr>
<td>14.101 Accounting I</td>
<td>2</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td>2</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce*</td>
<td>4</td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
</tr>
<tr>
<td>15.102 Economics II</td>
<td>2</td>
</tr>
<tr>
<td>15.103 Economics III</td>
<td>2</td>
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* 10.001 Mathematics I may be substituted for 15.701 Mathematics for Commerce. But then 10.111 Pure Mathematics II (or 10.121 Pure Mathematics II (Higher)) must be chosen as the General Option and Humanities I must be postponed until Year III.
† See Rule 8.
‡ See Rule 7.
§ To be chosen from either Group I or Group II of the Economics Options. See Rule 16.

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For footnotes, see next page.
Year VI

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* 10.001 Mathematics I may be substituted for 15.701 Mathematics for Commerce. But then 10.111 Pure Mathematics II must be chosen as the General Option. This subject will be taken in Year III, 15.411 Statistical Analysis I in Year IV, 15.412 Statistical Analysis II in Year V and 15.421 Applied Statistics in Year VI. Students who select Pure Mathematics II as their General Option, and pass it, will be exempted from the Economics Option.

† See Rule 8.
‡ See Rule 7.
§ To be chosen from either Group I or Group II of the Economics Options. See Rule 16.

Table XIV
BACHELOR OF COMMERCE
HONOURS DEGREE
STATISTICS—FULL-TIME COURSE

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* 10.001 Mathematics I may be substituted for 15.701 Mathematics for Commerce. But then 10.111 Pure Mathematics II or 10.121 Pure Mathematics II (Higher) must be chosen as the General Option, and Humanities I must be postponed until Year III. Students who select Pure Mathematics II as their General Option, and pass it, will be exempted from one of the Economics Options.

† See Rule 8.
‡ See Rule 7.
§ To be chosen from either Group I or Group II of the Economics Options. See Rule 16.
¶ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
**Subject to the approval of the Head of School this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
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* 10.001 Mathematics I may be substituted for 15.701 Mathematics for Commerce. But then 10.111 Pure Mathematics II must be chosen as the General Option. This subject will be taken in Year III, 15.411 Statistical Analysis I in Year IV, 15.412 Statistical Analysis II in Year V, 15.421 Applied Statistics in Year VI and Humanities II in Year VII. Students who select Pure Mathematics II as their General Option, and pass it, will be exempted from an Economics Option.

† See Rule 7.

‡ To be chosen from either Group I or Group II of the Economics Options. See Rule 16.

§ See Rule 8.

¶ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.

**Subject to the approval of the Head of School this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
### Table XVI

**BACHELOR OF COMMERCE PASS DEGREE**

**INDUSTRIAL RELATIONS—FULL-TIME COURSE**

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* See Rule 7.

† Because of timetabling difficulties, it will not be possible in 1965 for students to take 15.102 Economics II concurrently with 12.101 Psychology. Students affected will be permitted to enrol in 15.103 Economics III in 1965, and to defer 15.102 Economics II until Year IV.

### Table XVII

**BACHELOR OF COMMERCE PASS DEGREE**

**INDUSTRIAL RELATIONS—PART-TIME COURSE**

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### Table XVIII

**BACHELOR OF COMMERCE HONOURS DEGREE INDUSTRIAL RELATIONS — FULL-TIME COURSE**

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* See Rule 7.
† To be chosen from Group II of the Economics Options listed in Rule 16.
§ Subject to the approval of the Head of School this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
**Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.

### Table XIX

**BACHELOR OF COMMERCE HONOURS DEGREE INDUSTRIAL RELATIONS — PART-TIME COURSE**

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For footnotes, see next page.
Year IV
15.113 Economics III** ........................................ 2 1
15.511 Industrial Law I ........................................ 2 0
Humanities II* .................................................. 2 0

Year V
12.651 Psychology (Industrial Relations) .................. 3 0
15.512 Industrial Law II ........................................ 2 0
Economics Option† .............................................. 2 0

Year VI
15.602 Industrial Relations II ................................ 2 0
15.611 Seminar in Industrial Relations ..................... 2 0
15.281 Labour Economics ...................................... 2 0
15.191 Thesis ..................................................... — —

Year VII
15.612 Special Problems in Industrial Relations ........... 3 0
12.661 Seminar in Psychology ................................ 2 0
15.191 Thesis (continued) ..................................... — —

* See Rule 7.
† To be chosen from Group II of the Economics Options listed in Rule 16.
§ Subject to the approval of the Head of School this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
† Because of timetabling difficulties, it will not be possible in 1965 for students to take 15.112 Economics II concurrently with 12.101 Psychology. Students affected will be permitted to enrol in 15.113 Economics III in 1965, and to defer 15.112 Economics II until Year IV.
**Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.

Table XX
BACHELOR OF COMMERCE
PASS DEGREE
APPLIED PSYCHOLOGY — FULL-TIME COURSE

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15.101 Economics I .......................................... 2 1
Humanities I* .................................................. 2 0
12.011 Psychology I ......................................... 3 2

Year II
12.012 Psychology II ......................................... 5 3
15.102 Economics II .......................................... 2 1
15.103 Economics III ......................................... 2 1
Humanities II* .................................................. 2 0

Year III
12.013 Psychology III ......................................... 6 5
Economics Option† ............................................ 2 0
General Option§ .............................................. 2 0
12.601 Thesis ................................................... — —

* See Rule 7.
† To be chosen from the Economics Options listed in Rule 16.
§ See Rule 8.
### Table XXI

**BACHELOR OF COMMERCE**  
**PASS DEGREE**  
**APPLIED PSYCHOLOGY — PART-TIME COURSE**  

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* See Rule 7.  
† To be chosen from the Economics Options listed in Rule 16.  
§ See Rule 8.

Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.

### Table XXII

**BACHELOR OF COMMERCE**  
**HONOURS DEGREE**  
**APPLIED PSYCHOLOGY — FULL-TIME COURSE**  

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<th>Year I</th>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>14.101 Accounting I</td>
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<td></td>
<td>15.101 Economics I</td>
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<tr>
<td></td>
<td>Humanities I*</td>
<td>2</td>
<td>0</td>
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<tr>
<td></td>
<td>12.011 Psychology I</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Year II</td>
<td>12.012 Psychology II</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15.112 Economics II†</td>
<td>2</td>
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</tr>
<tr>
<td></td>
<td>15.113 Economics III**</td>
<td>2</td>
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<td></td>
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<td>Year III</td>
<td>12.013 Psychology III</td>
<td>6</td>
<td>5</td>
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<tr>
<td></td>
<td>Economics Option†</td>
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<td>0</td>
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<tr>
<td></td>
<td>General Option§</td>
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<td>12.601 Thesis (continued)</td>
<td></td>
<td></td>
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<tr>
<td>Year IV</td>
<td>12.024 Psychology</td>
<td>2</td>
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<td></td>
<td>12.601 Thesis (continued)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* See Rule 7.  
† To be chosen from the Economics Options listed in Rule 16.  
§ See Rule 8.  
† Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.  
**Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
### Table XXIII

**BACHELOR OF COMMERCE**

**HONOURS DEGREE**

**APPLIED PSYCHOLOGY — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
<tr>
<td><strong>Year I</strong></td>
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</tr>
<tr>
<td>14.101 Accounting I</td>
<td>2</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
</tr>
<tr>
<td>12.011 Psychology I</td>
<td>3</td>
</tr>
<tr>
<td>Humanities I*</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td></td>
</tr>
<tr>
<td>15.112 Economics II†</td>
<td>2</td>
</tr>
<tr>
<td>15.113 Economics III‡</td>
<td>2</td>
</tr>
<tr>
<td>Humanities II*</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year IV</strong></td>
<td></td>
</tr>
<tr>
<td>12.012 Psychology II</td>
<td>5</td>
</tr>
<tr>
<td>Economics Option†</td>
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</tr>
<tr>
<td><strong>Year V</strong></td>
<td></td>
</tr>
<tr>
<td>12.013 Psychology III</td>
<td>6</td>
</tr>
<tr>
<td>12.601 Thesis</td>
<td>—</td>
</tr>
<tr>
<td><strong>Year VI</strong></td>
<td></td>
</tr>
<tr>
<td>12.024 Psychology</td>
<td>2</td>
</tr>
<tr>
<td>General Option§</td>
<td>2</td>
</tr>
<tr>
<td>12.601 Thesis (continued)</td>
<td>—</td>
</tr>
</tbody>
</table>

* See Rule 7.
† To be chosen from the Economics Options listed in Rule 16.
‡ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
§ Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.

### Table XXIV

**BACHELOR OF COMMERCE**

**PASS DEGREE**

**WOOL COMMERCE — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
<tr>
<td><strong>Year I</strong></td>
<td></td>
</tr>
<tr>
<td>14.101 Accounting I</td>
<td>2</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td>2</td>
</tr>
<tr>
<td>14.501 Commercial Law I</td>
<td>2</td>
</tr>
<tr>
<td>15.401 Business Statistics</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
</tr>
<tr>
<td>15.102 Economics II</td>
<td>2</td>
</tr>
<tr>
<td>15.103 Economics III</td>
<td>2</td>
</tr>
<tr>
<td>9.111 Sheep Husbandry</td>
<td>2</td>
</tr>
<tr>
<td>9.541 Wool I</td>
<td>1</td>
</tr>
<tr>
<td>9.521 Wool Textiles I</td>
<td>2</td>
</tr>
<tr>
<td>Humanities I*</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td></td>
</tr>
<tr>
<td>9.011 Sheep Production</td>
<td>2</td>
</tr>
<tr>
<td>9.542 Wool II</td>
<td>1</td>
</tr>
<tr>
<td>9.002 Seminar in Wool Technology</td>
<td>1</td>
</tr>
<tr>
<td>Economics Option†</td>
<td>2</td>
</tr>
<tr>
<td>Humanities II*</td>
<td>2</td>
</tr>
<tr>
<td>9.091 Thesis</td>
<td>—</td>
</tr>
</tbody>
</table>

* See Rule 7.
† To be chosen from the Economics Options listed in Rule 16.
### Table XXV

**BACHELOR OF COMMERCE**  
**PASS DEGREE**  
**WOOL COMMERCE — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
</tbody>
</table>

**Year I**

| 14.101 Accounting I | 2 | 2 |
| 15.101 Economics I | 2 | 1 |

**Year II**

| 14.501 Commercial Law I | 2 | 1 |
| 15.401 Business Statistics | 2 | 1 |

**Year III**

| 15.102 Economics II | 2 | 1 |
| 9.111 Sheep Husbandry | 2 | 0 |
| Humanities I* | 2 | 0 |

**Year IV**

| 9.521 Wool Textiles I | 2 | 0 |
| 9.541 Wool I | 1 | 3 |
| 15.103 Economics III | 2 | 1 |

**Year V**

| 9.542 Wool II | 1 | 6 |
| Economics Option† | 2 | 0 |
| 9.091 Thesis | — | — |

**Year VI**

| 9.011 Sheep Production | 2 | 0 |
| 9.002 Seminar in Wool Technology | 1 | 0 |
| Humanities II* | 2 | 0 |
| 9.091 Thesis (continued) | — | — |

* See Rule 7.
† To be chosen from the Economics Options listed in Rule 16.

### Table XXVI

**BACHELOR OF COMMERCE**  
**HONOURS DEGREE**  
**WOOL-COMMERCE — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
</tbody>
</table>

**Year I**

| 14.101 Accounting I | 2 | 2 |
| 15.101 Economics I | 2 | 1 |
| 14.501 Commercial Law I | 2 | 1 |
| 15.401 Business Statistics | 2 | 1 |

**Year II**

| 15.112 Economics II¶ | 2 | 1 |
| 15.113 Economics III** | 2 | 1 |
| 9.111 Sheep Husbandry | 2 | 0 |
| 9.541 Wool I | 1 | 3 |
| 9.521 Wool Textiles I | 2 | 0 |
| Humanities I* | 2 | 0 |

For footnotes, see next page.
### Year III
- **9.011** Sheep Production ............................................................... 2  
- **9.542** Wool II ................................................................. 1 6  
- **9.002** Seminar in Wool Technology ........................................ 1 0  
- Economics Option† ........................................................................... 2 0  
- Humanities II* ................................................................................ 2 0  
- **9.091** Thesis .................................................................................. 1 0

### Year IV
- **15.104** Advanced Economic Analysis ........................................ 6 0  
- **9.543** Wool III ................................................................. 1 1  
- **9.002** Seminar in Wool Technology (Hons.) ................................ 1 0  
- General Option‡ ............................................................................. 2 0  
- **9.091** Thesis (continued) ............................................................. 1 0

* See Rule 7.
† To be chosen from the Economics Options listed in Rule 16.
‡ See Rule 8.
¶ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
** Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.

### Table XXVII

**BACHELOR OF COMMERCE HONOURS DEGREE**

**WOOL COMMERCE — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Year I</th>
<th>Year II</th>
<th>Year III</th>
<th>Year IV</th>
<th>Year V</th>
<th>Year VI</th>
<th>Year VII</th>
</tr>
</thead>
<tbody>
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<td>Tutorials</td>
<td>Lectures</td>
<td>Tutorials</td>
<td>Lectures</td>
<td>Tutorials</td>
<td>Lectures</td>
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<td>2</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>6</td>
<td>1</td>
</tr>
</tbody>
</table>

- **14.101** Accounting I ................................................................. 2  
- **15.101** Economics I ................................................................. 2  
- **14.501** Commercial Law I ........................................................... 3 0  
- **15.401** Business Statistics ...................................................... 2 1  
- **15.112** Economics II¶ .................................................................. 2 1  
- **9.111** Sheep Husbandry .............................................................. 2 0  
- Humanities I* .................................................................................. 2 0  
- **15.113** Economics III** ............................................................... 2 1  
- **9.521** Wool Textiles I ................................................................. 2 0  
- **9.541** Wool I .................................................................................. 1 3  
- **9.542** Wool II ........................................................................... 1 6  
- Economics Option† .......................................................................... 2 0  
- Humanities II* ................................................................................ 2 0  
- **15.104** Advanced Economic Analysis ........................................ 6 0  
- **9.011** Sheep Production .............................................................. 2 0  
- **9.002** Seminar in Wool Technology ........................................ 1 0  
- **9.091** Thesis .................................................................................. 1 0  
- **9.543** Wool III ........................................................................... 1 1  
- **9.002** Seminar in Wool Technology (Hons.) ................................ 1 0  
- General Option‡ ............................................................................. 2 0  
- **9.091** Thesis (continued) ............................................................. 1 0  

For footnotes, see next page.
16. Economics Options

The Economics Options referred to in Rule 15 may be chosen from the two groups listed in the following table subject to the conditions set out in Rule 17. Subjects selected from this list in accordance with the requirements for Economics Options in the courses set out in Rule 15 shall be called successively Economics Option I, Economics Option II, Economics Option III, Economics Option IV and Economics Option V.

<table>
<thead>
<tr>
<th>Subject Group</th>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group I†</td>
<td>10.001  Mathematics I*</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>10.111  Pure Mathematics II</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>10.121  Pure Mathematics II (Higher)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>10.112  Pure Mathematics III</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>10.122  Pure Mathematics III (Higher)</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>10.311  Theory of Statistics I</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>10.321  Theory of Statistics I (Higher)</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>10.312  Theory of Statistics II</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>10.322  Theory of Statistics II (Higher)</td>
<td>9</td>
</tr>
<tr>
<td></td>
<td>12.011  Psychology I*</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>14.102  Accounting II</td>
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</tr>
<tr>
<td></td>
<td>14.103  Accounting III</td>
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</tr>
<tr>
<td></td>
<td>14.104  Accounting IV</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>14.501  Commercial Law I*</td>
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<tr>
<td></td>
<td>14.502  Commercial Law II</td>
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</tr>
<tr>
<td></td>
<td>15.200  Economic History I*</td>
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</tr>
<tr>
<td></td>
<td>15.201  Economic History II</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>15.411  Statistical Analysis I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15.412  Statistical Analysis II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15.421  Applied Statistics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15.501  General Law*</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15.511  Industrial Law I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>15.512  Industrial Law II</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>15.521  Constitutional Law*</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>15.601  Industrial Relations I*</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>15.602  Industrial Relations II</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>15.701  Mathematics for Commerce*</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>51.111  History I*</td>
<td>3</td>
</tr>
</tbody>
</table>

† For details of subjects not described in this Handbook, refer to the University Calendar or to the Handbook of the appropriate Faculty.

* Introductory subjects, namely, subjects without prerequisites. See Rule 17.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Group II‡</th>
<th>Hours per week</th>
</tr>
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<tbody>
<tr>
<td>15.211 History of Economic Thought</td>
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<td>2</td>
</tr>
<tr>
<td>15.221 Public Finance and Fiscal Policy</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.231 Financial Institutions and Policy</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.241 Economic Development</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.251 Economics of Industry</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.261 Welfare Economics</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.271 International Economics</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.281 Labour Economics</td>
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<td>2</td>
</tr>
<tr>
<td>15.291 Seminar in Economic Theory and Policy</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.301 Comparative Economic Systems</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.431 Econometrics</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>15.711 Mathematical Economics I</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>15.712 Mathematical Economics II</td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

* Introductory subjects, namely, subjects without prerequisites. See Rule 17.

† This subject is not offered at present in the University of New South Wales at Kensington. However, credit will be given if this subject is passed at the University of Sydney. Students who desire to take this subject must enrol at the University of Sydney in accordance with the procedures set out in paragraph (D) on page 8 of this Handbook.

‡ Not all of these subjects will necessarily be offered each year.
17. *Rules for Progression and Prerequisite Subjects in the School of Economics.*

The choice of Economics Options from Groups I and II in Rule 16 is subject to the following conditions:

(i) Not more than two introductory subjects (subjects without prerequisites as indicated in the table by an asterisk) may be chosen from Group I.

(ii) Unless special permission to the contrary is granted by the Head of the School of Economics, students in the Economics course must choose at least two subjects from Group II. Permission will be readily granted to students who elect to take one or more mathematics subjects from Group I (see also (vii) below).

(iii) Only one of the subjects from each of the following pairs will count towards the Degree.

- 10.001 Mathematics I and 15.701 Mathematics for Commerce.

(iv) Options in two parts must be taken in sequence, e.g., 15.511 Industrial Law I must be completed before 15.512 Industrial Law II is attempted. (Note here that 15.711 Mathematical Economics I is not a prerequisite for 15.712 Mathematical Economics II).

(v) In addition to the general prerequisite condition set out in (iv) the following table of prerequisites also applies. Subject to Rule 4 and before enrolling in any subject in the left-hand column a student must have passed in the prerequisite subject(s) listed in the right-hand column.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.201 Economic History II</td>
<td>15.101 Economics I and 15.200 Economic History I (1965)</td>
</tr>
<tr>
<td>15.511 Industrial Law I</td>
<td>15.501 General Law</td>
</tr>
<tr>
<td>15.431 Econometries</td>
<td>15.411 Statistical Analysis I</td>
</tr>
<tr>
<td>15.411 Statistical Analysis I</td>
<td>15.412 Statistical Analysis II</td>
</tr>
<tr>
<td>15.421 Applied Statics*</td>
<td>15.411 Statistical Analysis I</td>
</tr>
<tr>
<td>15.412 Statistical Analysis II*</td>
<td>15.412 Statistical Analysis II</td>
</tr>
<tr>
<td>15.711 Mathematical Economics I</td>
<td>10.001 Mathematics I or 15.701 Mathematics for Commerce</td>
</tr>
<tr>
<td>15.712 Mathematical Economics II</td>
<td>Either 10.001 Mathematics I or 15.701 Mathematics for Commerce</td>
</tr>
<tr>
<td>15.411 Statistical Analysis I</td>
<td>10.001 Mathematics I or 15.701 Mathematics for Commerce</td>
</tr>
<tr>
<td>All Group II subjects</td>
<td>15.102 Economics II and 15.103 Economics III</td>
</tr>
</tbody>
</table>

* 15.421 Applied Statistics and 15.412 Statistical Analysis II are corequisite in Year III of the full-time course in Statistics.
During the transition period, the Head of the School of Economics will, in accordance with Rule 2, consider waiving prerequisite requirements where this is necessary to allow students who first enrolled prior to 1963 to complete their courses within a reasonable period.*

(vi) Students who have completed 10.001 Mathematics I and wish to take 15.411 Statistical Analysis I must take 10.111 Pure Mathematics II concurrently.

(vii) The following subjects are “double options” in the sense that a student who elects to take one of these subjects as an Economics Option, and passes it, will be deemed to have passed in two Economics Options.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.001 Mathematics I</td>
<td>6</td>
</tr>
<tr>
<td>10.111 Pure Mathematics II</td>
<td>5</td>
</tr>
<tr>
<td>10.121 Pure Mathematics II (Higher)</td>
<td>6</td>
</tr>
<tr>
<td>10.112 Pure Mathematics III</td>
<td>5</td>
</tr>
<tr>
<td>10.122 Pure Mathematics III (Higher)</td>
<td>7</td>
</tr>
<tr>
<td>10.311 Theory of Statistics I</td>
<td>7</td>
</tr>
<tr>
<td>10.321 Theory of Statistics I (Higher)</td>
<td>8</td>
</tr>
<tr>
<td>10.312 Theory of Statistics II</td>
<td>8</td>
</tr>
<tr>
<td>10.322 Theory of Statistics II (Higher)</td>
<td>9</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td>6</td>
</tr>
</tbody>
</table>

(viii) If the student passes in 10.001 Mathematics I, 10.111 Pure Mathematics II and proposes to take 10.112 Pure Mathematics III he may apply to the Head of the School of Economics for exemption from the General Option.

(ix) If the student takes 15.701 Mathematics for Commerce or 10.001 Mathematics I as Year I elective (Year II in the case of a part-time course) he will be exempted from one Economics Option.

(x) If a student enrolled in the Statistics course for the Pass Degree passes in 10.001 Mathematics I and proposes to take 10.111 Pure Mathematics II (as General Option), he may apply to the Head of the School for exemption from the Economics Option. If an Honours student in the Statistics course passes in 10.001 Mathematics I and 10.111 Pure Mathematics II (as General Option) and proposes to take 10.112 Pure Mathematics III (as Economics Option I), he may apply to the Head of the School for exemption from Economics Option II.

(xi) Honours students who choose mathematical subjects need not take them at Honours standard. However, subject to the permission of the Head of the School of Mathematics, they may take 10.111 Pure Mathematics II and 10.112 Pure Mathematics III at Honours standard.

* A student seeking this concession should make a separate written application when submitting his enrolment form.
Students who take 15.701 Mathematics for Commerce or 10.001 Mathematics I and 10.111 Pure Mathematics II are strongly advised to proceed to 15.411 Statistical Analysis I. It should also be noted that 10.001 Mathematics I and 10.111 Pure Mathematics II or 15.701 Mathematics for Commerce, are prerequisites for 15.712 Mathematical Economics II.

18. Transition Arrangements — School of Economics (affecting students who first enrolled prior to 1963)

Transition arrangements for students who first enrolled in any one of the Economics, Statistics, Industrial Relations, Applied Psychology or Wool Commerce courses before 1963, are governed by the following general principles:

(i) All students, whether or not they first enrolled before 1963, must satisfy the course requirements as set out in Rule 15.

(ii) No subject which does not appear in the courses as set out in Rule 15 will be given after 1962. In particular, 15.11 Descriptive Economics, 15.15 Economics IV, 15.21 Statistical Methods I and 15.22 Statistical Methods II will not be offered after 1962.

(iii) Students who have passed 15.15 Economics IV may not attempt 15.281 Labour Economics or 15.271 International Economics.

(iv) Where there is a rough equivalence between two subjects, one from a course existing before 1963 and one from the existing course, a pass in the former will be accepted in lieu of a pass in the latter. The more important equivalences in this sense are set out in the following table:

<table>
<thead>
<tr>
<th>Old Subject</th>
<th>New Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.12 Economics I</td>
<td>15.101 Economics I</td>
</tr>
<tr>
<td>15.13 Economics II</td>
<td>15.102 Economics II</td>
</tr>
<tr>
<td>15.14 Economics III</td>
<td>15.103 Economics III</td>
</tr>
<tr>
<td>15.21 Statistical Methods I</td>
<td>15.401 Business Statistics</td>
</tr>
<tr>
<td>15.23 Advanced Economic Statistics I</td>
<td>15.411 Statistical Analysis I</td>
</tr>
<tr>
<td>10.311/1 Theory of Statistics I Part I</td>
<td>15.412 Statistical Analysis II</td>
</tr>
<tr>
<td>15.24 Advanced Economic Statistics II</td>
<td>15.501 General Law</td>
</tr>
<tr>
<td>15.31 Law A</td>
<td>15.511 Industrial Law I</td>
</tr>
<tr>
<td>15.33 Law C</td>
<td>15.512 Industrial Law II</td>
</tr>
<tr>
<td>15.34 Law D Part I</td>
<td>14.501 Commercial Law I</td>
</tr>
<tr>
<td>15.34 Law D Part II</td>
<td></td>
</tr>
<tr>
<td>14.41 Law I</td>
<td></td>
</tr>
<tr>
<td>14.42 Law II</td>
<td></td>
</tr>
<tr>
<td>15.46 Seminar in Contemporary )</td>
<td>15.291 Seminar in Economic</td>
</tr>
<tr>
<td>Economic Problems )</td>
<td>Theory and Policy</td>
</tr>
<tr>
<td>Seminar in Economics )</td>
<td></td>
</tr>
<tr>
<td>12.111 Psychology</td>
<td></td>
</tr>
<tr>
<td>9.511 Wool I</td>
<td>9.541 Wool I</td>
</tr>
<tr>
<td>9.512 Wool II</td>
<td>9.542 Wool II</td>
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<tr>
<td>9.513 Wool III</td>
<td></td>
</tr>
<tr>
<td>9.514 Wool IV</td>
<td></td>
</tr>
</tbody>
</table>
(v) Notwithstanding (i), students will not be required to attend a greater number of lecture and tutorial classes than they would have attended under the course requirements existing before 1963. If satisfaction of existing requirements would involve a greater number of hours of class attendance than under the course requirements existing before 1963, students may apply to the Head of School for exemption from one or more subjects.

(vi) Notwithstanding (i), if in applying the table of equivalences (see (iv)) it is found that a student may satisfy the course requirements as set out in Rule 15 with fewer hours of class attendance than under the course requirements existing before 1963, he will be required to take additional subjects sufficient in number to bring his hours of class attendance up to this level.

Economics Course

If in applying the table of equivalences it is found that a student may satisfy the course requirements as set out in Rule 15 with less than 36 hours (47 for Honours) of class attendance,* the student will be required to obtain credit for additional Economics Options sufficient in number to increase his hours to 36 (47 for Honours). For purposes of this calculation, however, the following subjects may be counted as additional Economics Options:

- 14.15 Accounting Control (one hour)
- 15.11 Descriptive Economics (two hours)
- 15.15 Economics IV (two hours)
- 15.22 Statistical Methods II (one hour).

If satisfaction of the course requirements as set out in Rule 15 would imply a class attendance in excess of 36 hours (47 for Honours) application may be made to the Head of School for exemption from one or more of the following subjects:

- General Option
- 1st year Elective
- Economics Option.

If necessary, students who enrolled in the Economics Course before February, 1963, may be exempted from passing 15.102 Economics II and 15.103 Economics III as prerequisites for Group II subjects.† However, the following prerequisites are likely to be insisted upon:

* Class attendance hours are arrived at by adding the weekly hours of attendance in all years of the Course. Thus, if a student in a full-time course has 12 hours per week of lectures and tutorials in each of the three years of his course, his hours of attendance are 36.

† Approval for such exemption must be obtained from the Head of School before submission of enrolment form.
Statistics Course
If in applying the table of equivalences it is found that a student may satisfy the course requirements as set out in Rule 15 with less than 38 hours (49 for Honours) of class attendance*, the student will be required to obtain credit for additional Economics Options sufficient in number to increase his hours to 38 (49 for Honours). For purposes of this calculation, however, the following subjects may be counted as additional Economics Options:

14.15 Accounting Control (one hour)
15.11 Descriptive Economics (two hours)
15.15 Economics IV (two hours)
15.22 Statistical Methods II (one hour).

If satisfaction of the course requirements as set out in Rule 15 would imply a weekly class attendance in excess of 38 hours (49 for Honours), application may be made to the Head of School for exemption from one or more of the following:

General Option
Economics Option
15.102 Economics II or
15.103 Economics III
15.421 Applied Statistics
15.431 Econometrics (Honours).

Industrial Relations Course
If in applying the table of equivalences it is found that a student may satisfy the course requirements as set out in Rule 15 with less than 42 hours (49 for Honours) of class attendance*, the student will be required to obtain credit for additional Psychology, Economics or Law subjects sufficient in number to increase his hours to 42 (49 for

* Class attendance hours are arrived at by adding the weekly hours of attendance in all years of the Course. Thus, if a student in a full-time course has 12 hours per week of lectures and tutorials in each of the three years of his course, his hours of attendance are 36.
Honours). For the purposes of this calculation, however, the following subjects may be counted among the “additional subjects”:

14.15 Accounting Control (one hour)
15.11 Descriptive Economics (two hours)
15.15 Economics IV (two hours)
15.22 Statistical Methods II (one hour)
   Special problems in Industrial Relations (Pass)
   (two hours)
15.32 Law B (two hours)
54.031 Political Science (two hours)
12.701 Psychology
12.501 Social Psychology (two hours).

If satisfaction of the course requirements as set out in Rule 15 would imply a class attendance in excess of 42 hours (49 for Honours) application may be made to the Head of School for exemption from one or more of the following:

- Economics Option (Honours)
- 12.661 Seminar in Psychology (Honours)
- 15.611 Seminar in Industrial Relations
- 15.612 Special Problems in Industrial Relations (Honours)
- Thesis.

**Applied Psychology Course**

(i) Students who before March, 1963, completed 12.111 Psychology I, must, as from March, 1965, complete 12.011 Psychology I before being permitted to proceed to 12.012 Psychology II.

(ii) Students who before March, 1963, completed two of their special subjects under the rules existing before 1963 must consult the Head of the School of Applied Psychology to determine their future requirements.

(iii) Students who before March, 1963, completed four special subjects under the Rules existing before 1963 and 12.601 Seminar in Applied Psychology will be deemed to have completed the Psychology subject requirements.

(iv) Students proceeding to an Honours Degree and students whose stage of progress in their course before March, 1963, not provided for in (ii) and (iii) above, will be required to make special arrangements with the School of Applied Psychology to complete their outstanding part of the Applied Psychology course requirements as set out in Rule 15.
If in applying the table of equivalences it is found that a student may satisfy the course requirements as set out in Rule 15 with less than 36 hours (47 for Honours) of class attendance,* the student will be required to obtain credit for additional Economics Options to increase his hours to 36 (47 for Honours). For purposes of this calculation, however, the following subjects may be counted as additional Economics Options:
14.15 Accounting Control (one hour)
15.11 Descriptive Economics (two hours)
15.15 Economics IV (two hours)
15.22 Statistical Methods II (one hour).

If satisfaction of the course requirements as set out in Rule 15 would imply a weekly class attendance* in excess of 36 hours (47 for Honours) application may be made to the Head of the School of Economics for relaxation of the requirements.

Wool Commerce Course

Students who have passed 9.511 Wool I but not 9.512 Wool II, will not be exempted from the new subject 9.541 Wool I. Similarly, students who have passed 9.513 Wool III but not 9.514 Wool IV will not be exempted from the new subject 9.542 Wool II. Finally, students who have passed 9.514 Wool IV will not be exempted from the new subject 9.543 Wool III. In each case students will be required to attend additional lectures and pass additional examinations to be determined by the Head of the School of Economics in consultation with the Head of the School of Wool Technology.

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* Class attendance hours are arrived at by adding the weekly hours of attendance in all years of the Course. Thus, if a student in a full-time course has 12 hours per week of lectures and tutorials in each of the three years of his course, his hours of attendance are 36.
Courses for the Award of Higher Degrees

THE DEGREE OF MASTER OF COMMERCE

The Degree of Master of Commerce can be taken within the Faculty of Commerce and involves a programme of advanced study, including the preparation and submission of a thesis based on the results of original research. Candidates for this Degree must normally hold the Degree of Bachelor of Commerce in the University of New South Wales or an appropriate Degree from any other approved University, but in any case must satisfy the Professorial Board of their ability to carry out the programme of study and research. The conditions for the award of this Degree are set out below.

Conditions for Award

1. An application to register as a candidate for the degree of Master of Commerce shall be made on the prescribed form which shall be lodged with the Registrar at least one full calendar month before the commencement of the term in which the candidate desires to register.

2. An applicant for registration for the degree of Master shall have been admitted to a Bachelor's degree in Commerce in The University of New South Wales, or an appropriate degree of any other approved University.

3. (i) In exceptional cases persons may be permitted to register as candidates for the degree of Master if they submit evidence of such academic and professional attainments as may be approved by the Professorial Board.

(ii) The registration of diplomates of the New South Wales Department of Technical Education as candidates for the degree of Master of Commerce shall be determined in each case by the Professorial Board. Normally, such applicants shall be required to produce evidence of academic and professional progress over a period of five years from the time of gaining the diploma.

4. Notwithstanding any other provisions of these regulations the Professorial Board may require an applicant to demonstrate his fitness for registration by carrying out such work and sitting for such examinations as the Board may determine.

5. In every case, before permitting an applicant to register as a candidate, the Professorial Board shall be satisfied that adequate supervision and facilities are available.
6. An applicant approved by the Professorial Board shall register in one of the following categories:
   (i) Student in full-time attendance at the University.
   (ii) Student in part-time attendance at the University.
   (iii) Student working externally to the University.

7. An approved applicant shall be required to pay the undermentioned fees:
   (i) a registration fee of £2;
   (ii) the appropriate laboratory and supervision fee according to the category in which the student is registered;
   (iii) a fee of £15 when submitting the thesis for examination.

The combined laboratory and supervision fee shall be:
   (a) £30 p.a. for students in full-time attendance at the University.
   (b) £15 p.a. for students in part-time attendance at the University.
   (c) £10 p.a. for students working externally to the University.

Fees shall be paid in advance.

8. (i) Every candidate for the degree shall be required to carry out a programme of advanced study, to take such examinations and to perform such other work as may be prescribed by the Professorial Board. The programme shall include the preparation and submission of a thesis embodying the results of an original investigation or design. The candidate may submit also for examination any work he has published, whether or not such work is related to the thesis.

   (ii) The investigation or design and other work as provided in paragraph 8 (i) shall be conducted under the direction of a supervisor appointed by the Board or under such conditions as the Board may determine.

   (iii) Every candidate shall submit three copies of the thesis as provided under paragraph 8 (i). All copies of the thesis shall be in double-spaced typescript, shall include a summary of approximately 200 words, and a certificate signed by the candidate to the effect that the work has not been submitted for a higher degree to any other University or institution. The original copy of the thesis for deposit in the Library shall be prepared and bound in a form approved by the
University.* The other two copies of the thesis shall be bound in such manner as allows their transmission to the examiners without possibility of disarrangement.

(iv) It shall be understood that the University retains the three copies of the thesis and is free to allow the thesis to be consulted or borrowed. Subject to the provisions of the Copyright Act (1912-1950) the University may issue the thesis in whole or in part in photostat or microfilm or other copying medium.

9. No candidate shall be considered for the award of the degree until the lapse of six complete terms from the date from which the registration becomes effective, save that in the case of a full-time candidate who has obtained the degree of Bachelor with Honours or who has had previous research experience, this period may, with the approval of the Professorial Board, be reduced by not more than three terms.

10. For each candidate there shall be two examiners appointed by the Professorial Board, one of whom shall, if possible, be an external examiner.

* For the specifications currently approved for the preparation and binding of theses, see page 82.

THE DEGREE OF MASTER OF ADMINISTRATION

Following the appointment of the Foundation Professor of Business Administration in 1961, a post-graduate course leading to the degree of Master of Administration has been introduced and was offered for the first time in 1963 by the School of Business Administration.

Since its inception, the University has had in mind the designing of an appropriate course of study in business administration. Although Faculties of Economics or Commerce have long been established in Australian Universities, none of them, unlike their counterparts in North America, had developed until recently facilities for the teaching of business administration either at undergraduate or graduate level.

The rapid development of the Australian economy since the second world war has thrust upon educators an urgent need to provide facilities for the teaching of such subjects as organisation and management theory, managerial economics, human behaviour in industry, quantitative methods in business, and the social framework of the firm. Possession of such knowledge is of the first importance to managers and administrators of the modern organisation, faced as they are, often for the first time, with large numbers of employees, rapidly changing technologies, increasing mechanisation and changing social and political
climates. To meet these particular educational needs, the University has established the School of Business Administration, wherein graduates of this and other universities may obtain an education in the essentials of modern administration and especially of general management.

The course offered by the School reflects the partial reliance of modern administrative theory and practice on analytical tools drawn from the social sciences, statistics and accountancy. Prior knowledge of at least some economics, psychology and accountancy on the part of the students seeking admission is assumed. The value of the case method in teaching administration is emphasised in the business policy strand wherein the functional fields of business are closely examined and analysed.

Although the School of Business Administration is within the Faculty of Commerce, admission to the Master's programme is not restricted to graduates in Commerce and Economics. The conditions for the award permit a graduate of any Faculty to apply for admission to the programme. For those graduates who have already successfully completed the first year subject in Accountancy, Economics and Psychology, no additional academic requirements will be sought, but for those who have not completed all or any of these subjects, further undergraduate work in the particular area will be required before admission will be considered.

Graduates wishing to be admitted to the programme should write to the Registrar of the University of New South Wales at least six months before the commencement of each course each year setting out their academic record and indicating their desire to be admitted to the Master's programme in Business Administration. Admission to the programme will depend on the prior approval of the Faculty of Commerce and may not be granted. Students wishing to qualify for consideration by undertaking successfully the first year programmes in Accountancy, Economics and Psychology, should also in the first instance make application to the Registrar.

The conditions for the award of the Degree of Master of Administration and the course of study are set out below.

**Conditions for Award**

1. An application to register as a candidate for the degree of Master of Administration shall be made on the prescribed from which shall be lodged with the Registrar at least six full calendar months before the commencement of the course.

2. An applicant for registration for the degree of Master of Administration—
   (i) shall have been admitted to the degree of Bachelor in an appropriate discipline of the University of New South Wales or other approved University;
(ii) shall have completed such preliminary courses* at a requisite standard at the University of New South Wales or other approved University as from time to time may be laid down by the Professorial Board on the recommendation of the Faculty of Commerce; and

(iii) shall satisfy the Faculty that he has had adequate practical experience.

3. In exceptional cases a person may be permitted to register as a candidate for the degree of Master of Administration if he submits evidence of such academic and professional attainments as may be approved by the Professorial Board on the recommendation of the Faculty of Commerce.

4. Notwithstanding any other provision of these conditions, the Professorial Board may, on the recommendation of the Faculty of Commerce, require an applicant to demonstrate his fitness for registration by carrying out such work and passing such examinations as the Board may determine.

5. An approved applicant shall be required to pay the fee for the course in which he desires to register. Fees shall be paid in advance.

6. To qualify for the degree a candidate shall—
   (i) undertake the appropriate course of formal study which shall normally be completed over two years;
   (ii) pass any prescribed examinations; and
   (iii) submit a thesis which shall be an original contribution to the understanding of administration.

7. A candidate shall not be permitted to present himself for examination unless he has regularly attended the prescribed classes and has completed satisfactorily such written work as may be required.

8. The thesis shall be on a topic approved by the Professorial Board on the recommendation of the Head of the School, and shall be prepared under the direction of a supervisor appointed by the Professorial Board.

9. Unless permission to the contrary has been granted, a candidate shall be required to submit his thesis not later than two years after completion of course work. A thesis may not be submitted until course work has been completed.

10. Every candidate shall submit three copies of the thesis as provided under paragraph 6. All copies of the thesis shall be in double-spaced typescript, shall include a summary of approximately 200 words, and a certificate signed by the candidate to the effect that the work has not been submitted for a degree or similar award to any other university or institution. The original copy of the thesis for

* See Courses of Study, School of Business Administration, page 78.
deposit in the Library shall be prepared and bound in a form approved by the University.* The other copies of the thesis shall be bound in such manner as allows their transmission to the examiners without possibility of disarrangement. It shall be understood that the University retains the three copies of the thesis and is free to allow the thesis to be consulted or borrowed. Subject to the provisions of the Copyright Act (1912-1950) the University may issue the thesis in whole or in part in photostat or microfilm or other copying medium.

11. The Professorial Board shall appoint two examiners of the thesis, one of whom, if practicable, shall be an external examiner.

12. A candidate may be required to attend for oral examination.

**Business Administration — Course of Study**

(a) *Preliminary Course Requirements for Admission to the Master’s Programme (Master of Administration) in Business Administration.*

A candidate shall have attended courses for at least one year and passed examinations of requisite standard at a University in each of the following subjects:

- Accountancy
- Economics
- Psychology

Equivalent qualifications shall be considered in appropriate cases under Paragraph 3 of the conditions for the award of the degree of Master of Administration. The Professorial Board may, on the recommendation of Faculty, add to, or otherwise vary, from time to time, the above prescribed preliminary courses required for admission to the Master’s programme in Business Administration.

(b) *Master’s Programme in Business Administration (Master of Administration).*

**COURSE OUTLINE**

**FIRST YEAR**

<table>
<thead>
<tr>
<th>(30 Weeks Evening Course)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours per week</td>
</tr>
<tr>
<td>Term 1</td>
</tr>
<tr>
<td>-------</td>
</tr>
<tr>
<td>24.101 Theory of Organisation and Management</td>
</tr>
<tr>
<td>24.201 Behaviour Analysis</td>
</tr>
<tr>
<td>24.301 Business Economics</td>
</tr>
<tr>
<td>24.401 Quantitative Methods</td>
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<tr>
<td>24.601 Business Policy</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

* For the specifications currently approved for the preparation and binding of theses, see page 82.
SECOND YEAR (30 Weeks Evening Course)  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
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</thead>
<tbody>
<tr>
<td>24.401</td>
<td>Quantitative Methods</td>
<td>2</td>
<td>2</td>
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</tr>
<tr>
<td>24.501</td>
<td>Social Framework of Business</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
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<td>24.601</td>
<td>Business Policy</td>
<td>2</td>
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<td></td>
<td></td>
<td>6</td>
<td>6</td>
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</tr>
</tbody>
</table>

In addition, a thesis involving an original contribution to knowledge of business administration is required.

THE DEGREE OF MASTER OF HOSPITAL ADMINISTRATION

The School of Hospital Administration was founded in 1956 with a grant from the W. K. Kellogg Foundation primarily to provide post-graduate education and training in Hospital Administration.

It serves the needs of hospitals and health services throughout Australia. Overseas candidates may also be admitted.

The School offers a Graduate Course* and a Diploma Course† and provides facilities for research in hospital and health service administration.

The Graduate course leads to the Degree of Master of Hospital Administration. The students’ theoretical instruction is integrated with in-service experience and practical work-training in accordance with the view that administration is a practical art in which theory and practice are complementary and equally essential to the administrator’s development.

Conditions for Award

1. An application to register as a candidate for the degree of Master of Hospital Administration shall be made on the prescribed form which shall be lodged with the Registrar at least one full calendar month before the commencement of the course.**

2. An applicant for registration for the degree of Master shall have been admitted to an appropriate degree in the University of New South Wales or in any other approved University.

3. Notwithstanding Paragraph 2, in exceptional cases persons may be permitted to register as candidates for the degree of Master if they submit evidence of such academic and professional attainments as may be approved by the Professorial Board.

* The Master's Degree Course as set out in this Handbook will be offered for the first time in 1966.
† For details of the Diploma Course, see page 83ff.
**Preliminary enquiries regarding registration should be made before August 31 of the year prior to registration.
4. Notwithstanding any provisions of these regulations the Professorial Board may require an applicant to demonstrate his fitness for registration by carrying out such work and sitting for such examinations as the Board may determine.

5. In every case, before permitting an applicant to register as a candidate, the Professorial Board shall be satisfied that adequate supervision and facilities are available.

6. (a) Every Candidate for the degree shall be required to carry out a programme of advanced study; to take such examinations and to perform such other work as may be prescribed by the Professorial Board.

   (b) The programme of advanced study shall include:

      (i) Attendance at the University for formal course work as set out in Rule 12;

      (ii) Attachments to hospitals and other organisations for in-service experience;

      (iii) The preparation and submission of a dissertation embodying the results of an original investigation. The attachments referred to in (ii) and the investigation referred to in (iii) shall be under the direction of supervisors appointed by the Professorial Board or under such conditions as the Board may determine.

7. The dissertation referred to in Rule 6(b) (iii) shall be on a topic approved by the Head of the School before the end of the third term of Year II. Unless permission to the contrary has been granted, a candidate shall be required to submit his dissertation not earlier than nine terms, and not later than twelve terms, from date of registration.

8. A candidate shall submit three copies of the dissertation. All copies of the dissertation shall be in double-spaced type-script, shall include a summary of approximately 200 words, and a certificate signed by the candidate to the effect that the work has not been submitted for a higher degree to any other University or institution. The original copy of the dissertation for deposit in the Library shall be prepared and bound in a form approved by the University.* The other two copies of the dissertation shall be bound in such a manner as allows their transmission to the examiners without possibility of disarrangement.

9. It shall be understood that the University retains the three copies of the dissertation and is free to allow the dissertation to be consulted or borrowed. Subject to the provisions of the Copyright Act (1912-1950) the University may issue the dissertation in whole or in part in photostat or microfilm or other copying medium.

* For specifications currently approved for the preparation and binding of theses, see page 82.
10. The Professorial Board shall appoint two examiners of the dissertation, one of whom shall, if possible, be an external examiner.

11. The award of the Degree will depend upon:
(a) the candidate’s performance in his in-service attachments;
(b) the candidate’s performance in the examinations;
(c) the quality of the candidate’s dissertation.

12. **Course Outline.**

<table>
<thead>
<tr>
<th>YEAR I</th>
<th>Hours per term</th>
</tr>
</thead>
<tbody>
<tr>
<td>TERM</td>
<td>1</td>
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<tr>
<td>Social and Economic Framework</td>
<td>30</td>
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<tr>
<td>Hospital Organisation and Management</td>
<td>10</td>
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<tr>
<td>Human and Industrial Relations</td>
<td>20</td>
</tr>
<tr>
<td>Hospital Accounting</td>
<td>30</td>
</tr>
<tr>
<td>Statistics (Hospital Administration)</td>
<td>30</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>YEAR II</th>
<th>Hours per term</th>
</tr>
</thead>
<tbody>
<tr>
<td>TERM</td>
<td>1</td>
</tr>
<tr>
<td>Hospital Organisation and Management</td>
<td>(a)</td>
</tr>
<tr>
<td>Human and Industrial Relations</td>
<td>—</td>
</tr>
<tr>
<td>Comparative Hospital and Health Service Administration</td>
<td>—</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

(a) **Hospital Organisation and Management.**

This subject will extend over Year I and Year II. From the end of second term in Year I to the beginning of second term in Year II students will have the following supervised attachments and review courses:

- First Administrative Teaching Hospital Weeks (approx.)
  - attachment | 10
  - Review Course | 1
- Second Hospital attachment | 8
- Review Course | 1
- Base Hospital attachment | 6
- Country Hospital attachment | 4
- Review Course | 1
- Attachments to central hospital authorities and other organisations | 6

**Total** 37
THE DEGREE OF DOCTOR OF PHILOSOPHY

This is an advanced research Degree. Full details of the conditions for the award of this Degree are set out in the Calendar.

PREPARATION AND BINDING OF HIGHER DEGREE THESES

The specifications currently approved are as follows:

(a) The size of the paper shall be quarto (approximately 10 in. x 8 in.) except for drawings and maps on which no restriction is placed.

(b) The margins on each sheet shall be not less than 1½ in. on the left-hand side, ¼ in. on the right-hand side, 1 in. at the top and ⅜ in. at the bottom.

(c) There shall be a title sheet showing thesis title, author's name, degree and date of submission.

(d) Sheets shall be numbered consecutively.

(e) Diagrams, charts, etc., must not be submitted on the back of typed sheets. Where possible diagrams, charts, etc., should be included with the text, facing the page on which reference to them is made, otherwise they may be clearly referred to in the text, numbered and folded for insertion in a pocket in the back cover of the thesis binding. Folding diagrams and charts included in the text should be arranged so as to open out to the top and right.

(f) The thesis shall be bound according to specifications of which details may be obtained from the office of the Registrar.
Diploma in Hospital Administration

The Diploma course offered by the School of Hospital Administration* is designed to meet the special needs of Australian hospitals and of students who cannot participate in the course for the degree of Master of Hospital Administration. **

The Diploma requires the taking of twelve subjects in two Parts:

Part I consists of external study with the external tuition supplemented by tuition at annual residential Schools.

Part II consists of either:

(a) External study, the external tuition being supplemented by tuition at the annual residential Schools, or,

(b) Internal study, involving full-time attendance at the University for an Academic Session of three consecutive terms.

Diploma Candidates' studies will normally be complemented by practical experience in hospital or health service administration or similar administrative work.

Conditions for Award

1. An application to register as a candidate for the Diploma in Hospital Administration shall be made on the prescribed form which shall be lodged with the Registrar at least one full calendar month before the commencement of the Course.†

2. An applicant for registration for the Diploma shall be required:

   (a) (i) to satisfy the matriculation requirements of the University of New South Wales; or

   (ii) to present a statement from the Registrar of any approved University (other than the University of New South Wales) certifying that the applicant has satisfied the matriculation requirements for admission to that University; and,

   (b) to be, or to have been, engaged in suitable employment in a hospital or health service or such other administrative work as the Faculty deems appropriate.

A candidate who ceases to hold suitable employment may be required to discontinue his course.

* It should be noted that in 1965 the only subject that will be offered in the Diploma Course will be 16.011 Hospital Administration I. The remaining two subjects of the First Year, Hospital Fund Accounting and Law I (Hospital Administration), will be offered for the first time in 1966.

** For details see page 79ff.

† Preliminary enquiries regarding registration should be made before August 31 of the year prior to registration.
3. To qualify for the award of the Diploma, a candidate shall:
   (i) undertake the appropriate course of study as set out in Rule 8;
   (ii) submit, at a satisfactory standard, on the due dates, all written work required by the Head of the School;
   (iii) attend, as required, residential Schools conducted by the School of Hospital Administration;
   (iv) pass all prescribed examinations.

4. Candidates for the award shall be subject to the relevant General University rules set out on pp. 22 to 27 of the Handbook.

5. No Candidate for the award shall:
   (i) normally be permitted to take more than three subjects in any one year in Part I or Part II (external);
   (ii) normally be permitted to enrol for subjects in Part II until he has completed at least five subjects of Part I;
   (iii) without the approval of Faculty be permitted to continue his course after the sixth year from when he first enrolled or after the fifth year if Part II is attempted as an internal student.

6. A candidate who claims credit for subjects required for the Diploma because of satisfactory passes in equivalent subjects at another approved University or approved institution maintaining approved University standards, may be granted credit for a maximum of four subjects.
   The Head of the School shall recommend the equivalent subjects for which credit may be given.

7. **Course Outline**

   **PART I**
   (External)

   **YEAR I**
   Hospital Fund Accounting.
   Law I (Hospital Administration).
   16.011 Hospital Administration I.

   **YEAR II**
   Public Administration.
   Economics (Hospital Administration).
   Principles of Planning, Design and Construction.
PART II
(External)

YEAR III
Hospital Administration II.
Law II (Hospital Administration).
Hospital Management Accounting.

YEAR IV
Hospital Administration III.
Human Relations in Administration.
Hospital Planning, Design and Construction.

PART II
(Internal)

YEAR III
Hospital Administration II.
Law II (Hospital Administration).
Hospital Management Accounting.
Hospital Administration III.
Human Relations in Administration.
Hospital Planning, Design and Construction.

Students enrolled in Part II (internal) will spend three class hours per week for 30 weeks study of each of the six Part II subjects.

8. A student will not be permitted to enrol in a subject shown below under (a) until he has passed or reached a satisfactory standard in the corresponding subject shown below under (b):

(a) Hospital Management Accounting
    Law II (Hospital Administration)
    Hospital Administration II
    Hospital Planning, Design and Construction

(b) Hospital Fund Accounting
    Law I (Hospital Administration)
    Hospital Administration I
    Principles of Planning, Design and Construction
Details of Subjects

The following pages contain a list of most of the subjects offered, by Schools concerned, for courses leading to the Degree of Bachelor of Commerce, the Diploma in Accountancy, the Diploma in Hospital Administration, the Degrees of Master of Hospital Administration and Master of Administration. The list is arranged according to the number of the subject and the School responsible for the subject.

The outlines of all other subjects available as a General Option in the various courses leading to the Degree of Bachelor of Commerce (see Rule 8, page 38), but not included in this list, can be found in the Calendar or the Handbook of the School concerned.

Students are required to have their own copy of the prescribed Textbooks.

The list of Reference Books shows some of the books which may be recommended for additional reading but other books and articles in learned journals may be added to the list by lecturers concerned.

Normally students may consult either the edition shown or later editions.

Unless indicated otherwise each lecture and each tutorial is of one hour’s duration.

SCHOOL OF WOOL TECHNOLOGY

The following subjects are given within the Faculty of Applied Science for students enrolled in the Wool Commerce course for the Degree of Bachelor of Commerce. Details of text-books, additional reading, and time-tables for the following subjects may be obtained from the School of Wool Technology.

9.002 Seminar in Wool Technology

A survey of the growth and development of the wool fibre population with particular emphasis on the fibres produced by various follicle types. This is followed by detailed study of the standard objective measurement techniques used in wool testing.

The Honours seminar will consist of a supervised study of some aspects of wool commerce or metrology approved by the Head of the School of Wool Technology.

9.011 Sheep Production


Principles of animal production and their application to the sheep industry; reproduction and fertility, milk secretion, growth and development, nutrition, breeding.
Crossbreeding and fat lamb production.
Factors affecting sheep production; pasture improvement; fodder conservation; supplementary feeding; drought feeding; water conservation irrigation.

9.111 Sheep Husbandry

The sheep industry of Australia and its place in the economic life of the Commonwealth.

The sheep areas of the Commonwealth, the inter-relationships of breeds and types and the natural, economic and artificial conditions determining the stratification of the sheep types.

Elementary anatomy and physiology of sheep.

Introduction to the breeds of sheep of importance to Australia. Aids to judging; breeds, their uses, and economic relationships.

Calendar of operations on pastoral, mixed-farming and intensive properties; flock composition; purchase and sale of stock.

Sheep management—sheep classing, culling; purchase and care of rams; care and management of the breeding ewe; mating; lambing; lamb marking; shearing; crutching and wigging; weaning and management of weaners; drenching; dipping; mulesing; principal sources of loss and their control.

9.521 Wool Textiles I


9.522 Wool Textiles II

9.541 Wool I


9.542 Wool II

Wool broking, buying, selling, shipping and finance; wool futures, central classing, repacking and blending.


9.543 Wool III (Honours Degree)

Wool appraisal and valuation using Australian Wool Bureau types and clean scoured limits.
SCHOOL OF MATHEMATICS

10.001 Mathematics I

Four one-hour lectures and two tutorial hours weekly. Calculus, analysis, analytical geometry and algebra.

Textbooks

Reference Books
Courant and Robbins, *What is Mathematics*. Oxford U.P.

10.111 Pure Mathematics II


Textbooks
Kaplan, W., *Advanced Calculus*. Addison Wesley.

Reference Books
Halmos, P. R., *Finite Dimensional Vector Spaces*. Van Nostrand.
Pierce, B. O., *A Short Table of Integrals*. Dover.

10.121 Pure Mathematics II (Higher)


Textbooks
Fulks, W., *Advanced Calculus*. Wiley.

10.112 Pure Mathematics III

Textbooks
Halmos, P. R., *Finite Dimensional Vector Spaces.* Van Nostrand.
or
Sneddon, I. N., *Special Functions of Mathematical Physics and Chemistry.* Oliver and Boyd.

10.122 Pure Mathematics III (Higher)

Six one-hour lectures and one tutorial hour weekly.

Textbooks
Halmos, P. R., *Measure Theory.* Van Nostrand.

10.311 Theory of Statistics I


Textbooks
*Statistical Tables.*

10.321 Theory of Statistics I (Higher)

The work of 10.321 will be at greater depth and cover a slightly wider field than that of 10.311.
10.312 Theory of Statistics II

The multivariate normal distribution. Analyses of variance: random, fixed and mixed models, with powers; randomisation tests. Stochastic processes. Contingency tables. Introduction to high speed computers (in particular UTECOM). A special project on a selected topic. A selection of topics from: Sequential analysis; theory of sampling; distribution free methods; bioassay; linear programming; response surfaces; discriminant functions; theory of games; experimental design.

Textbooks

10.322 Theory of Statistics II (Higher)

The treatment in 10.322 will be at greater depth and cover a somewhat wider field than 10.312.
SCHOOL OF APPLIED PSYCHOLOGY

12.011 Psychology I

Five hours per week of lectures and practical work.

**Theory.** This deals with the subject-matter and methods of psychology, the biological and social determinants of behaviour, the basic processes of personality development, motivation, perception, thinking, learning, individual differences in ability patterns, and adjustment.

Emphasis throughout the subject is placed on scientific appraisal of human behaviour. Hypotheses and experimental and other evidence are examined for their scientific validity.

**Practical.** The practical strand reinforces some of the matter of theory lectures by way of group experiments and demonstrations, and provides some experience in methods of psychological observation and statistical procedures appropriate to them.

**Textbooks**


or


**Reference Books**


12.012 Psychology II

Eight hours per week of lectures and practical work.

This comprises the second stage in Psychology.

**General Psychological Theory.** Causation of behaviour.

Theoretical issues from the fields of motivation, learning, perception, personality, social psychology and individual differences. Laboratory research data and the research findings of sociologists and cultural anthropologists are examined to assess the interaction between the person and his environment in the causation of behaviour and in personality development. Selected areas of the theory are made the matter of laboratory experiments conducted throughout the subject.

**Psychological Testing.** Mental measurements. Selected aspects of psychological testing (e.g., the purpose, application and value of sampled tests; test administration and interpretation of test scores). Practical work includes individual testing and psychometric analysis using appropriate statistical procedures.

Textbooks

PART A

Reference Books

Textbooks

PART B
and

Reference Books

PART C
Textbooks
12.013 Psychology III

Eleven hours per week of lectures and practical work.

This is the third stage in Psychology in which issues examined at a more descriptive level in the second stage (12.012 Psychology II) are studied intensively at a more advanced level of theory and systematisation. The subject includes a study of abnormal psychology and an evaluation of theories of perception, motivation, learning and personality and aptitude assessment, and of experimentation to research design and advanced psychometric techniques.

PART A

Textbooks

Reference Books
Stacey, C. L., and de Martino, M.F. (Eds.), *Understanding Human Motivation—1958*.

PART B

Textbooks

or

or
Reference Books


PART C

Textbooks


Reference Books


PART D

Textbooks


Reference Books

Fenichel, O., *The Psychoanalytic Theory of the Neuroses.* Routledge
Kegan Paul, 1945.
Freud, S., *An Introduction to Psychoanalysis.*
Klein, M. (et. al.), *Developments in Psychoanalysis.* 1952.

12.023 Psychology

Six hours per week of lectures and practical work.
Practical work is included throughout the subject.
For text and reference books see Parts A and B of 12.013 Psychology III.

12.024 Psychology
Candidates should consult the Head of the School of Applied Psychology for a determination of subject requirements.

Textbooks
Textbooks and references to be selected in consultation with the Head of School.

12.101 Psychology
Three hours’ lectures per week.
For subject description refer to the Theory content of 12.011 Psychology.
For text and reference books see Parts A and B of 12.011 Psychology I.

12.651 Psychology (Industrial Relations)
Three hours’ lectures per week.
Industrial relations and industrial conflict and their psychological elements. Psychological factors involved in industrial organisation. Relationships between executives and operatives, the group dynamics of the factory, and the general cultural climate of Australian industry. Some treatment is given to the more common personnel techniques.

Textbooks

Reference Books
I.L.O., Worker Management in Yugoslavia. 1962.
SCHOOL OF ACCOUNTANCY  
14.101 Accounting I  

Two lectures and one two-hour tutorial per week.  
This subject which must be taken by all students reading for the Degree of Bachelor of Commerce, aims to define the purpose and functions of accounting, to show the application of generally accepted accounting principles and how accounting information may be used by management as a basis for business decisions.  
The subject will be in four main sections: (a) basic theory; (b) historical recording; (c) comprehension and interpretation of accounting data and reports and (d) introduction to managerial accounting—the provision of information useful to management in the formulation of its policies and in the evaluation of current performance.  
The syllabus will cover the recording of transactions of businesses; the preparation of accounting reports (income statements and balance sheets) of sole traders, partnerships, corporations and non-trading concerns. Students will also be given an introduction to Management Accounting including topics such as budgeting and budgetary control, analysis and interpretation of accounting reports and the historical development of Accountancy.

The examination will consist of two three-hour papers.  

Preliminary Reading  

Textbooks  
Accounting I Tutorial Exercises. New South Wales University Press.  

Reference Books  
Moore and Jaedicke, Managerial Accounting. South Western, 1963.  

14.102 Accounting II  

Two lectures and one two-hour tutorial per week.  
This subject will comprise a financial and a management accounting strand. First year work on classification of accounts, design of accounting systems, measurement of periodic profit and control of current assets will be extended to include manufacturing, rural and large scale merchandising situations.  
The financial accounting will cover merchandise, departmental and branch accounting, control and valuation of current assets, with particular reference to inventory, partnerships, consignments, joint ventures and incomplete records.
The industrial accounting will be limited to manufacturing statements, accounting for and control of materials, labour and expense, job and process cost records, reconciliation and integration of actual cost and financial records, allocation of indirect costs to products, departments and projects, cost-volume-profit relationships.

The examination will consist of two three-hour papers.

Textbooks
Accounting II Tutorial Exercises. New South Wales University Press.
Recommendations on Accounting Principles. The Institute of Chartered Accountants in Australia, 1963.

Reference Books

14.103 Accounting III

Two lectures and one two-hour tutorial per week.

This subject will provide a comprehensive treatment of accounting and legal requirements in relation to the corporation, trusteeship, executorship and bankruptcy.

Corporation accounting will provide the major area of study and will encompass the following topics: company formation, reconstruction, receiverships and liquidation, amalgamation, takeovers, consolidation of holding company accounts, company annual reports, fund statements, analysis and interpretation, goodwill and share valuation, price level changes, mining, insurance, banks and finance companies.

The examination will consist of two three-hour papers.

Textbooks


*Accounting III Tutorial Exercises.* New South Wales University Press.

*Recommendations on Accounting Principles.* The Institute of Chartered Accountants in Australia, 1963.

**Reference Books**


**14.104 Accounting IV**

Two lectures and one two-hour tutorial per week.

This subject will place particular emphasis on accounting for planning and control through the use of standards, budgets and performance reports prepared on a responsibility basis and other bases. It will include the planning and design of the budgetry system, budget preparation, co-ordination and integration of budgets, flexible budgets, analysis of variances by responsibility and cause, and the preparation of performance reports for all levels of management.

The subject will provide a treatment of business forecasting, profit planning, cost-volume-profit relationships and comparative cost studies.

There will be a more advanced treatment of cost accounting to include standard costing, problems of expense absorption, joint and by-products direct costing and accounting for non-manufacturing costs.

The subject will cover mechanical and electronic data processing and the design and installation of accounting systems.

The examination will consist of two three-hour papers.
Textbooks

Reference Books

14.121 Government Accounting
Two lectures per week.

This subject will examine the theory of fund accounting and its application to governments and institutions. The governmental accounting will cover the accounts of Federal, State and Local Governments, social accounting, uniform accounting systems and the integration of the accounts of government business undertakings with those of the government.

Institutional accounting will deal with the accounts of hospitals, universities and insurance companies.

The examination will consist of one three-hour paper.

Textbooks

Reference Books
*Budgetary Papers and Auditor-General Reports of Commonwealth and N.S.W. Governments.*
14.131 Auditing and Internal Control

Two hours per week.

This subject will be integrated with accounting where practicable and will cover basic auditing concepts, auditing principles and procedures and methods of investigation.

The subject will deal with the nature, scope and auditing significance of internal control, internal control procedures, internal check and internal audit; vouching, checking, verification of balance sheet items, the development of audit programmes, investigations, auditors’ and investigators’ reports.

Attention will be given to trends and developments in the profession, modern techniques as applied to machine and electronically processed accounting material, testing and sampling, the evolution of auditing standards and professional ethics.

Company audits will be dealt with at length and statute and case law decisions affecting auditors will be examined.

The examination will consist of two three-hour papers.

Textbooks

Reference Books

14.141 Accounting Seminar I

One hour per week.

A more rigorous treatment of the topics prescribed for 14.102 Accounting II with emphasis on accounting principles, conventions and doctrines, measurement of periodic profit, inventory valuation and variable (direct) costing and problems of cost and expense allocation in the measurement of departmental and product costs.

The examination will consist of one three-hour paper.
Textbooks
Recommendations on Accounting Principles. Institute of Chartered Accountants in England and Wales.

Reference Books
Fitzgerald and Schumer, Classification in Accounting. Butterworth.

14.142 Accounting Seminar II
One hour per week.
This seminar will be devoted to the critical analysis of selected topics from Accounting III and Accounting IV, viz.:
Concepts of profit and income;
Accounting for price-level changes;
Cost, volume profit analysis and profit planning;
Budgetary control and performance reporting;
Profitability and Rate of Return as criteria in capital budgeting decisions and in the appraisal of performance.
The examination will consist of one three-hour paper.

Preliminary Reading

Textbooks

Reference Books

**14.143 Accounting Seminar III**

Three hours per week.

This subject is to be conducted at an advanced level and will consist of the reading and discussion of topics in financial and managerial accounting.

Financial accounting topics which will receive attention are: profit and income concepts, balance sheet valuation, inventory values, depreciation, fund accounting, accounting for price changes.

Managerial accounting topics to be discussed will be as follows: historical development of costing, relation between accounting and economic concepts of cost and income, cost-concepts, costing as an instrument of planning and pricing, and costing as an instrument of control. Planning and control of capital expenditure proposals with particular reference to the rate of return concept.

The examination will consist of one three-hour paper.

**Textbooks**


**Reference Books**


14.151 Cost Accounting

This subject, for which 14.104 Accounting IV is a prerequisite, is open to undergraduates reading for honours in the Accounting specialisation and graduates wishing to specialise in cost accounting.

The course will examine at an advanced level the principles and practice of cost accounting as a means toward developing effective administrative competence in planning and controlling internal operations.

Case study methods will be employed extensively in the consideration and application of cost concepts and techniques as interrelated segments of actual manufacturing and non-manufacturing situations. Topics covered by the course will include the traditional activities of cost accumulation and reporting in job-order and process operations with consideration of actual, standard and direct costing techniques; interrelationship of production, inventory and cost controls; development and application of budgetary control procedures, and the design and installation of accounting systems, including feasibility studies for data processing applications. The evolution of cost accounting and current developments in the field will be studied. A number of the case studies will be conducted in actual industrial situations by syndicates of students, culminating in the preparation of reports to management and class discussions of the solutions.

Preliminary Reading


Textbooks


**Reference Books**


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**14.201 Taxation Law and Practice**

Two hours per week.

The major part of the syllabus is concerned with a detailed study of the Income Tax Assessment Act, the determination of income, the assessment of specific forms of income, allowable deductions both in a general and specific sense, the assessment of different classes of taxpayer and the machinery provisions of income tax collection.

There are also lectures dealing with land tax assessment and collection, pay-roll tax and sales tax.

The examination will consist of one three-hour paper.

**Textbooks**


Postgraduate Lectures in Taxation. The University of New South Wales.


**Reference Books**


*High Court and Board of Review Decisions* (as given by the lecturer during the year).
14.301 Production
Two hours per week.

This subject is designed to acquaint students with the principles of industrial management and organisation, and to give them an insight into the problems associated with the major facets of the practice of works management such as, factory location and layout, production forecasting, planning and control, purchasing and storekeeping, materials handling, motion and time study, incentive schemes, personnel management and methods time measurement studies.

The examination will consist of one three-hour paper.

Textbooks

Reference Books

14.311 Marketing
Two hours per week.

This subject is designed to acquaint students with the problems associated with the marketing of products and services. It will cover the analysis of the problems of distribution, merchandising and all aspects of selling.

The examination will consist of one three-hour paper.

Textbook
Either
or

Reference Books

14.321 Business Finance
Two hours per week.

This subject will be concerned with the question of funds, their deployment and control and the disposition of earnings.
It will deal with short and long-term finance from external sources and financing by retention of earnings. Attention will be given to the problems associated with and techniques to be followed in raising capital, the control of funds once obtained and the factors to be considered in determining reserve and dividend policies. The relevance of conventional accounting techniques for the control of business finance will also be examined.

The examination will consist of one three-hour paper.

**Preliminary Reading**


**Textbooks**


**Reference Books**


**14.501 Commercial Law I**

Three hours per week, including tutorial classes.

The subject commences with a description of the Australian legal system, with particular reference to the elements of law in New South Wales. This introduction serves as a background to the basic commercial law topics of contract, sale of goods, hire purchase, agency, partnership, negotiable instruments, insurance, commercial arbitration, succession and trusts.

There will be two examination papers, each of two hours' duration.
Textbooks


Statutes


*Hire Purchase Act (N.S.W.), 1960*. N.S.W. Government Printer.

*Partnership Act (N.S.W.), 1892*. N.S.W. Government Printer.


Reference Books


14.502 Commercial Law II

Two hours of lectures per week.

This subject comprises a study of bankruptcy law and company law.

It includes an analysis of the acts of bankruptcy and a consideration of the law governing bankruptcy petitions, debts provable in bankruptcy and their order of priority, the effect
of bankruptcy on the property of a debtor, the powers and duties of trustees in bankruptcy, including powers to avoid antecedent transactions, discharge from bankruptcy and private arrangements with creditors to avoid bankruptcy.

The section devoted to company law includes a study of important general principles developed by the Courts, particularly in relation to the effect of incorporation, the powers of companies and the doctrine of ultra vires, the position of promoters, the relationship between the company, the directors, members and others, the duties of directors, the rights and duties of members and the raising and maintenance of capital. The effect of the Companies Act, 1961-64, will be studied, especially in connection with the formation and registration of companies, shares, debentures and charges, management and administration, special investigations, arrangements and reconstructions, receivers and managers, official management and winding-up.

**Textbooks**


**Reference Books**


Law Book Co. (in course of publication).
This subject provides an introduction to economic analysis. It begins with a general account of the major problems of economics and a short account of the methods of economic analysis. It then deals with two major fields of economic analysis. In one it reviews national income accounting concepts and the theory of income determination. In this section attention is given to the operation of the monetary system, the problem arising out of economic fluctuations, and the problem of overall economic policy. The other section of the subject provides an analysis of the pricing of individual products and services.

Preliminary Reading


Textbooks


Reference Books

15.102 Economics II
Three hours per week, including tutorial classes.

This subject is concerned with micro-economics. It begins with an account of the theories of demand and production and then turns to an examination of pricing policies in different market situations. The subject will include a critical review of some of the empirical studies of pricing policy as well as the theoretical literature in the field.

Textbooks

Reference Books

15.103 Economics III
Three hours per week, including tutorial classes.

This subject is concerned with macroeconomic theory and policy. Consideration will be given to the concept and measurement of national income; static and dynamic aspects of the theory of aggregate output, employment and the price level, including inflation; wages policy with special reference to Australia; some aspects of cyclical fluctuations and economic growth; the implication of macroeconomic theory for monetary and fiscal policy; some aspects of the formulation and conduct of economic policy with special reference to Australia.

Textbooks

Reference Books
15.104 Advanced Economic Analysis
Six hours per week, including tutorial classes.

A survey of advanced economic theory.

The reading matter for this subject will consist mainly of articles published in learned journals. Further particulars will be given to students by the lecturers concerned.

15.112 Economics II

The content of this subject includes that of 15.102 Economics II as well as additional and more advanced work in micro-economic analysis; students must attend the lectures in 15.102 and special Honours tutorials.

The subject must be taken by students enrolled for the Honours Degree in Economics. It must also be taken, as directed by the Head of the School of Economics, by students enrolled for the Honours Degree in Statistics, Industrial Relations, Applied Psychology and Wool Commerce, where specific Honours work is not prescribed in appropriate subjects in those courses. It may also be taken by other students with the approval of the Head of the School of Economics.
15.113 Economics III

The content of this subject includes that of 15.103 Economics III as well as additional and more advanced work in macro-economic analysis; students must attend the lectures in 15.103 and special Honours tutorials.

The subject must be taken by students enrolled for the Honours Degree in Economics. It must also be taken, as directed by the Head of the School of Economics, by students enrolled for the Honours Degree in Statistics, Industrial Relations, Applied Psychology and Wool Commerce, where specific Honours work is not prescribed in appropriate subjects in those courses. It may also be taken by other students with the approval of the Head of the School of Economics.

15.200 Economic History I

Two hours per week

This subject will deal with the economic history of Britain from the beginning of the Middle Ages to the Second World War. The economic developments which occurred in England prior to 1700 will be discussed against their European background during Term I. The rapid growth of the British economy during the 18th and early 19th centuries, and some of the consequent social and economic problems, will be dealt with in Term II, while during Term III the spread of mechanisation in Britain will be examined in relation to other aspects of economic change.

Preliminary Reading

The following volumes in the Pelican History of England should be consulted:
Ashley, M., England in the Seventeenth Century.
(The other titles in the above series could also be profitably consulted)

Textbooks

Reference Books

15.201 Economic History II*

Two hours per week.

This subject will deal with the economic history of Australia. It will begin with a survey of the British background to the settlement of Australia, and will examine the development which occurred prior to the Gold Rushes; the Long Boom period of 1860-1890; the crises of the 1890s; the economic background to federation and developments since 1900.

* This subject will not be offered in 1965. Students contemplating taking it in 1966 should note that both 15.101 Economics I and 15.200 Economic History I (1965) are pre-requisites. It will not be available to students who took 15.201 Economic History in 1964.
15.211 History of Economic Thought†
Two hours per week.
This subject will deal with the development of economic thought in the 19th and 20th centuries. Particular emphasis will be given to analytic developments.

Textbooks

15.221 Public Finance and Fiscal Policy†
Two hours per week.
This subject deals with the structure of the Australian Federation from the standpoint of fiscal and monetary policy; analytical aspects of the problem of equitable distribution of the burden of taxation; the theory of the effects of taxes on the economic behaviour of individuals and groups; and the theory of fiscal policy.

Textbook

Reference Books

15.231 Financial Institutions and Policy
Two hours per week.
The aim of this subject is to study the working of financial institutions, some advanced monetary theory and the policy implications. The subject will include a comparative study of the commercial and central banking systems in a number of countries, including at least one underdeveloped economy. The role of financial intermediation will be examined in relation to (a) the functioning of institutions in the capital market, (b) savings and capital formation, and (c) the behaviour of the banking system and the consequent problems for the monetary authority. Particular attention will be devoted to the Gurley and Shaw theory of finance, to flow-of-funds accounts and to aspects of Australian monetary policy.

Preliminary Reading

† This subject may not be offered in 1965.
Textbooks

Reference Books

**15.241 Economic Development**

Two hours per week.

This subject is concerned with the principal determinants of economic development in both underdeveloped and advanced countries. It is concerned also with the policy problems of accelerating growth in the former countries and maintaining development in the latter. Some consideration will be given to problems of development in the Australian economy. The subject is based on a consideration of classical to post-Keynesian
general theories of economic development and some particular theories of underdevelopment.

**Textbook**


**Reference Books**


**15.251 Economics of Industry**

Two hours per week.

This subject deals with the pricing and investment behaviour of the firm, the structure of industry, and the problems and techniques of social control of industry. Some of the more important topics dealt with are the nature of the firm, empirical studies of cost conditions, barriers to new competition, stability
of oligopoly, expectations, investment decisions, diversification, mergers, concentration of industry, productivity and technical change, restrictive practices, legislative systems, control of monopoly and the industrial firm in the U.S.S.R.

**Textbooks**

**Reference Books**
15.261 Welfare Economics*

Two hours per week.

This subject will deal with theoretical and applied welfare economics. Topics considered will include the ethical basis of policy recommendations; the theory of second best; marginal cost pricing; public utility pricing; aspects of public finance; restrictive trade practices; commercial policy.

* This subject will not be offered in 1965.

15.271 International Economics

Two hours per week.

The first part of this subject deals with the theory of the balance of payments, the pure theory of international trade and theoretical aspects of policies affecting international trade. In the second part, the theory will be related to contemporary problems in international economics, including the international monetary system and the development of regional trading areas. Particular attention will be paid to the Australian balance of payments in the context of developments in world trade and the growth of the Australian economy.

Preliminary Reading


Textbook


Reference Books


15.281 Labour Economics

Two hours per week.

The course is aimed at developing an awareness of the interaction of economic theories, social philosophies, moral principles, and legal restraints in the evolution of the labour market and the development of employment, wage and distribution theories.

The course begins with the study of the historical changes in the status of the worker, the quality of the labour force and the deployment of the labour force. It then proceeds to study some of the substantive questions in the contemporary economic analysis of the labour market. These include the fixing of rates of pay, the structure of relative wages, the general level of real wages, and the history, ideology, goals, structure and methods of labour market institutions.

The relevance of the above theories to the Australian labour market will be studied by analysing a variety of contemporary issues such as the entry into a skilled labour market, and the role of Australian trade unions, employers' associations, governments and statutory bodies.

Preliminary Reading


Textbooks


Reference Books


15.301 Comparative Economic Systems

Two hours per week.

The general objective of this subject is to acquaint the student with the manner in which different economic systems solve the basic economic problems. Both theories and empirical studies on the operation of the different systems will be analysed. Consideration will also be given to the extent to which institutional and historical differences and similarities affect decision making and the choice of objectives and instruments of economic policy and planning. A critical appraisal of the efficiency of resource allocation in different economies such as the U.S.A., the U.K., the U.S.S.R., and Japan will be made with a view to drawing some general conclusions resulting from comparative studies of this nature.

**Textbooks**


**Reference Books**

15.401 Business Statistics

Three hours per week, including tutorial classes.

The general objective of this subject is to acquaint students with some of the simpler statistical concepts and to help them develop a critical approach to the use of numerical data. The subject includes the following topics: random sampling; averages; variation; confidence intervals; elementary probability; testing hypotheses; principles of sampling and their applications in auditing, quality control and market research; correlation and regression; time series and index numbers.

**Textbook**


**Reference Books**


15.411 Statistical Analysis I

Three hours per week, including tutorial classes.

The object of this subject is to give a formal presentation of the theory of probability and statistical inference. The theory will be presented at a sufficiently advanced level to serve as a sound basis for the subsequent study of its application to economic problems.

**Textbooks**


**Reference Books**


15.412 Statistical Analysis II

Three hours per week, including tutorial classes.

This subject provides a detailed treatment of linear statistical models. Considerable attention is given to recent work in econometrics.

**Textbooks**


15.421 Applied Statistics
Three hours per week.
A discussion of techniques of industrial and social sampling.
A list of text and reference books will be made available to intending students before the beginning of first term.

15.431 Econometrics
Three hours per week.
Selected topics from statistical decision theory, statistical programming, time series analysis, estimation and testing of econometric models.

Textbooks

Reference Books

15.501 General Law
Three hours per week.
This subject will deal with the following matters:
A brief historical survey of the development of the English legal system and the sources of law in N.S.W.
The general principles relating to criminal liability and the nature of crimes. A survey of criminal offences punishable under Commonwealth or N.S.W. law with particular reference to those offences which are significant in the field of industrial law.
An introduction to the law of torts, including the nature of tortious liability and a detailed examination of certain representative torts.
A general survey of the law of contract.
The general principles of the law of real and personal property, including rules as to acquisition and transfer of rights in property.

Preliminary Reading

Textbooks
Reference Books

15.511 Industrial Law I

Two hours per week.

This subject is concerned with The Employment Relation and the Law and Trade Union Law.

The Employment Relation and the Law deals primarily with those rights and duties which attach to employers and employees, considered as individuals and not as members of collective organisations. It covers the relationship of employer and employee, the common law duties of employer and employee (including the employer's liability for injury to the employee), the relationship of the employer and employee with third parties, breach of statutory duties, workers' compensation, leave with pay (long service, annual and sick leave) and Commonwealth social security benefits. It also examines certain important industrial statutes, notably the Factories, Shops and Industries Act and the Scaffolding and Lifts Act.

Trade Union Law is concerned with the legal position of trade unions in New South Wales under both State and Federal law. It deals with their nature, status, powers and internal relationships. It also considers preference to unionists and anti-discrimination laws.

Preliminary Reading

Textbooks
No suitable textbook is available, but students will be provided with printed notes and case materials.

Reference Books
15.512 Industrial Law II

Two hours per week

This subject is concerned essentially with the Law of Industrial Relations, that is the law which deals primarily with the collective relationships of employers and employees. It is complementary to 15.511 Industrial Law I.

It covers, first, the constitutional background, particularly the Commonwealth "labour" powers, inconsistency between Commonwealth and State laws and the use of Commonwealth judicial power in labour regulation.

Its main field is a survey of the Commonwealth and State industrial arbitration systems operating in New South Wales, dealing with the structure, procedures and powers of the various tribunals. In particular it examines such matters as wage fixation, hours regulation, employment of females and young persons.

This course also comprises a study of the law relating to strikes, lockouts and other forms of industrial action, both under the industrial arbitration statutes and elsewhere.

Finally, it includes a short comparative survey of industrial relations law in New Zealand, the United Kingdom and the United States of America.

Preliminary Reading

Textbooks
No suitable textbook is available, but students will be provided with printed notes and case materials.

Reference Books


15.521 Constitutional Law
For details of this subject apply to the School of Economics.

15.601 Industrial Relations I
Two hours per week.

This subject is intended to give the student an introduction to the fundamental aspects of industrial relations, such as the nature of industrial conflict, the structure of industrial authority and the distribution of industrial rewards.

In order to develop an appreciation of the variety of institutions and ideas in this field, the subject will be dealt with historically where possible.

Major topics will be the importance of the social and economic environment, pre-industrial productive organisation, the Industrial Revolution, the rise of the factory as a typical workplace; the growth of trade unionism; industrial conflict and methods of settlement, the role of the State.

Preliminary Reading


Textbooks


Reference Books
(a) Britain


15.602 Industrial Relations II

Two hours per week.

The subject is based on a study of comparative industrial relations systems. Within a framework of industrial relations theory a critical examination will be made of a number of national industrial relations systems. The systems studied will be selected from among those in which the crucial variables such as the pattern of culture, organisation objectives, the workers' goals, the role of the State, are significantly different from our own.

Preliminary Reading


Textbooks


Reference Books


15.611 Seminar in Industrial Relations

Two hours per week.

The study of industrial relations is based upon the knowledge and methods developed in a number of traditional disciplines of learning. The seminar is an opportunity for the students and the staff to gain the benefit from interdisciplinary discussion of particular industrial relations problems. From time to time members and officers of trade unions, industry and government will be invited to contribute their ideas to the seminar. The group will also make on site inspections of selected industrial establishments and discuss the industrial relations of that particular plant or industry with the people actively involved in it.

The particular emphasis of the seminar will be to develop an awareness of the diversity of ideas, beliefs, institutions, problems and solutions in industrial relations systems based on different economic and social ideas and in countries in different stages of economic development.

Industrial relations issues of contemporary theoretical and practical significance will be illustrated by first-hand studies of selected Australian industries.

**Textbooks**


15.612 Special Problems in Industrial Relations

Two hours per week.

The subject begins with a critical examination of the methodology of Industrial Relations, covering such topics as the extent and depth of existing knowledge, the formulation of meaningful problems, the establishment of criteria for assessing various systems, the possibility of general theories, the relationship of the subject to other fields of knowledge such as economics, politics and sociology.

On this basis the student proceeds to detailed study of particular problems such as the relationship of trade unions to the state, the role of legislation in making industrial rules, the doctrine of rights and responsibilities in industries, the reconciliation of freedom of association with the respect for law and order.

Generally, examples will be taken from a wide range of countries, but the background so gained will be used to throw into sharper relief the appropriate aspects of industrial relations in Australia.

Reference Books

Department of Social Science, University of Liverpool, The Dock Worker. Liverpool University Press, 1956.

15.701 Mathematics for Commerce *

Six hours per week, including tutorial classes.


Textbooks


Reference Books


* This subject will not be offered in 1965.
15.711 Mathematical Economics I

Activity analysis and its applications to the theory of the firm, general equilibrium theory, growth theory and welfare economics.

Textbook

Reference Books

15.712 Mathematical Economics II

The applications of the calculus and elementary linear algebra to Economics. Topics will be chosen from value theory, business cycle theory and growth theory.

Textbooks

Reference Books
SCHOOL OF HOSPITAL ADMINISTRATION

(i) SUBJECTS FOR DEGREE OF MASTER OF HOSPITAL ADMINISTRATION*

Social and Economic Framework

The social and economic history of Britain and Australia for the period after the Industrial Revolution with special reference to such topics as population change; the spread of industrialisation, transportation improvements; economic growth; business ideologies; the Labour movement; the role of government, social legislation.

The structure and working of the Australian economy, including an analysis of the concept and measurement of national income, and the structure and significance of the social accounts; the composition and distribution of personal income; the structure of industry and the monetary system; population—trends, structure and distribution; the work force and its composition; Commonwealth and State social services and Repatriation; contributory and non-contributory health insurance; the economics of Commonwealth, State and Local Government financial relationships; taxation and taxable capacity; Government fiscal and monetary policies.

Hospital Organisation and Management

In the first and second term of Year I, the student will be introduced to theories of management, the administrative structure of hospitals, the nature of their departmental organisation and the inter-relationships of hospitals and departments.

Within this framework of reference, the student will study aspects of the organisation and management of the hospitals or other organisations to which he is attached for in-service experience from the end of second term (Year I) to the beginning of second term (Year II). These attachments will be interspersed with review courses. (See page 81.)

In the second and third terms of Year II, the student will be engaged in:

(a) Project work. During Year I each student will have completed two projects. In Year II, these will be presented and analysed and discussed in seminars; theories of management to which the student was introduced in Year I will be reviewed in the light of the student’s practical experience and project work;

(b) further study of the activities comprising the management function; principles of planning, organisation and

* This course will not be offered until 1966.
control and techniques of investigation; forecasting, coordination, direction and command; the basis and nature of authority and responsibility;

(c) case studies in hospital organisation and management;

(d) study of the criteria of good communication, the effect of different forms of organisation on communication and barriers to communication arising from physical, semantic and thalamic factors; and

(e) practical work designed to develop skills in oral and written communication.

**Human and Industrial Relations**

This subject will comprise:

(a) Psychological Analysis of Individual Behaviour—Learning; the development of skills, resistance to change. Perception: social and individual conditions influencing perception. Motivation: the use of reward and punishment, the development and resolution of conflict and frustration.

(b) Group processes; the development of social motives and group attitudes, and their importance in leader-group dynamics. Consultative leadership; resistance to change.

(c) Principles from perception, motivation, learning and social psychology will be systematically applied to aspects of management and industrial relations. Matters especially treated will include results of psychological research into problems of union/management relations and the bearing of psychological theory and evidence on particular problems of communication, control, delegation, and discipline, in a variety of organisational contexts.

(d) The manager's responsibility for assessment of subordinates; the use of praise and criticism in the assessment and influence of the behaviour of subordinates; the use and limitations of objective tests. (Within the limits of time available, students will conduct supervised interviews which will be observed and discussed by the class.)

(e) The history and structure of relevant Australian trade unions. The history of arbitration in Australia; the making of awards; strikes, conciliation.
**Hospital Accounting**

This subject will consist of fund accounting and management accounting.

The fund theory of accounting will be examined together with the application of accepted accounting principles to hospital accounting. It will also cover the recording of transactions of hospitals in the various funds, and the preparation, analysis and interpretation of historical accounting reports of hospitals.

In management accounting students will examine the various management accounting techniques which may be used by the hospital administrator as an aid to planning, control and decision-making.

The syllabus will cover the accounting aspect of internal control; the inter-relationship of accounting and statistics; the nature and uses of cost data; budget preparation; co-ordination and integration of budgets; flexible budgets and performance reports prepared on a responsibility basis for all levels of management.

Particular emphasis will be placed on accounting for planning and control through the use of budgets and performance reports prepared on a responsibility basis.

General cost-finding procedures and special cost studies will be examined and consideration given to their relevance in decision-making.

**Statistics (Hospital Administration)**

The basic elements of statistical methodology and applications of relevance to the hospital administrator. The subject will include:

- The concept of probability and random variation. The algebra of probability. The nature of measurements, quantitative and qualitative. The major characteristics of a univariate frequency distribution. The nature and purpose of simple random sampling. The concept of a sampling distribution. Basic elements of hypothesis testing.

- Planning of clinical trials. The use and planning of hospital records to assist in clinical trials. The elements of inventory control (hospital supplies and blood bank), queueing theory (planning an out-patients’ appointments system) and epidemiology. Vital statistics and demography, including—registration of births, deaths and marriages; population census inquiries; statistics of infectious diseases; public health, hospital and other institutional statistics; measurement of fertility, birth rates, death rates and morbidity rates; construction of a life table; study of environmental effects on mortality and morbidity; general and local population projections and use of each to determine future overall and regional hospital requirements.
Comparative Hospital and Health Service Administration

This subject will include a comparative study of the system of hospital and health service administration in Australia, the United Kingdom, the United States of America and the Union of Soviet Socialist Republics; consideration will be given to their sources of finance; the media through which it is disbursed; the authority and responsibilities of administrative bodies concerned; the planning of their services; methods of staffing with particular reference to medical staffing.

(ii) SUBJECTS FOR DIPLOMA IN HOSPITAL ADMINISTRATION

Hospital Fund Accounting

This subject will introduce the students to the fund theory of accounting and to accepted accounting principles as applied to hospitals.

The syllabus will cover the recording of transactions of hospitals in the various funds and the preparation, analysis and interpretation of the historical accounting reports of hospitals.

Law I (Hospital Administration)

This subject will include an introduction to the Australian legal system with particular reference to the formal sources of law, and the judicial process, the nature of federalism, the division of legislative power between the Commonwealth and the States, and the relationship between Commonwealth and State laws.

Special emphasis will be placed on the principles of the law of contract which will be studied in detail, together with the law relating to sale of goods, agency, insurance, bailments and negotiable instruments. Some reference will also be made to the formalities associated with the disposition of property by will, and the concept of the trust.

16.011 Hospital Administration I *

This subject will introduce students to the theory of administration; they will examine such concepts of administration as responsibility, authority, supervision, organization, delegation and control.

As a specific example, the student will study the administrative structure of the hospital service and of representative hospitals. There will be some instruction in administrative practices and the problems of communication.

* This is the only subject in the Diploma Course that will be offered in 1965.
Textbooks

Reference Books

Public Administration
This subject will examine the development of the Commonwealth and States' systems of government; distribution of powers between the Commonwealth and States; functions of Departments and Ministers and Statutory bodies such as Commissions; responsibilities of the Public Service; staffing structure of the Public Service, its methods of recruitment and training; some reference to systems of public administration in other countries.

Economics (Hospital Administration)
This subject is an introductory examination of the working of a modern economic system, with some reference to Australian economic institutions and conditions.

The main topics are: consumer demand, cost analysis, market equilibrium, money and banking, pricing of factors of production, investment decisions, international trade, social accounting, social welfare, population trends and policy; and Australian economic institutions, including trade unions, arbitration system, the Tariff Board, the Reserve Bank.

Principles of Planning, Design and Construction
The subject will inform students of the principles which underlie the planning of buildings and their design and construction; the functions of architects and constructional engineers; site selection; the architect's brief; specifications; stages in the planning and building process; construction materials and methods; statutory controls; building regulations; climatic considerations in building design; mechanical services and equipment; constructional costs and cost control.

Hospital Administration II
This subject will provide students with an understanding of the relationships:
(a) between hospital governing bodies and the statutory or other authorities under which the bodies are constituted;
(b) between the governing bodies and their administrators;
(c) between the latter and senior department officers, professional and other hospital staff.

Consideration will be given to various forms of departmental organisation and to methods by which the administrator can secure high standards of hospital treatment and care.
Law II (Hospital Administration)

This subject will be concerned principally with a study of those general principles of the law of torts which are relevant to the administration of hospitals, for example, principles governing liability for negligence, including vicarious liability for the acts and defaults of servants, independent contractors and others, nuisance, trespass to the person, occupier’s liability, liability for breach of statutory duty and employer’s liability.

Available defences will also be dealt with. The subject will also include a general survey of some other aspects of the law regulating the relationship of employer and employee, including the character and function of Commonwealth and State industrial tribunals and important statutory provisions relating to employment such as provisions for long-service leave and workers’ compensation.

Some reference will also be made to other legislation of particular significance in hospital administration, such as Acts and Regulations dealing with registration of births and deaths, dangerous drugs, child welfare.

Hospital Management Accounting

This subject will introduce students to the various management accounting techniques which may be used by the hospital administrator as an aid to planning, control, and decision-making.

The syllabus will cover the accounting aspects of internal control; the inter-relationship of accounting and statistics; the nature and uses of cost data; budget preparation; co-ordination and integration of budgets; flexible budgets and the preparation of performance reports for all levels of management.

General cost-finding procedures and special cost studies will be examined and consideration given to their relevance in decision-making.

Hospital Administration III

Students will study the Australian National Health Scheme, the States hospitals’ systems and the functions of the Commonwealth Department of Health and other Commonwealth authorities responsible for hospital and health service provision.

Consideration will be given to sources of finance; the media through which it is disbursed; the authority and responsibility of administrative bodies concerned; the planning of their services; methods of medical staffing.
Students will also receive a brief introduction to the systems of hospital and health service provision in the United Kingdom, the United States of America and the Union of Soviet Socialist Republics.

**Human Relations in Administration**

This subject will introduce students to the content and methods of psychology and determinants of behaviour. Some contemporary theories of social behaviour will be examined and social organisation analysed. Findings in the field of group dynamics, with emphasis on leadership behaviour, will also form part of the subject matter and there will be further studies in communication. (See Hospital Administration I.)

**Hospital Planning, Design and Construction**

This subject will cover the planning of hospitals and their design and construction; assessment of hospital needs; the strategic placing of hospitals; vertical and horizontal planning; work-study as a planning prerequisite; traffic flow; design and equipment of wards and departments; internal decoration; mechanical services; planned maintenance.
SCHOOL OF BUSINESS ADMINISTRATION

24.101 Theory of Organisation and Management

The subject will be examined under the following main headings: (i) theory of communication; (ii) growth of ideas in and evolution of modern organisation and management theory; (iii) current theories of administration; (iv) organisation and management theory in relation to variable goals; (v) methodology and analysis in decision-making; (vi) the functions of the administrator; (vii) the formal structure of organisations; (viii) organisation planning; (ix) the techniques of management; (x) the categories of administration.

This subject reviews the history of ideas on organisation, administration and management and traces the growth of modern theory. It examines the principles underlying the administrative process and classifies them systematically. It outlines the methodology of administrative analysis and of decision-making establishes criteria, and offers criticisms. It examines the primary elements in executive action and relates them to formal principles of structure and of management. It stresses the need for flexible planning and for comparative studies in administrative behaviour.

Textbooks


Reference Books

24.201 Behaviour Analysis

This course will be devoted to the study of human behaviour including the differences between individuals, individual relations within an organisation, both lateral and vertical. The teaching of the subject will be directed towards the following main areas:

(i) The individual and his place in the organisation; (ii) informal organisation and relations within the formal structure; (iii) human relations within the formal structure; (iv) motivation theory; (v) communications within the organisation; (vi) leadership theory and group dynamics; (vii) the nature of authority; (viii) human engineering principles; (ix) techniques of personnel control.

The subject, as will be clear from the above outline, concerns itself with the individuals—often thousands in number—of whom the modern business organisation is composed.

The effective management of personnel is a most important administrative function and one which, more often than not, went by default in the past. Under the appropriate heading, such matters as group and sub-group formation, the structure of business and social groups within the organisation, group goal formation and group standards, and communication within groups, will be examined in the light of their significance for the administrator and the administrative process; selection procedures, criteria for promotion, merit testing and the role of in-service training, will also be examined.

Textbooks

Reference Books
24.301 Business Economics

This course will examine the impact on and their significance for business administration of the following major topics: (i) elementary theory of income determination; (ii) wages and employment; (iii) investment and profits; (iv) trade cycle theory; (v) the economics of growth; (vi) the measurement of productivity; (vii) the causes and implications of international trade; (viii) the structure of the Australian economy; (ix) price theory; (x) monopoly, competition and the market.

These, and their many sub-topics, will each be examined from the standpoint of the administrator, obliged to arrive at decisions within a given framework and with a particular goal or goals in view. The course is not intended to provide students with a thesaurus of modern economics, nor is it a refresher course for graduates. It is designed to assist the manager by strengthening his decision-making at those points where economic considerations become predominant and to raise his appreciation of the nature as well as the significance of economic factors where they obtrude into the administrative process. The closer to the top in a business organisation, the more likely it is that a major decision will contain an important economic consideration.

Textbooks

Reference Books
Dean, Joel, Managerial Economics. Prentice-Hall, New York, 1951.

24.401 Quantitative Methods

This course is intended to emphasise the importance of quantitative methods in business administration and to bring before the notice of students those areas of decision-making where quantification is not only of assistance but vital.
The course assumes a prior knowledge of accounting and familiarity with statistical concepts; but it is not intended to train students to be professional accountants or statisticians. The emphasis is on understanding and appreciating how quantitative methods can be applied to administrative situations.

The subject will be presented in 60 sessions, each of one hour's length. It will have two strands; the accounting strand, the duration of which will be 20 sessions, and the decision-making strand.

In the first strand students will be expected to appreciate fully the administrative importance of financial control and the techniques required for effective management of costs, profits and capital expenditure. They will be requested to interpret trading and profit and loss accounts and balance sheets in the light of administrative requirements, and therefore in the light of the total business situation. They will also be made aware of the limitations of historical accounting data as a basis for business decision.

Accounting topics which will be examined in relation to administrative needs will be as follows: income concepts; the problems of income determination and asset valuation; return on funds employed; fund flows; product and project selection and appraisal; relation between costs and prices; absorption and marginal or direct costing; comparative cost studies; capital budgeting; budgetary control; standard costs and performance reporting.

The decision-making strand will be concerned with a quantitative approach to decision-making in complex situations. The approach will be to present the decision process in a logical manner, introducing statistical and mathematical techniques as they become applicable. A broad outline of this strand is: Formulation of the problem introducing expected value theory and utility. Construction of the model introducing statistical techniques. Solution from the model introducing mathematical techniques. Decisions under competition introducing bidding policies, the theory of games, and some quantitative aspects of decision-making under pressure. Electronic data processing introducing the use of EDP in business situations.

Textbooks
24.501 The Social Framework of Business

This subject will be presented under the following broad headings: (i) the corporation in modern society; (ii) the role of the business entrepreneur and his place in business history—the managerial revolution; (iii) the nature of modern capitalism and the role of the business undertaking in it; (iv) business and government; (v) the business firm and its legal responsibilities; (vi) business and labour; (vii) the role of the trade unions; (viii) the social responsibilities of management; (ix) businessmen as organisers; (x) business and bureaucracy.

Textbooks

Reference Books

24.601 Business Policy

This strand is an important one in the teaching of business administration because it brings together other strands, integrating them and applying the various analytical tools discussed elsewhere, to situations in which policy for the organisation as a whole has to be formulated, decisions taken and carried into effect. It is not only advisable, but highly desirable, that students should be introduced at this stage in the programme to a comprehensive range of business policy cases. These will be drawn from many sources—from textual case studies, from the Harvard series and from local examples. Students will be expected to analyse the cases placed before them and to present their own solutions to the problems raised, make the appropriate decisions and outline the subsequent procedures in implementation. A projection of the policies selected will be required, together with their expected results.

There is a great deal of Australian case material to be found in public documents, in tariff board reports, reports of the Commonwealth Conciliation and Arbitration Commission and State Tribunals, Royal Commissions and the like. Students will be required to examine material from these sources in the light of their administrative content and to suggest appropriate policies.

Policy formation as it concerns the functional fields in business will be examined in some detail in this strand and analytical methods acquired earlier, applied to individual cases in which a problem affecting—perhaps—production or marketing, finance, cost control or research, predominates.

The framing of policy appropriate to a particular functional field, does not require a detailed understanding of the particular function so much as a clear understanding of the way in which that function impinges on other functions germane to the purposes of the business. The administrator can seldom settle a major difficulty, or solve a particular functional problem in isolation; inevitably he must consider the impact of his proposed decisions on complementary functions.

Several new problem-solving techniques have been developed during recent years and these will be used where applicable. Management games and simulation in an integrating course such as this offer exciting possibilities.

Textbooks

Thesis

The Master’s programme in Business Administration combines formal tutorials, seminars, lectures, regular assignments, and other class work leading to examination, with the preparation and presentation of a Thesis.

The Thesis is required to be more than a report and must show evidence of analytical capacity and original thinking on some aspect of the administrative process. Students will be required to select and submit to the Head of the School for approval, a thesis topic at the beginning of the second year of the Master’s programme, and to proceed with their work thereafter in accordance with the time-table laid down in the Conditions for the degree. Failure on the part of a candidate to complete his Thesis to the satisfaction of the examiners and within a reasonable time, will render him ineligible for the Degree.
DEPARTMENT OF GENERAL STUDIES
(HUMANITIES SUBJECTS)

50.011H English*

A course of 60 hours' lectures, together with compulsory supplementary reading and assignments.
A study of chosen plays, poems, novels and short stories, with the general theme of the problems of the individual and modern society.

Textbooks
Golding: Lord of the Flies (Penguin or Faber).
Huxley: Brave New World (Penguin).
Orwell: Animal Farm (Penguin).
Shaw: Major Barbara (Penguin).
Three Australian Plays (Penguin).

Camus The Outsider (Penguin).
Malraux: Man's Estate (Penguin).
Lawrence: Sons and Lovers (Penguin).
Lampedusa: The Leopard.

Defoe, Daniel: Moll Flanders
Fielding, Henry: Joseph Andrews
Austen, Jane: Northanger Abbey
Scott, Sir Walter: Persuasion
Hampden, J. (ed.): Heart of Midlothian

Textbooks
Pope, Alexander: Eighteenth Century Plays (Everyman).
Selected Poems, ed. Glover (Penguin).

All these in any complete edition.

50.012H English†

An advanced elective subject for students in Faculties other than Arts who have already passed in G10, G13, 50.011 or 50.021 English.
A subject of 60 lectures on the literature of the eighteenth century and the “Romantic” period.

Textbooks
Defoe, Daniel: Moll Flanders
Fielding, Henry: Joseph Andrews
Austen, Jane: Northanger Abbey
Scott, Sir Walter: Persuasion
Hampden, J. (ed.): Heart of Midlothian

Pope, Alexander: Eighteenth Century Plays (Everyman).

* See Rule 7, page 38.
† See Rule 8, page 38.
51.021H English*

This is a course of 60 lectures, given to students of the Commerce Faculty.

The course consists of lectures on the history of Great Britain from 1760 to the present day. It aims to present a picture of the changing life in Britain since the period when the Industrial Revolution began to break up the traditional structure of British society. The important political and economic developments will be dealt with, but the main emphasis will be upon the life, work and thought of the British people. Topics such as religion, education, literary and intellectual developments, working class movements will receive as much attention as the more conventional subjects of political conflict and reform, economic change and the growth of social welfare and State intervention.

Students will be encouraged to read as widely as possible in this field and ample provision will be made for them to concentrate on topics that they may find to be of special interest.

Textbooks

Cole & Postgate: The Common People (University paperback).

Reference Books

Halevy, E.: History of the English People, 1815-1914 (5 vols.).

Wood, A.
The Age of Reform (Oxford History of England).

51.022H History†

This is an advanced elective course of 60 lectures available to students of the Commerce Faculty.

The course will compare the growth of the United States of America with that of Russia from about 1770. In the twentieth century these countries have emerged as the two dominant nations in the world, each professing an ideology antithetical to that of the other, and competing for the support of those States as yet uncommitted to either of the two blocs they lead. The economic, political and social development of the two rivals will be examined throughout the nineteenth century, and particular attention will be paid to the contrasts between their political systems and between the respective forces opposing those systems. Events in the twentieth century contributing to the present rivalry will be considered in some detail.

* See Rule 7, page 38.
† See Rule 8, page 38.
52.021H Philosophy*

This subject of 60 lectures aims to convey something of the characteristic differences between philosophical and other questions, and of the kind of clarification that may be sought by the methods of logical and philosophical analysis. The topics to be treated include:

(a) The distinction between what is necessarily true or necessarily false and what is contingent. The relation of this distinction to some others—e.g., between the certain and the uncertain, the a priori and the a posteriori. The relevance of these distinctions to the broad differences between empiricism and rationalism.

(b) Distinctions which have to do with the way in which evidence may be provided for and against beliefs, and the ways in which statements of different types lend themselves to confirmation and disconfirmation.

(c) An introductory account, using these distinctions, of some important philosophical questions drawn from the following: the nature of scientific laws; causality, determinism and freewill; the distinction between the mental and the physical; the existence of God. Additional topics which may be treated are: the nature of perception; the fundamentals of ethics.

Textbooks

Reference Books


† See Rule 8, page 38.
Cohen, M. R.:  
Wisdom, J.:  
Pritchard, H. A.:  
Broad, C. D.:  
Wisdom, J.:  
Sellars and Hospers, J.:  
Stevenson, C. L.:  
Toulmin, S.:  

Other Minds. Blackwell.  
Dialogues Concerning Natural Religion. Nelson.  
Problems of Mind and Matter. Cambridge.  
Readings in Ethical Theory. Appleton Century.  
The Place of Reason in Ethics. Cambridge.  

52.022H Philosophy†

An advanced elective subject of 60 hours, for students who have already taken 52.021. An account will be presented of some of the central problems of modern philosophy. The subject will begin with a detailed study of Ryle's The Concept of Mind, and other works will be referred to as occasion arises.

57.011H An Introduction to Modern Drama*

The subject will serve as an introduction to modern drama through the study of plays by Chekov, Ibsen and some contemporary Australian authors, and through a critical examination of plays in performance at the Old Tote Theatre which is situated in the grounds of the University. Students will thus have an opportunity to understand the work of those writers who have deeply influenced contemporary drama as well as enjoy the direct experience of theatre. Directors of current productions will be invited to take part in the subject.

Textbooks

Chekov Plays (Penguin).
Three Plays by Henrik Ibsen (Penguin).
Three Australian Plays (Penguin).

Reference Books

O’Neill:  
O’Neill:  
O’Neill:  
Brecht:  
Brecht:  
The Hairy Ape.  
Emperor Jones.  
Mourning Becomes Electra.  
The Good Woman of Setzuan.  
The Caucasian Chalk Circle.

* See Rule 7, page 38.
SCHOOL OF POLITICAL SCIENCE *

54.111 Political Science I

A course of 90 hours (70 lectures; 20 tutorials)

Introductory lectures in the first few weeks are intended to give students some idea of the range and variety of political studies. Thereafter for two terms, lectures and tutorials are concerned with an enquiry into the nature of politics and of some important questions in this field, and also with analysis of the institutions and processes of different systems of government, using Australia as a major example. In the third term several special topics arising from the more general study in terms 1 and 2 are dealt with in groups of three lectures each. Regular tutorial work is required for at least two terms.

Textbooks


54.112 Political Science II (Pass)

A course of 90 hours (70 lectures; 20 seminars)

In this course the government and politics of the United States and of Soviet Russia are studied separately, except for some joint seminars. Special reference is made, on the one hand, to Marxist theory and practice in Russia, and, on the other, to ideas of constitutionalism and democracy in the United States.

Textbooks

(a) American Government and Politics:

(b) Russian Government and Politics:
Wilson, E., To the Finland Station. Fontana.

* For further details, including Reference Books, see Handbook of Faculty of Arts.
54.122 Political Science II (Distinction)

This course will be concerned with liberal-democratic theory in the nineteenth and twentieth centuries.

Textbooks


54.113 Political Science IIIA

A course of 90 hours' lectures and tutorials

1. The Politics of Developing Societies (30 hours): This part of the course begins by giving new theoretical bearings for understanding the politics of underdevelopment and of industrialisation. It then turns to a study of the impact upon the politics and government of developing nations of social divisions in traditional agrarian societies, the role of the intellectuals, nationalism, anti-colonialism, and communism. There will be a special and intensive "case-study" of one political system not hitherto examined, probably in South-East Asia.

2. Social and Political Theory (30 hours): (a) selected issues in the history of modern political theory and ideology; (b) conceptual clarification of some of the categories employed in understanding and explaining political life, e.g., power, authority, influence, pressure, interest, groups, institutions, policy or political system.

3. Either (a) A Special Study of One Major European Political System (30 hours). (For 1965, this will be Great Britain.)

(b) Local Government—Urban and Metropolitan (30 hours).

(c) International Relations (30 hours).

Textbooks


Great Britain:

Local Government—Urban and Metropolitan.

International Relations.

54.123 Political Science IIIA (Distinction)
A course of 60 hours.
This course will consist of special and intensive study of aspects of the Pass Course in 54.113 Political Science IIIA. Students should consult the School of Political Science for further required and recommended reading.

54.133 Political Science IIIB
A course of 90 hours of lectures and tutorials.
This course will consist of three out of the following 30-hour courses, provided that no student is to include among the options any course taken under Political Science IIIA 54.113.
1. Australian Political Parties, Pressure Groups and Studies of Voting Behaviour.
2. International Relations.
3. Local Government.
5. Special Study of One or Two Classical Political Thinkers. (in 1965, Marx).
6. Recent and Contemporary Social and Political Theory.

Textbooks


Timetable

The subjects in this Timetable have been arranged in numerical order and according to the School which offers them. However, in the case of Humanities subjects, these are set out under the heading Department of General Studies (see page 161). The list does not include subjects offered by the Schools concerned (for courses in Faculties other than the Faculty of Commerce) which are not available to students enrolled in courses in the Faculty of Commerce. The times for all other subjects available as a General Option in courses in the Faculty of Commerce (see Rule 8) can be found in the Calendar or the Handbook of the School responsible for the subject or on application to the School concerned.

Lectures and tutorials are held between the hours of 9 a.m. and 9 p.m. Students enrolled in full-time courses must normally attend the lectures and tutorials arranged from 9 a.m. to 5 p.m. Students enrolled in part-time courses normally attend the lectures and tutorials arranged between 5 p.m. and 9 p.m., but are encouraged to attend instead the lectures and tutorials arranged from 9 a.m. to 5 p.m. The final allocation of students to particular tutorials will be made at enrolment and cannot be varied thereafter except with the permission of the Head of School concerned.

The times shown are provisional and are subject to alteration. Students must consult the notice-boards for information about any alterations to the Timetable.

If there are insufficient enrolments for particular subjects, these subjects may not be offered, or where alternative times are shown, may not be offered at more than one time.

A Timetable showing room numbers will be posted on notice-boards before the commencement of lectures in Term I.
### School of Wool Technology

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.002 Seminar in Wool Technology</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
<tr>
<td>9.001 Sheep Production</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
<tr>
<td>9.111 Sheep Husbandry</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
<tr>
<td>9.521 Wool Textiles I</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
<tr>
<td>9.522 Wool Textiles II</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
<tr>
<td>9.541 Wool I</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
<tr>
<td>9.542 Wool II</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
<tr>
<td>9.543 Wool III</td>
<td>To be arranged</td>
<td>To be arranged</td>
</tr>
</tbody>
</table>

### School of Mathematics

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.001 Mathematics I</td>
<td>M. 12-1, Tu. 10-11, Th. 12-1, F. 3-4; or M. 3-4, Tu. 3-4, W. 12-1, F. 10-11.</td>
<td>To be allocated. (24 different possibilities.)</td>
</tr>
<tr>
<td>10.001/1 Mathematics I Part I</td>
<td>Th. 6-9 or W. 6-9 (preferred times); or W. 4-5.30, 6-7.30; or W. 2-5; or Th. 2-5; or M. 6-9; or Tu. 6-9; or F. 6-9.</td>
<td>Included with lecture times.</td>
</tr>
<tr>
<td>10.001/2 Mathematics I Part 2</td>
<td>Tu. 6-9 (preferred time); or Tu. 2-5; or W. 2-5; or M. 6-9; or W. 6-9; or Th. 6-9; or F. 6-9.</td>
<td>Included with lecture times.</td>
</tr>
<tr>
<td>10.111 Pure Mathematics II</td>
<td>M. 2-3, W. 10-11, Th. 2-3 and 4-5; or M. 3-4, W. 10-11, Th. 3-5; or M. 6-8, Th. 3-5; or W. 6-8, Th. 2-3 and 4-5; or M. 6-8, W. 6-8.</td>
<td>M. 3-4 or Th. 3-4.</td>
</tr>
<tr>
<td>10.121 Pure Mathematics II (Higher)</td>
<td>M. 10-11; or Tu. 5.30-6.30, Tu. 4-5, W. 4-5 (Term 2), F. 2-3 (Term 1).</td>
<td>M. 2-3 or Th. 2-3.</td>
</tr>
<tr>
<td>10.211 Applied Mathematics II</td>
<td>M. 10-11, Tu. 9-10, Th. 11-12, F. 12-1, F. 2-3 (Term 1).</td>
<td>Th. 2-3.</td>
</tr>
<tr>
<td>10.221 Applied Mathematics II (Higher)</td>
<td>M. 12-1, Tu. 11-12, Th. 12-1, F. 11-12; or Tu. 7-9, Th. 6-7, F. 7-9.</td>
<td>Th. 3-4.</td>
</tr>
<tr>
<td>10.311 Theory of Statistics I</td>
<td>M. 12-1, Tu. 9-10, Th. 9-10; or M. 6-8, W. 6-8.</td>
<td>M. 5.30-6 or 8-8.30 and W. 5.30-6 or 8-8.30.</td>
</tr>
<tr>
<td>10.321 Theory of Statistics I (Higher)</td>
<td>M. 11-12, Tu. 9-10, Th. 9-10; or M. 6-8, W. 6-8.</td>
<td>Th. 11-12 or Tu. 6.30-7.30, W. 2-4 or F. 2-4 (Terms 2 and 3), F. 4-5.</td>
</tr>
<tr>
<td>10.112 Pure Mathematics III</td>
<td>M. 12-1, Tu. 11-12, Th. 12-1, F. 11-1.</td>
<td>M. 11-12, F. 3-4 (Term 1), W. 2-4 or F. 2-4 (Terms 2 and 3).</td>
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</tbody>
</table>

Included with lecture times.
School of Mathematics (continued)

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.212 Applied Mathematics III</td>
<td>M. 12-1, Tu. 11-1, W. 12-1, Th. 12-1, Th. 2-3, F. 11-12.</td>
<td>To be selected from lecture times.</td>
</tr>
<tr>
<td>10.222 Applied Mathematics III (Higher)</td>
<td>M. 12-1, M. 2-3, Tu. 11-1, W. 12-1, Th. 12-1, Th. 2-3, F. 11-12.</td>
<td>To be selected from lecture times.</td>
</tr>
</tbody>
</table>

School of Applied Psychology

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.011 Psychology I “C”*</td>
<td>Tu. 12-1, W. 10-11, Th. 11-12; and Tu. 1-3 or F. 9-11.</td>
<td>—</td>
</tr>
<tr>
<td>12.011 Psychology I “D”*</td>
<td>M. 10-11, W. 12-1, F. 11-12; and Tu. 9-11 or Th. 2-4.</td>
<td>—</td>
</tr>
<tr>
<td>12.011 Psychology I “E”*</td>
<td>Tu. 4-5, Th. 4-5, F. 3-4; and W. 4-6 or Th. 9-11.</td>
<td>—</td>
</tr>
<tr>
<td>12.011 Psychology I “F”*</td>
<td>M. 6-7, M. 7-8, Tu. 6-7; and Tu. 7-9 or F. 6-8.</td>
<td>—</td>
</tr>
<tr>
<td>12.012 Psychology II “A”+</td>
<td>Tu. 4-5 or Th. 2-3 or M. 6-7.</td>
<td>—</td>
</tr>
<tr>
<td>“B”+</td>
<td>Th. 4-5 or Tu. 12-1, or Th. 6-7.</td>
<td>—</td>
</tr>
<tr>
<td>“C”+</td>
<td>Practical; 2 hours per week; time by arrangement with students.</td>
<td>—</td>
</tr>
<tr>
<td>“D”+</td>
<td>Tu. 3-4, Th. 3-4; or M. 12-1, Tu. 2-3; or F. 6-7, F. 7-8.</td>
<td>—</td>
</tr>
<tr>
<td>“E”+</td>
<td>M. 2-3, M. 3-4; or Tu. 7-8, Tu. 8-9.</td>
<td>—</td>
</tr>
</tbody>
</table>

* “C”, “D”, “E”, and “F” are alternative groups.
+ “A”, “B”, “C”, “D”, and “E” are required components of Psychology II (12.012). Students may be allocated to alternative times shown within the component groupings.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.013 Psychology III “A”+</td>
<td>Tu. 4-5, W. 12-1; or M. 7-8, M. 8-9.</td>
<td>—</td>
</tr>
<tr>
<td>“B”+</td>
<td>M. 4-5, Tu. 3-4; or Th. 7-8, Th. 8-9.</td>
<td>—</td>
</tr>
<tr>
<td>“C”+</td>
<td>M. 2-3, M. 3-4; or F. 6-7, F. 7-8.</td>
<td>—</td>
</tr>
<tr>
<td>“D”+</td>
<td>W. 3-4, Th. 3-4; or W. 6-7, Th. 6-7.</td>
<td>—</td>
</tr>
<tr>
<td>“E”+</td>
<td>Tu. 6-7, W. 7-8, W. 8-9.</td>
<td>—</td>
</tr>
<tr>
<td>12.023 Psychology III “A”*</td>
<td>Tu. 4-5, W. 12-1; or M. 7-8, M. 8-9.</td>
<td>—</td>
</tr>
<tr>
<td>“B”*</td>
<td>M. 4-5, Tu. 3-4; or Th. 7-8, Th. 8-9.</td>
<td>—</td>
</tr>
<tr>
<td>“C”*</td>
<td>M. 2-3, M. 3-4; or F. 6-7, F. 7-8.</td>
<td>—</td>
</tr>
<tr>
<td>“D”*</td>
<td>W. 3-4, Th. 3-4; or W. 6-7, Th. 6-7.</td>
<td>—</td>
</tr>
<tr>
<td>“E”*</td>
<td>M. 2-3, M. 3-4; or Tu. 7-8, Tu. 8-9.</td>
<td>—</td>
</tr>
<tr>
<td>12.024 Psychology</td>
<td>To be arranged.</td>
<td>—</td>
</tr>
<tr>
<td>12.101 Psychology “C”φ</td>
<td>Tu. 12-1, W. 10-11, Th. 11-12.</td>
<td>—</td>
</tr>
<tr>
<td>“D”φ</td>
<td>M. 10-11, W. 12-1, F. 11-12.</td>
<td>—</td>
</tr>
<tr>
<td>“E”φ</td>
<td>Tu. 4-5, Th. 4-5, F. 3-4.</td>
<td>—</td>
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<tr>
<td>“F”φ</td>
<td>M. 6-7, M. 7-8, Tu. 6-7.</td>
<td>—</td>
</tr>
<tr>
<td>12.651 Psychology (Industrial Relations)</td>
<td>W. 5-6, F. 5-7.</td>
<td>—</td>
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<tr>
<td>12.661 Seminar in Psychology</td>
<td>To be arranged.</td>
<td>—</td>
</tr>
<tr>
<td>12.901 Psychology</td>
<td>To be arranged.</td>
<td>—</td>
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</tbody>
</table>

+ “A”, “B”, “C”, “D” and “E” are required components of Psychology III (12.013). Students may be allocated to alternative times shown within the component groupings.

* This course consists of the aggregate of the component groupings “A” and “B” and “C” or “D” or “E”.

φ “C”, “D”, “E”, and “F” are alternative groups.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.101 Accounting I</td>
<td>M. 2-3, Th. 2-3.</td>
<td>Tu. 11-1 or F. 11-1.</td>
</tr>
<tr>
<td>“A”*</td>
<td></td>
<td>Th. 11-1 or F. 3-5.</td>
</tr>
<tr>
<td>“B”*</td>
<td>M. 2-3, Th. 2-3.</td>
<td>Tu. 6-8 or Th. 3-5.</td>
</tr>
<tr>
<td>“C”*</td>
<td>M. 7-8, Th. 7-8.</td>
<td>M. 3-5 or W. 6-8.</td>
</tr>
<tr>
<td>“D”*</td>
<td>M. 7-8, Th. 7-8.</td>
<td>Th. 3-5 or Th. 7-9.</td>
</tr>
<tr>
<td>“F”*</td>
<td>M. 8-9, F. 6-7.</td>
<td></td>
</tr>
<tr>
<td>14.102 Accounting II</td>
<td>M. 12-1, Th. 12-1; or</td>
<td>Tu. 2-4 or Tu. 9-11 or Th. 3-5 or</td>
</tr>
<tr>
<td></td>
<td>M. 6-7, F. 6-7.</td>
<td>W. 7-9 or F. 7-9.</td>
</tr>
<tr>
<td>14.103 Accounting III</td>
<td>Tu. 4-5, W. 11-12; or Tu. 6-7, W. 6-7.</td>
<td>M. 11-1 or Tu. 10-12 or M. 7-9 or</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Th. 7-9 or M. 3-5.</td>
</tr>
<tr>
<td>14.104 Accounting IV</td>
<td>M. 2-3, Th. 2-3; or M. 6-7, Th. 6-7.</td>
<td>Th. 11-1 or Tu. 2-4 or Tu. 6-8.</td>
</tr>
<tr>
<td>14.121 Govt. Accounting</td>
<td>W. 6-8.</td>
<td></td>
</tr>
<tr>
<td>14.131 Auditing and Internal Control</td>
<td>Tu. 12-1, W.12-1; or</td>
<td></td>
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<tr>
<td></td>
<td>W. 5-6, Th. 5-6; or</td>
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<td></td>
<td>W. 7-8, Th. 7-8.</td>
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<tr>
<td>14.141 Accounting Seminar I</td>
<td>M. 5-6.</td>
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<tr>
<td>14.142 Accounting Seminar II</td>
<td>Tu. 5-6.</td>
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<tr>
<td>14.143 Accounting Seminar III</td>
<td>M. 4-5, W. 5-6, Th. 5-6.</td>
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<tr>
<td>14.151 Cost Accounting</td>
<td>M. 6-7, Th. 6-8; or M. 7-8, F. 6-8.</td>
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<tr>
<td>14.201 Taxation</td>
<td>M. 4-5, Th. 4-5; or M. 5-6, Th. 5-6;</td>
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<td></td>
<td>or M. 7-8, Th. 8-9.</td>
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<tr>
<td>14.301 Production</td>
<td>M. 2-3, Th. 2-3; or M. 6-7, Th. 6-7;</td>
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<td></td>
<td>or M. 8-9, Th. 8-9.</td>
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<tr>
<td>14.311 Marketing</td>
<td>Tu. 6-7, W. 6-7; or Tu. 7-8, W. 7-8.</td>
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<tr>
<td>14.321 Business Finance</td>
<td>Tu. 6-7, W. 6-7; or Tu. 8-9, W. 8-9;</td>
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<tr>
<td></td>
<td>or Tu. 3-4, Th. 10-11.</td>
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<tr>
<td>14.501 Commercial Law I</td>
<td>Tu. 2-3, Th. 9-10; or Tu. 6-7, W. 7-8.</td>
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<tr>
<td></td>
<td></td>
<td>M. 11-12 or M. 12-1 or W. 10-11 or</td>
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<td></td>
<td></td>
<td>W. 12-1 or M. 6-7 or M. 7-8 or M. 8-9</td>
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<tr>
<td></td>
<td></td>
<td>or Tu. 5-6 or Tu. 7-8 or Tu. 8-9.</td>
</tr>
<tr>
<td>14.502 Commercial Law II</td>
<td>M. 3-4, W. 11-12; or M. 5-6, W. 5-6;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>or M. 6-7, W. 7-8.</td>
<td></td>
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</table>

* “A” and “B” are alternative groups for students in full-time courses. “C”, “D”, “E”, “F” are alternative groups for students in part-time courses. Students will be allocated the same groups for 14.101 Accounting I and 15.101 Economics I.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.101 Economics I— Full-time Groups “A” &amp; “B”*</td>
<td>M. 3-4, Th. 10-11.</td>
<td>M. 9-10 or M. 11-12 or M. 12-1 or M. 4-5 or W. 9-10 or W. 10-11 or W. 12-1 or F. 10-11 or F. 11-12 or F. 12-1 or F. 2-3 or F. 3-4 or F. 4-5.</td>
</tr>
<tr>
<td>15.102 Economics II— Full-time</td>
<td>M. 11-12, W. 10-11.</td>
<td>Tu. 9-10 or Tu. 10-11 or Tu. 12-1 or Tu. 2-3 or Th. 9-10 or Th. 10-11 or Th. 12-1 or Th. 2-3.</td>
</tr>
<tr>
<td>Part-time</td>
<td>M. 7-8, W. 6-7.</td>
<td></td>
</tr>
<tr>
<td>15.103 Economics III— Full-time</td>
<td>Tu. 11-12, Th. 11-12.</td>
<td>Tu. 9-10 or Tu. 10-11 or Tu. 12-1 or Tu. 2-3 or Th. 9-10 or Th. 10-11 or Th. 12-1 or Th. 2-3.</td>
</tr>
<tr>
<td>Part-time</td>
<td>Tu. 7-8, Th. 6-7.</td>
<td>Tu. 5-6 or Tu. 6-7 or Tu. 8-9 or Th. 7-8 or Th. 8-9.</td>
</tr>
<tr>
<td>15.104 Advanced Economic Analysis</td>
<td>To be arranged.</td>
<td>W. 11-12 or W. 7-8.†</td>
</tr>
<tr>
<td>15.112 Economics II (Honours)</td>
<td>M. 11-12, W. 10-11; or M. 7-8, W. 6-7.</td>
<td>Tu. 5-6 or Th. 9-10.†</td>
</tr>
<tr>
<td>15.113 Economics III (Honours)</td>
<td>Tu. 11-12, Th. 11-12; or Tu. 7-8, Th. 6-7.</td>
<td></td>
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</tbody>
</table>

* “A” and “B” are alternative groups for students in full-time courses, “C”, “D”, “E” and “F” are alternative groups for students in part-time courses. Students will be allocated the same groups for 14.101 Accounting I and 15.101 Economics I.

† Students may be required to attend at either of these times.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.200 Economic History I</td>
<td>M. 10-11, M. 4-5; or M. 6-7, W. 8-9.</td>
<td>—</td>
</tr>
<tr>
<td>15.211 History of Economic Thought</td>
<td>To be arranged.</td>
<td>—</td>
</tr>
<tr>
<td>15.221 Public Finance and Fiscal Policy</td>
<td>Not available, 1965.</td>
<td>—</td>
</tr>
<tr>
<td>15.231 Financial Institutions and Policy</td>
<td>W. 11-1; or W. 6-8.</td>
<td>—</td>
</tr>
<tr>
<td>15.241 Economic Development</td>
<td>Th. 2-4; or F. 6-8.</td>
<td>—</td>
</tr>
<tr>
<td>15.251 Economics of Industry</td>
<td>Th. 10-12; or Th. 7-9.</td>
<td>—</td>
</tr>
<tr>
<td>15.261 Welfare Economics</td>
<td>Not available, 1965.</td>
<td>—</td>
</tr>
<tr>
<td>15.271 International Economics</td>
<td>Tu. 2-4; or Tu. 6-8.</td>
<td>—</td>
</tr>
<tr>
<td>15.281 Labour Economics</td>
<td>M. 2-4; or M. 7-9.</td>
<td>—</td>
</tr>
<tr>
<td>15.301 Comparative Economic Systems</td>
<td>F. 6-8.</td>
<td>—</td>
</tr>
<tr>
<td>15.401 Business Statistics—</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full-time “A”</td>
<td>M. 10-11, W. 11-12.</td>
<td>Tu 2-3 or Tu 3-4 or Tu 4-5.</td>
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<td>Part-time “B”</td>
<td>M. 6-7, W. 6-7; or M. 8-9, W. 8-9.</td>
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<td>15.411 Statistical Analysis I</td>
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<td>15.412 Statistical Analysis II</td>
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<tr>
<td>15.421 Applied Statistics</td>
<td>To be arranged. (Consult Mr. P. R. Fisk)</td>
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<tr>
<td>15.431 Econometrics</td>
<td>To be arranged. (Consult Mr. P. R. Fisk or Dr. L. Wegge.)</td>
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<tr>
<td>15.441 Seminar in Statistics</td>
<td>To be arranged. (Consult Mr. P. R. Fisk or Dr. L. Wegge.)</td>
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<td>15.501 General Law</td>
<td>Tu. 6-7, Th. 7-9.</td>
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<td>15.511 Industrial Law I</td>
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<td>15.512 Industrial Law II</td>
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<td>15.601 Industrial Relations I</td>
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<td>15.602 Industrial Relations II</td>
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<td>15.611 Seminar in Industrial Relations</td>
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<td>15.612 Special Problems in Industrial Relations</td>
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<td>15.711 Mathematical Economics I</td>
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<td>15.712 Mathematical Economics II</td>
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### Department of General Studies (Humanities Subjects)

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<tr>
<td>50.011H English</td>
<td>M. 10-11, F. 11-12; or Tu. 7-9; or Th. 7-9.</td>
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<tr>
<td>51.021H History</td>
<td>F. 3-5; or Tu. 7-9; or W. 7-9.</td>
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<td>52.021H Philosophy</td>
<td>W. 12-1, F. 12-1; or W. 7-9; or Th. 7-9.</td>
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<td>57.011H An Introduction to Modern Drama</td>
<td>M. 4-5, Th. 10-11.</td>
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### School of English

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<td>50.111 English I</td>
<td>M. 11-12, W. 11-12, Th. 11-12.</td>
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<tr>
<td>50.122 English II (Distinction)</td>
<td>M. 9-10, Tu. 11-12, W. 10-11.</td>
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<td>50.133 English IIIA (Pass)</td>
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### School of History

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### School of Philosophy

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<td>M. 2-3, Th. 12-1, F. 2-3.</td>
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### School of Sociology

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<td>53.111 Sociology I “A”</td>
<td>Tu. 9-10, Tu. 10-11, Th. 9-10, Th.10-11.</td>
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### School of Political Science

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<td>54.111 Political Science I</td>
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<td>54.112 Political Science II (Pass)</td>
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### School of Business Administration

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<tr>
<td>24.101 Theory of Organisation and Management</td>
<td>W. 6-8 (Terms 1, 2 and 3).</td>
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<tr>
<td>24.201 Behaviour Analysis</td>
<td>Th. 6-8 (Terms 2 and 3).</td>
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<td>24.301 Business Economics</td>
<td>F. 6-8 (Terms 1 and 2).</td>
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<td>24.401 Quantitative Methods (Account.)</td>
<td>Th. 6-8 (Term 1).</td>
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<td>24.601 Business Policy</td>
<td>F. 6-8 (Term 3).</td>
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### First Year

- **24.101** Theory of Organisation and Management
- **24.201** Behaviour Analysis
- **24.301** Business Economics
- **24.401** Quantitative Methods (Account.)
- **24.501** Social Framework of Business
- **24.601** Business Policy

### Second Year

- **24.401** Quantitative Methods
- **24.501** Social Framework of Business
- **24.601** Business Policy
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