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A MESSAGE FROM THE DEAN

It is with pleasure that I am able to announce a number of significant changes which will come into effect this year within the Faculty of Commerce.

Of particular importance is the establishment of a Bachelor of Commerce (Marketing) degree course which is designed to meet the urgent needs of the business community. An honours course will be proposed at the end of the year and eventually a graduate programme is envisaged. Details of the undergraduate course given elsewhere in this Handbook should be consulted. It is expected that the first graduates will be available by the end of 1968.

In regard to the Bachelor of Commerce (Accountancy) degree course and following upon the Martin Report on Tertiary Education in Australia and the Vatter Survey on Accounting Education in Australia, important changes have been made. Improvements include the revision of subject-matter into three major accounting units, greater flexibility in the choice of subjects and the introduction of new subjects and material in line with recent developments in the fields of industry, government and education.

In addition, the School of Economics is introducing an Economic History Course which will be of particular interest to intending academic economic historians and school teachers.

Each year I stress the importance of regular attendance at tutorials, reading in preparation for lectures and greater use of library facilities, and I do so again. It is worthwhile remembering that a little extra effort expended initially will pay handsome dividends.

E. B. Smyth,
DEAN.
CALENDAR OF DATES FOR 1967

Term 1: March 6 to May 20
Term 2: June 5 to August 12
Term 3: September 4 to November 4

January—
Monday 23 ..................Last day for acceptance of applications to enrol by new students and students repeating first year.
Monday 30 ..................Australia Day—Public Holiday.
Tuesday 31 to Saturday, Feb. 11 ....Deferred examinations—all courses.

February—
Monday 20 ..................Enrolment week commences for new students and students repeating first year.
Monday 27 ..................Enrolment week commences for all students re-enrolling.

March—
Monday 6 ..................First term commences.
Friday 17 ..................Last day for acceptance of enrolments—new students (late fee applies).
Friday 24 to Monday 27 ..................Easter Holidays.
Friday 31 ..................Last day for acceptance of enrolments—students re-enrolling (late fee applies).

April—
Tuesday 25 ..................Anzac Day—Public Holiday.

May—
Saturday 20 ..................First term ends.
Monday 22 to Saturday, June 3 ....Vacation (2 weeks).
June—
  Monday 5  .......... Second term commences.
  Monday 12 .......... Queen's Birthday—Public Holiday.

July—
  Tuesday 4 .......... Foundation Day.
  Friday 14 .......... Last day for acceptance of applications for examinations.

August—
  Saturday 12 .......... Second term ends.
  Monday 14 to
  Saturday, Sept. 2 .... Vacation (3 weeks).

September—
  Monday 4 .......... Third term commences.

October—

November—
  Saturday 4 .......... Third term ends.
  Saturday 11 to
  Saturday, Dec. 2 ..... Annual examinations.

1968

January—
  Tuesday 30 to
  Saturday, Feb. 10 .... Deferred examinations.

February—
  Monday 19 .......... Enrolment week commences for
                     new students and students repeating first year.
  Monday 26 .......... Enrolment week commences for
                     students re-enrolling.

March—
  Monday 4 .......... First term commences.
FACULTY OF COMMERCE STAFF

Dean
Professor E. B. Smyth

Chairman
Professor J. W. Nevile

Clerk
Miss E. Hing, BEc Syd.

SCHOOL OF ACCOUNTANCY

Professor of Accountancy and Head of School
E. B. Smyth, ASTC, FASA, FCAA, FCIS

Professor of Accountancy
Vacant.

Associate Professor of Accountancy
W. J. McK. Stewart, BA BCom Melb., AASA, FCAA

Executive Assistant to Head of School
G. Howitt, BEc Syd., MCom N.S.W., ASTC, AASA, ACAA, ACIS

Senior Lecturers
C. R. Airey, BA BEc BSc DipEd Syd., FASA
R. L. Bowra, LLB Syd., ACA
W. L. Burke, BA BEc Syd., ACIS, FASA
R. G. Dryen, FASA, FCAA
A. A. Forster, FCA, FCIS
G. Howitt, BEc Syd., MCom N.S.W., ASTC, AASA, ACAA, ACIS
A. W. Lacey, LLB Syd., PhD Lond., MBSC
L. N. Lee, BA BCom Qld., AAUQ, AASA, ACIS
L. A. McPherson, AASA, ACIS

Lecturers
G. N. Bowles, BEc Syd., AASA, ACAA.
J. Dixon, BEc Adel., AASA, ACAA
V. M. Levy, BEc Syd., AASA, ACIS
R. H. Lindstrom, BE Syd., BCom N.S.W. (Acting)
H. H. Mason, BA LLB Syd.
A. J. Pekin, BCom Melb., MA(HospAdmin) Iowa, AHA (on leave 1967)
S. J. Willmott, BCom BEc Qld., MA(BusAdmin) Georgia, AASA, AAUQ

Associate Lecturer
K. E. Osborne, BCom N.S.W., AASA, ACAA
Senior Tutors
Joan V. Davis, BCom Melb., AASA
C. A. Reid, BCom Melb., FCA, ACIS, ACAA

Tutor
R. L. Neufeld, BCom Well., ARANZ

Teaching Fellow
A. F. Hughes, BCom Qld., AASA(Prov.)

Research Assistant
Mrs. Nina Kingston, DipCom Syd., AASA

SCHOOL OF ECONOMICS

Professor of Economics and Head of School
J. W. Nevile, BA W. Aust., MA PhD Calif.

Professor of Economics
Vacant.

Professor of Economic Statistics
Vacant.

Research Professor of Economics
M. C. Kemp, BCom MA Melb., PhD Johns H.

Visiting Professor of Economics
T. Negishii, MA PhD Tokyo

Department of Economics

Associate Professor
D. M. Lamberton, BEc Syd., DPhil Oxon.

Senior Lecturers
S. Ambirajan, MA PhD And., PhD Manc.
G. D. McColl, MSc(Econ) Lond., AASA (on leave 1967)
K. D. Rivett, MA PhD Melb.
N. Runcie, BEc Syd., PhD Lond. (on leave 1967)
D. J. Stalley, MEd Adel., AUA

Lecturers
R. H. Court, BSc Well., MA Auck.
I. Gordijew, BEc Syd. (on leave 1967)
R. V. Horn, MEd Syd., DrRerPol Cologne

Post-Doctoral Research Fellow
Ken-ichi Inada, BSc Tokyo

Senior Tutor
W. E. Hotchkiss, BEc Syd.

Tutors
D. R. Arrowsmith, BA Melb.
Roslyn Burns, BA DipEd N.E.
K. Foley, BCom N.S.W.
Nancy Smith, BA N.E.
Teaching Fellow
T. J. Philips, BCom N.S.W., DipEd Syd.

Department of Economic Statistics

Senior Lecturer
Sheila I. Rowley, MA W.Aust., MSc PhD N.Carolina

Teaching Fellow
P. Reuter, BA Syd.

Department of Industrial Relations

Senior Lecturer

Lecturer
G. W. Ford, BA DipEd Syd., MA(Econ)U.C.L.A.

Research Assistant
A. Hogan

SCHOOL OF APPLIED PSYCHOLOGY*

Professor of Applied Psychology and Head of School
J. F. Clark, MA BSc DipEd Syd., PhD Lond.

SCHOOL OF WOOL TECHNOLOGY*

Professor of Wool Technology and Head of School
P. R. McMahon, MAgSc N.Z., PhD Leeds, ARIC ARACI

Senior Lecturer
K. J. Whiteley, BSc N.S.W., PhD Leeds, MAIAS

Lecturers
C. L. Goldstone, BAgSc N.Z., RCA (N.Z.), MAIAS
J. P. Kennedy, BSc Oxon., MSc N.S.W., MAIAS

Senior Instructor
J. R. Paynter

SCHOOL OF BUSINESS ADMINISTRATION

Professor of Business Administration and Head of School
N. R. Wills, BEc MSc Syd., FRGS (Lond.)

* See footnote to next page.
Lecturers
D. W. Chapman, MCom Cape T.
D. G. Graham, BE N.S.W.
J. W. Hunt, BA DipEd Syd., MBA N.S.W.
A. K. Weinslein, BScEcon Penn., MBA Col.

SCHOOL OF HOSPITAL ADMINISTRATION

Professor of Hospital Administration and Head of School
J. R. Griffith, MA BLitt Oxon., FHA

Senior Lecturer
R. C. Gillam, BA Syd., LitbB DipEdAdmin N.E.

Lecturers
C. Grant, MA Oxon.
W. J. Penfold, BA Melb., LLB N.Z.

Tutor
Mrs. A. Ferguson, BA DipSocStud Syd.

Honorary Associates
D. M. Storey, MB BS Syd., FHA
R. L. Thomas, BCom Melb., FHA, FCIS, AASA

DEPARTMENT OF MARKETING

Professor of Marketing and Head of Department
J. B. Schneider, PhB MA Chic., PhD Calif.

Professor of Marketing
R. A. Layton, MEc Syd.

Research Assistant
C. Catherine Saywell, BSc Syd.

* The names of other members of the staff of these Schools are listed in the University Calendar.
ACCOUNTANCY ADVISORY PANEL

G. W. Bottrill, FCAA, Director Finance, Philips Industries.

S. R. Brown, LLB Syd., FCA, Chartered Accountant.

A. B. Cleland, BEc Syd., FCA, Chartered Accountant.

P. A. Dorrian, BA Syd., Chief Finance Officer, Commonwealth Sub-Treasury.

E. E. Fortescue, FCA, Chartered Accountant.

J. M. Greenwood, LLB Syd., FCA, ACIS, Chartered Accountant.

R. J. Hibbard, LLB Syd., AASA, ACIS, Head of the School of Commerce and State Supervisor of Commercial Courses, Sydney Technical College.

C. R. Hicking, FASA, FCAA, FCIS

H. R. Irving, FCA, ACIS, Chartered Accountant.

J. W. Nevile, BA W. Aust., MA PhD Calif., Professor of Economics and Head of the School of Economics and Chairman of the Faculty of Commerce, The University of New South Wales.

O. H. Paton, FCA, FCAA, Chartered Accountant.

D. R. Rickard, AASA, ACAA, ACIS, Secretary, John Lysaght (Australia) Limited.

M. H. Rout, BA BCom Melb., ASTC, AASA, Chief Accountant, The Electricity Commission of New South Wales.

T. R. Russell, BEc DipCom Syd., FASA, FCAA, FCIS, AFAIM, AMInstT, Secretary, Email Ltd.

H. L. Sainsbury, AASA, FCAA, ACIS, Director-Secretary, British Motor Corporation (Aust.) Pty. Limited.

E. B. Smyth, ASTC. FASA, FCAA, FCIS, Professor of Accountancy, Head of the School of Accountancy, and Dean of the Faculty of Commerce, The University of New South Wales.

N. F. Stevens, BEc Syd., FCA, Chartered Accountant.

W. J. McK. Stewart, BA BCom Melb., AASA, FCAA, Associate Professor of Accountancy, The University of New South Wales.

N. R. Wills, BEc MSc Syd., FRGS(Lond.), Professor of Business Administration and Head of the School of Business Administration, The University of New South Wales.


ECONOMICS ADVISORY PANEL

H. F. Bell, BA MCom Melb., PhD Lond., Economist, Australian Mutual Provident Society.

F. W. Bowen, General Secretary, Furnishing Trades Society.

A. D. Brett, Market Research Director, Unilever (Aust.) Pty. Ltd.

J. M. Burnett, CBE, Chairman and Managing Director, E.M.I. (Australia) Limited.

I. T. deMellow, BCom N.S.W., Comalco Products Pty. Ltd.

J. M. Dixon, BEc Syd., AASA, Assistant General Manager, Colonial Sugar Refining Co. Limited.

J. R. Griffith, MA BLitt Oxon., FHA, Professor of Hospital Administration and Head of the School of Hospital Administration, The University of New South Wales.

R. J. Hibbard, LLB Syd., AASA, ACIS, Head of the School of Commerce and State Supervisor of Commercial Courses, Sydney Technical College.


F. B. Horner, BEc Syd., PhD Lond., Deputy Commonwealth Statistician.

H. Knight, MCom Melb., Manager, Investment Department, Reserve Bank of Australia.

W. G. Mathieson, BEc Syd., AASA, Auditor-General of New South Wales.

J. W. Nevile, BA W. Aust., MA PhD Calif., Professor of Economics and Head of the School of Economics and Chairman of the Faculty of Commerce, The University of New South Wales.

A. Smith, DFC, BEc Syd., Methods and Training Officer, The Broken Hill Proprietary Co. Limited.

E. B. Smyth, ASTC, FASA, FCAA, FCIS, Professor of Accountancy, Head of the School of Accountancy, and Dean of the Faculty of Commerce, The University of New South Wales.

N. R. Wills, BEc MSc Syd., FRGS (Lond.), Professor of Business Administration and Head of the School of Business Administration, The University of New South Wales.

Candidates may qualify for entry to undergraduate courses by complying with the matriculation requirements set out hereunder at the New South Wales Leaving Certificate Examination, or the University of Sydney Matriculation Examination. The Qualifying and Qualifying (deferred) examinations of the Department of Technical Education are not recognised for matriculation purposes.

It should be noted that with the introduction of the Higher School Certificate Examination in November, 1967, the matriculation requirements have been amended. The amended requirements, which will be applicable from 1st January, 1968, may be found below.

The New South Wales Leaving Certificate Examination is usually held in November and entries must be lodged with the Department of Education during August.

The Matriculation Examination is held in February, and applications must be lodged at the University of Sydney during the first ten days of January except by candidates who have taken the Leaving Certificate Examination in the previous November. The closing date for such candidates will be announced when the Leaving Certificate results are published.

**MATRICULATION REQUIREMENTS**

**In terms of the Leaving Certificate and the University of Sydney Matriculation**  
(To operate from 1st January, 1961)

1. (i) A candidate for any first degree of the University must satisfy the conditions for admission set out hereunder before entering upon the prescribed course for a degree. Compliance with these conditions does not in itself entitle a student to enter upon a course.

   (ii) A candidate who has satisfactorily met the conditions for admission and has been accepted by the University shall be classed as a "matriculated student" of the University after enrolment.

   (iii) A person who has satisfactorily met the conditions for admission may, on the payment of the prescribed matriculation fee, be provided with a statement to that effect.
2. (i) For the purpose of matriculation approved subjects* are grouped as follows:

A. English.

B. Latin, Greek, French, German, Italian, Hebrew, Chinese, Japanese, Russian, Dutch, Geography, Ancient History, Modern History, Economics.

C. Mathematics I, Mathematics II, Mathematics III.


E. Accountancy, Art, Descriptive Geometry and Drawing, Music, Theory and Practice of Music.

(ii) In order to satisfy the conditions for admission to undergraduate courses leading to a degree candidates must pass the New South Wales Leaving Certificate Examination conducted by the Department of Education or the University of Sydney Matriculation Examination in at least five approved subjects at the one examination; provided that:

I. either (a) the five subjects include English and at least one subject from each of Groups B and C, but do not include more than one subject from Group E, except that candidates may qualify for admission to the Faculty of Arts only, by passing in one subject from Group D in lieu of the subject from Group C;

or (b) the five subjects include English, and at least one subject from either Group B or Group C, but do not include more than one subject from Group E, and provided further that the five passes include either one first class Honours and two A's or two Honours of which one is first class;

and further provided that

II. (a) neither Physics nor Chemistry is offered with the combined subject Physics and Chemistry;

(b) neither Botany nor Zoology is offered with Biology;

(c) neither Botany nor Zoology nor Biology is offered with Physiology;

(d) neither Mathematics I nor Mathematics II nor Mathematics III is offered with General Mathematics;

(e) neither Mathematics I nor Mathematics II is offered

* It should be noted that certain subjects taken for the Leaving Certificate are not approved subjects for admission to the University of New South Wales.
with Mathematics III;

(f) Mathematics I or Mathematics II may be counted as an approved subject only if the candidate presented himself for examination in both Mathematics I and Mathematics II;

(g) Theory and Practice of Music is accepted only in cases where the pass was obtained at an examination in 1946 or subsequent years;

(h) Ancient History is accepted only in cases where the pass was obtained at an examination held in 1945 or subsequent years; and further, both Modern History and Ancient History may be offered as qualifying subjects at the examinations held at the end of 1951 and subsequent years;

(i) Agriculture is accepted only in cases where the pass was obtained at an examination held in 1945 or subsequent years;

(j) Economics is accepted only in cases where the pass was obtained at an examination held in 1947 or subsequent years;

(k) Descriptive Geometry and Drawing is accepted only in cases where the pass was obtained at an examination held in 1954 or subsequent years.

(iii) Candidates who have satisfactorily met the matriculation requirements of the University of Sydney, but who have not obtained the requisite pass in Mathematics where prescribed for entrance to the University of New South Wales, will be permitted to complete their qualifications to enter the University of New South Wales by passing only in a Mathematics subject from Group C at a subsequent Leaving Certificate or University of Sydney Matriculation Examination.

3. Notwithstanding the provisions of section 2 above, candidates may be accepted as “matriculated students” of the University under the following conditions subject to the approval of the Professorial Board:

(i) Any person who holds a diploma from the New South Wales Department of Technical Education, or any other Technical College which may from time to time be recognised by the University, may be admitted to the University as a “matriculated student” with such status as the Board may determine, provided that, in the opinion of the Board, the applicant’s qualifications
are sufficient for matriculation to the Faculty nominated.

(ii) The Board may admit as a “matriculated student” in any Faculty with such status as the Board may determine in the circumstances:

(a) A graduate of any approved University.
(b) An applicant who presents a certificate from a University showing that he has a satisfactory record and is qualified for entrance to that University, provided that, in the opinion of the Board there is an acceptable correspondence between the qualifying conditions relied upon by the applicant and conditions laid down for matriculation to the nominated Faculty of the University of New South Wales.

(iii) (a) Any person who has completed the first year of the course of the Royal Military College of Australia and submits a certificate from the Commandant to that effect may be admitted as a “matriculated student” of the University.
(b) Any person who has completed a full course of at least three years’ prescribed study at the Royal Military College of Australia and produces a certificate from the Commandant to that effect may be admitted as a “matriculated student” of the University with such status as the Board may determine.

(iv) Any person who has completed satisfactorily the passing out examination of the Royal Australian Naval College and submits a certificate from the Commanding Officer may be admitted as a “matriculated student” of the University.

(v) (a) Any person who has completed the first year of the course at the Royal Australian Air Force College and submits a certificate from the Commandant to that effect, may be admitted as a “matriculated student” of the University.
(b) Any person who has completed two years of the course at the Royal Australian Air Force College and submits a certificate from the Commandant to that effect, may be admitted as a “matriculated student” of the University with such status as the Board may determine.
An applicant who presents a certificate from another University showing that he is qualified for entrance to that University and setting out the grounds of such qualification, provided that in the opinion of the Professorial Board, there is an acceptable correspondence between the qualifying conditions relied upon by the applicant and the conditions laid down for matriculation to the nominated Faculty of the University of New South Wales.

The Professorial Board may in special cases including cases concerning persons of other than Australian education, declare any person qualified to enter a Faculty* as a "provisionally matriculated student", although he has not complied with the requirements set out above, and in so doing may prescribe the completion of certain requirements before confirming the person's standing as a "matriculated student". Students who satisfactorily complete these requirements will be permitted to count the courses so passed as qualifying for degree purposes.†

(ii) Persons over the age of twenty-five years may be admitted to provisional status provided that—

(a) they have a meritorious pass at the Leaving Certificate Examination or an equivalent examination and have passed in at least five subjects at such examination, or

(b) they have satisfactorily completed an approved course of systematic study extending over at least three years after passing the Intermediate Certificate Examination, or

(c) they satisfy the Professorial Board that they have reached a standard of education sufficient to enable them profitably to pursue the first year of the proposed course.

(iii) Any applicant for provisional status may be required to take such examination as the Professorial Board may prescribe before such status is granted.

* Candidates for entry to the Faculty of Commerce in the years 1965-67 who present General Mathematics in lieu of Mathematics I, Mathematics II, or Mathematics III, but otherwise meet the matriculation requirements, may be granted provisional matriculation status by the Professorial Board if their best five papers at the Leaving Certificate include at least three A passes or an equivalent standard.

† The Professorial Board has determined that normally confirmation of standing as a "matriculated student" will require successful completion of not less than half the normal programme in the first year of enrolment.
5. The Professorial Board may at its discretion permit a person, who does not satisfy the requirements for admission, to attend lectures in a subject or subjects at the University, on payment of the prescribed fees provided that such person shall not necessarily have the privileges of "matriculated students" and shall not be eligible to proceed to a degree.

REVISED MATRICULATION REQUIREMENTS

In terms of the
Higher School Certificate Examination
(To operate from 1st January, 1968)

1. (i) A candidate for any first degree of the University must satisfy the conditions for admission set out hereunder before entering upon the prescribed course for a degree. Compliance with these conditions does not in itself entitle a student to enter upon a course.

(ii) A candidate who has satisfactorily met the conditions for admission and has been accepted by the University shall be classed as a "matriculated student" of the University after enrolment.

(iii) A person who has satisfactorily met the conditions for admission may be provided with a statement to that effect on the payment of the prescribed matriculation fee.

2. Except as elsewhere provided a candidate before being admitted to matriculation shall have passed at the required standard the Higher School Certificate Examination in New South Wales in at least five subjects in accordance with the following conditions:

(a) The subjects shall be chosen from the following subjects taken at the first, second or third level, in the Higher School Certificate Examination:

   A. English.
   B. (i) French, German, Greek, Latin.
      (ii) Ancient History, Art, Economics, Geography, Modern History, Music, Bahasa Indonesian, Chinese, Dutch, Hebrew, Italian, Japanese, Russian, Spanish or such other language as may, in the case of any particular candidate, be approved by the Professorial Board.
   C. (i) Mathematics.
      (ii) Agriculture, Science.
   D. Industrial Arts (1967 and 1968 Higher School Certi-
The subjects shall include:—

(i) English,
(ii) four subjects at the first or second level, and,
(iii) one subject chosen from each of the Groups B and C and of these two subjects at least one must be from section (i) of either Group B or Group C at the first or second level.

The subjects shall NOT include both Art and Music.

3. Mathematics and Science both passed as full courses together shall, for the purpose of matriculation, be counted as three subjects, but otherwise each shall count as one subject.

4. The qualification for matriculation must be obtained at one examination.

5. In addition to the above requirements a candidate for admission to any particular faculty, course of subject shall satisfy the special requirements, if any, pertaining to that faculty, course or subject as set out in the following schedule. Where these additional requirements are not satisfied at the same examination as the requirements listed in paragraph 2 they may be met at a separate examination.

6. (a) Notwithstanding the provisions of Clauses 2, 3 and 5 of these requirements, any candidate who has taken the Higher School Certificate Examination in the subject of English and no fewer than any four other subjects named in Clause 2, at any level, may be admitted to matriculation provided he has reached a standard determined from time to time by the Professorial Board.

(b) Mathematics and Science both taken as full courses together shall, for the purpose of this clause, be counted as three subjects.

(c) A candidate qualifying for matriculation under this clause may also be admitted to a particular faculty, course or subject provided:—

(i) he satisfies the special requirements pertaining to that faculty, course or subject as set out in the following schedule, or

(ii) the Professorial Board deems that his programme of studies for, and his performance at, the Higher School Certificate Examination constitutes an adequate preparation for his admission to the particular faculty, course or subject.
ADDITIONAL FACULTY, COURSE AND SUBJECT REQUIREMENTS

(a) Faculty Requirements

Applied Science, Medicine, Engineering, Science.

Passes in Mathematics and Science at the first or second level full course.

Architecture.

Passes in Mathematics at the first or second level full course and in Science at the first or second level full course or second level short course provided that the Physics option has been taken in the short course.

Commerce.

Passes in English at the first or second level and Mathematics at the first or second level full course or second level short course.

Arts.

Pass in English at the first or second level.

(b) Course Requirements

Industrial Arts (B.Sc.), Wool Technology (B.Sc.) (Education option).

Passes in Science at the first or second level full course and in Mathematics at the first or second level full or short course provided that a student electing to include the subject Mathematics I in his University course shall have passed Mathematics at the first or second level full course.

(c) Subject Requirements

French I.

Pass in French at the first or second level.

German I.

Pass in German at the first or second level or pass in Introductory German.

Introductory German, Introductory Spanish or Preliminary Italian.

Pass in any other foreign language at the first or second level.

Economics II or Economics III.

Passes in English at the first or second level and Mathematics at the first or second level full course or second level short course. Mathematics I.

Pass in Mathematics at the first or second level full course.

Geology I.

Pass in Science at the first or second level full course. Chemistry I, Physics I or General Biology.

Passes in Mathematics and Science at the first or second level full course.
(A) First Enrolments. Application for enrolment in 1967 must wherever possible be made in person to the Student Enrolment Bureau, Unisearch House, on the western side of Anzac Parade, Kensington, as soon as the results of the Leaving Certificate Examination are available, but in any event not later than January 24.

Country residents who wish to enrol with the University in 1967 should write to the Registrar, P.O. Box 1, Kensington, for a form on which to make their preliminary application. This form must be returned at the latest by January 23.

(B) First Year Repeats. First Year students who failed in all subjects at the 1966 Annual Examinations and who were not given any deferred examinations must attend the Student Enrolment Bureau between the date of publication of the Leaving Certificate results and January 23 if they wish to re-enrol. It will be assumed that students in this category who do not apply for re-enrolment by January 23 do not intend to re-enrol and a class place will not be reserved for them.

Having made preliminary application to the Enrolment Bureau, each applicant will be given an appointment for a time during the week beginning Monday, February 20, to complete enrolment.

All properly qualified candidates for enrolment can, it is hoped, be accepted. This conclusion has been reached after consideration of estimated enrolments and the accommodation and staff likely to be available, but if these estimates should prove to be incorrect, admission to the Faculty may become competitive. In that event appointments to complete enrolment will not give the students receiving them any right to preference. Students who have been given an appointment and for whom no class place is available will be advised by letter.

For those students who have been given an appointment and who do not subsequently receive a letter of cancellation, the enrolment procedure is:

(1) Applicants must report to the Enrolment Bureau, located in Unisearch House, on the western side of Anzac Parade,
Kensington, at the appointment time.* Members of the academic staff will be available at this time to give further advice regarding the course should this be necessary.

(2) Applicants must then collect their enrolment form and other enrolment material from the Enrolment Bureau counter, complete details, and present appropriate forms to the Cashier, together with the fees required. Fees should be paid on the same day as the appointment. Applicants should calculate from the table of fees below the amount they will be required to pay and should bring sufficient money or a cheque with them to cover this amount. Scholarship students, sponsored students, and other students not responsible for the payment of their own fees, must present to the Cashier with their enrolment form a written authority (scholarship voucher, letter from sponsoring company, etc.) to charge fees appropriately.

(3) Applicants will then collect their timetable by presenting their fees receipt (registration card) and school record card at the Enrolment Bureau. This timetable is an authority to attend classes and will not be issued until fees have been paid.

Final Dates for Enrolment. No enrolments will be accepted from new students after the end of the second week of term (17th March, 1967) except with the express approval of the Registrar and the Head of the School concerned; no later year enrolments will be accepted after 31st March without the express approval of the Registrar which will be given in exceptional circumstances only.

(C) Later Year Enrolments.

Enrolment Form: Each student must complete the appropriate enrolment form (UE3 for full-time students, or UE4 for part-time students) and Form C22/67 (all students). Forms are available at the Faculty Office.

All details required by Form C22/67 should be supplied, including the programme proposed for 1967. Since the enrolment has to be approved, the individual subjects should not be listed on the enrolment form but it should be completed in all other respects.

* Applicants who cannot keep their appointment should attend at the Enrolment Bureau on Thursday, March 2, between 10 a.m.-12 noon, 2 p.m.-5 p.m., and 6 p.m.-8 p.m. If they fail to keep the original appointment or fail to pay their fees, a class place may not be available. Students enrolling on this Thursday will be liable to pay a late fee of $5.
The proposed programme should be drafted after the results of the Annual Examinations (1966) are known. The programme must include compulsory subjects in which the student has previously failed. If a student has been granted a deferred examination in any subject, he should prepare his programme on the assumption that he will pass his deferred examination in that subject.

All students need to be conversant with General University Rules, Faculty Rules and Lecture Timetables as set down in this Handbook and the University Calendar. The attention of students is particularly drawn to changes made to Rules 7, 9, 12, 12A, 13, 14, 15, 17(i) and 19. Students in the Accountancy course (and students intending to transfer to the Accountancy course) should pay particular attention to the new Rules 12-14 setting out the revised course structures and transition arrangements. The New Economic History course is set out in Rule 15, and the new Marketing course is set out in Rule 19.

Students in the Economics course (and students intending to transfer to the Economics course) should pay particular attention to the new Rule 17(i) which requires that at least one of the Economics options chosen from Group I (Rule 16) must be a subject which is not an introductory subject.

Geography IA will not be available for Commerce Students in 1967. However, Geography I may be taken for credit at the University of Sydney.*

Students who are uncertain as to their standing in the course, or wish to clarify other matters concerned with the rules, should contact the Faculty Clerk. In particular, students expecting to complete the course during 1967 should make a point of checking their programme with the Faculty Clerk to avoid any possible omissions in meeting the necessary requirements.

It is especially important that the student indicate his course (i.e. Accountancy, Economics, Economic History, Economic Statistics, Industrial Relations, Applied Psychology, Wool Commerce or Marketing). A student who has once nominated his course will not be permitted to change except with the written approval of the Dean on the recommendation of the Heads of Schools concerned.

The programme proposed by the student should be consistent with Faculty Rules. In general, students must adhere to the sequence of subjects set out in the tables (see Rule 6). It should be noted that a student will not normally be permitted to enrol for a programme including subjects scheduled over more than two consecutive stages of the course except with the written approval of the Head of School concerned.

* For details of enrolment procedure, see page 74.
Under Rule 3, part-time students are precluded from enrolling in courses involving more than eight hours attendance per week (unless a normal course programme requires such attendance). Approval to vary this requirement must be obtained from the Head of the School concerned. Students are further reminded that pre-requisites must be met as provided for in the Rules (see especially Rule 4). Any application for approval to vary these requirements in special circumstances should be directed to the Head of the School concerned.

Applications for concessions in respect of the matters referred to above should be made on the APPLICATION FOR CONCESSIONS, obtainable from the Faculty of Commerce Office. Completed applications should be attached to Form C22/67 and the Enrolment Form when these are being lodged with the Faculty Clerk.

Students intending to submit a thesis in 1967 must include the thesis as a subject on their proposed programme (see revised Rule 9). Approval of the thesis topic must be separately obtained from the Head of the School concerned.

A student who enrolls in a subject in contravention of faculty rules or of this instruction, without the written approval of the Dean may have his enrolment in that subject terminated.

A student who has been notified by the Registrar that he has been given a restricted programme or that he has been excluded under the “Show Cause” regulations and who nevertheless contrives to enrol in a programme not expressly approved by the Head of the School, may have his course suspended.

The enrolment form and completed form C22/67 must be returned to the Faculty Clerk (Miss E. Hing), Faculty of Commerce Office, before January 23, 1967. Forms received after this date may only be collected during the late enrolment period.

When a proposed programme is approved, no enrolment interview will be necessary and the student may collect his stamped and initialled enrolment form from the Faculty Office on Wednesday, 1st March, Thursday, 2nd March, Friday, 3rd March, 1967, between the hours of 2 p.m.-5 p.m. or 6 p.m.-8 p.m. He may then complete enrolment by the payment of fees either during enrolment week or before the end of second week of term, Friday, March 17. Students who fail to attend at the specified times during enrolment week will be required to attend at specified late enrolment periods, but students who complete their enrolment at such times will incur late fees.

If a student proposes a programme that is inconsistent with the Rules or is otherwise irregular, he may be called for interview.
Students who fail to lodge the enrolment form and form C22/67 before January 23, 1967, or who fail to keep an appointment for interview must enrol at a late enrolment session and pay the prescribed late fee.

NOTE: First year students who failed all subjects at the 1966 Annual Examinations and who were not granted any deferred examinations will NOT follow the above procedure.*

Miscellaneous Subject Enrolments.—Students may be permitted to enrol for miscellaneous subjects (i.e., as students not proceeding to a degree or diploma) provided the Head of the School offering the subject considers it will be of benefit to the students and there is accommodation available. Under no circumstances will subjects taken in this way count towards a degree or diploma.

Students who have completed the final examinations but have a thesis still outstanding are required to enrol for the period necessary to complete the thesis and to pay the requisite fees.

Course details must be completed during the prescribed Enrolment Week. For details of fee requirements, including late fee provisions, see under Fees.

UNIVERSITY UNION CARD

All students other than miscellaneous students are issued with a University Union membership card. This card must be carried during attendance at the University and shown on request.

The number appearing on the front of the card in the space at the top righthand corner is the student registration number used in the University’s records. This number should be quoted in all correspondence.

The card must be presented when borrowing from the University libraries, when applying for travel concessions and when notifying a change of address. It must also be presented when paying fees on re-enrolment each year when it will be made valid for the year and returned. Failure to present the card could result in some inconvenience in completing re-enrolment.

A student who loses a Union card must notify the University Union as soon as possible.

New students will be issued with University Union cards by mail to their term address as soon as possible after fee payment. In the meantime, the fees receipt form should be carried during attendance at the University and shown on request. If the Union card is not received within three weeks of fee payment the University Union should be notified.

* See pages 24-25.
COMMERCE UNDERGRADUATE FEES

(a) Degree Courses

Where course fees are assessed on the basis of term hours of attendance the hours for each subject for purposes of fee assessment shall be those prescribed in the Calendar, irrespective of any variation from the prescribed hours which may be necessary in conducting the subject. The granting of an exemption from portion of any of the requirements of a subject in which a student is enrolled does not carry with it any exemption from the payment of fees.

For the purpose of fee determination, assessment is on a term basis.

A full-time course fee will be charged for any term where more than 11 hours per week instruction, etc., is involved.

(I) Full-time Course Fee—more than 11 hours attendance per week—$80 per term.

(II) Part-time Course Fee—over four hours and up to 11 hours attendance per week—$48 per term.

(III) Part-time Course Fee—four hours or less attendance per week—$24 per term.

(IV) Course Continuation Fee—A fee of $20 per annum (no term payment) is payable by:

(a) students who have once been enrolled for a thesis and have only that requirement outstanding, or

(b) students given special permission to take annual examinations without attendance at the University. (Students in this category are not required to pay the subscriptions to the University Union, the Students’ Union, the Sports Association and the Library fee.)

(b) Diploma in Hospital Administration

The fees for this course are assessed under this schedule according to the hours shown for the subject irrespective of whether the course is taken as an internal or external student. An external student in this course is exempt from the Student Activities Fees.

Other Fees

In addition to the course fees set out above all registered undergraduates will be required to pay—

* Fees quoted in this schedule are current at the time of publication and may be amended by the Council without notice.
Matriculation Fee—$6—payable at the beginning of first year.
Library Fee—annual fee—$10.
Student Activities Fees
  University Union†—$12—annual subscription.
  Sports Association†—$2—annual subscription.
  Students’ Union†—$4—annual subscription.
  Miscellaneous—$10—annual fee.
  Total—$28.
Graduation or Diploma Fee—$6—payable at the completion of the course.

Special Examination Fees
  Deferred examination—$4 for each subject.
  Examinations conducted under special circumstances—$6 for each subject.
  Review of examination result—$6 for each subject.

Late Fees

First Enrolments
  Fees paid on the late enrolment session and before the commencement of term—$5.
  Fees paid during the 1st and 2nd weeks of term—$10.
  Fees paid after the commencement of the 3rd week of term with the express approval of the Registrar and Head of the School concerned—$20.

Re-enrolments
First term
  Failure to attend enrolment centre during enrolment week—$5.
  Fees paid after the commencement of the 3rd week of term to 31st March—$10.
  Fees paid after 31st March where accepted with the express approval of the Registrar—$20.
Second and Third Terms
  Fees paid in 3rd and 4th weeks of term—$10.
  Fees paid thereafter—$20.
  Late lodgement of Application for Admission to Examinations (late applications will be accepted for three weeks only after the prescribed dates)—$4.

† Life members of these bodies are exempt from the appropriate fee or fees.
COMMERCE POST-GRADUATE FEES

(a) Master of Business Administration and Master of Hospital Administration

(i) Registration Fee—$4.
(ii) Graduation Fee—$6.
(iii) Course Fee — calculated on the basis of a term’s attendance at the rate of $5 per hour per week. Thus the fee for a programme requiring an attendance of 24 hours per week for the term is $120 per term.

For the Master of Hospital Administration a special course fee of $40 per term applies in Term 3 of first year and Term 1 of second year when attendance at the University is limited.

(iv) Thesis or Project Fee—$30 (an additional fee of $20* is payable by students who have completed their final examinations for the degree but have not completed the thesis or project for which they have been previously enrolled).

Other Fees

As set out below.

Late Fees

As set out under Re-enrolments in the section on “Late Fees” on page 30.

(b) Master of Commerce

Fees are payable from the commencement date of a candidate’s registration and remain payable until the candidate’s thesis is presented to the Examinations Branch.

(i) Qualifying Examination $10
(ii) Registration Fee $4
(iii) Internal full-time student annual fee $60
   Internal full-time student term fee $20
(iv) Internal part-time student annual fee $30
   Internal part-time student term fee $10
(v) External student annual fee† $20
(vi) Final Examination (including Graduation fee) $30

* Students paying this fee who are not in attendance at the University are not required to pay the Student Activities Fees.
† Students in this category are not required to pay the Student Activities Fees or the Library Fee.
Other Fees (M.B.A., M.H.A. and M.Com.)
In addition to the fees set out above, all students in the above categories are required to pay:

Library Fee—Annual Fee, $10.
Student Activities Fees
  University Union†—$12—annual subscription
  Sports Association†—$2—annual subscription
  Students’ Union†—$4—annual subscription
  Miscellaneous—$10—annual fee.
Total—$28.

Late Fees (M.Com. only)

Initial Registration
Fees paid from commencement of sixth week after date of offer of registration to end of eighth week .... .... $10

Renewal at Commencement of each Academic Year
Fees paid from commencement of third week of term to 31st March .... .... .... .... .... $10
Fees paid after 31st March where accepted with the express approval of the Registrar .... .... .... .... $20

WITHDRAWAL FROM COURSE

Students withdrawing from a course are required to notify the Registrar in writing. Fees for the course accrue until a written notification is received.

Where notice of withdrawal from a course is received by the Registrar before the first day of First Term a refund of all fees paid, other than the matriculation fee, will be made.

Where a student terminates for acceptable reasons a course of study before half a term has elapsed, one-half of the term’s fee may be refunded. Where a student terminates a course of study after half a term has elapsed, no refund may be made in respect of that term’s fees.

The Library fee is an annual fee and is not refundable where notice of withdrawal is given after the commencement of First Term. On notice of withdrawal a partial refund of the Student Activities Fees is made on the following basis:
  University Union—$2 in respect of each half-term.
  University of New South Wales Students’ Union—where notice is given prior to the end of the fifth week of first term—$2, thereafter no refund.

† Life members of these bodies are exempt from the appropriate fee or fees.
University of New South Wales Sports Association—where notice is given prior to 30th April a full refund is made, thereafter no refund.

Miscellaneous—where notice is given prior to 30th April—$2—thereafter no refund.

PAYMENT OF FEES

Completion of Enrolment

All students are required to attend the appropriate enrolment centre during the prescribed enrolment period* for authorisation of course programme. Failure to do so will incur a late fee of $5.

First year students (including students repeating first year) must complete enrolment (including fee payment) before they are issued with class timetables or permitted to attend classes. A first year student who has been offered a place in a course to which entry is restricted and fails to complete enrolment (including fee payment) at the appointed time may lose the place allocated.

Fees should be paid during the prescribed enrolment period, but will be accepted without incurring a late fee during the first two weeks of First Term. (For late fees, see p. 30). No student is regarded as having completed an enrolment until fees have been paid. Fees will not be accepted (i.e., enrolment cannot be completed) from new students after the end of the second week of term (i.e., 17th March, 1967), and after 31st March, from students who are re-enrolling, except with the express approval of the Registrar, which will be given in exceptional circumstances only.

Payment of Fees by Term

Students who are unable to pay their fees by the year may pay by the term, in which case they are required to pay first term course fees and other fees for the year, within the first two weeks of First Term. Students paying under this arrange-
ment will receive accounts from the University for Second and Third Term fees. These fees must be paid within the first two weeks of each term.

Assisted Students

Scholarship holders or Sponsored Students who have not received an enrolment voucher or appropriate letter of authority from their sponsor at the time when they are enrolling, should complete their enrolment, paying their own fees. A refund of fees will be made when the enrolment voucher or letter of authority is subsequently lodged with the Cashier.

Extension of Time

Any student who is unable to pay fees by the due date may apply in writing to the Registrar for an extension of time. Such application must give year or stage, whether full-time or part-time, and the course in which the applicant wishes to enrol, state clearly and fully the reasons why payment cannot be made and the extension sought, and must be lodged before the date on which a late fee becomes payable. Normally the maximum extension of time for the payment of fees is until 31st March for fees due in First Term and for one month from the date on which a late fee becomes payable in Second and Third Terms.

Where an extension of time is granted to a first year student in First Term, such student is not permitted to attend classes until fees are paid, and if seeking to enrol in a restricted faculty, may risk losing the place allocated.

Failure to Pay Fees

Any student who is indebted to the University and who fails to make a satisfactory settlement of his indebtedness upon receipt of due notice ceases to be entitled to membership and privileges of the University. Such a student is not permitted to register for a further term, to attend classes or examinations, or to be granted any official credentials.

No student is eligible to attend the annual examinations in any subject where any portion of his course fees for the year is outstanding after the end of the fourth week of Third Term (29th September, 1967).

In very special cases the Registrar may grant exemption from the disqualification referred to in the two preceding paragraphs upon receipt of a written statement setting out all relevant circumstances.
GENERAL CONDUCT

Acceptance as a member of the University implies an undertaking on the part of the student to observe the regulations, by-laws and other requirements of the University, in accordance with the declaration signed at the time of the enrolment.

In addition, students are expected to conduct themselves at all times in a seemly fashion. Smoking is not permitted during lectures, in examination rooms or in the University Library. Gambling is also forbidden.

Members of the academic staff of the University, senior administrative officers, and other persons authorized for the purpose, have authority, and it is their duty, to check and report on disorderly or improper conduct or any breach of regulations occurring in the University.

ATTENDANCE AT CLASSES

Students are expected to be regular and punctual in attendance at all classes in the course or subject in which they are enrolled. All applications for exemption from attendance at lectures or practical classes must be made in writing to the Registrar.

In the case of illness or of absence for some other unavoidable cause a student may be excused by the Registrar from non-attendance at classes for a period of not more than one month, or on the recommendation of the Dean of the appropriate Faculty for any longer period.

Applications to the Registrar for exemption from re-attendance at classes, either for lectures or practical work, may only be granted on the recommendation of the Head of the appropriate School. The granting of an exemption from attendance does not carry with it exemption from payment of fees.

Application forms for exemption from lectures are available at the Admissions Office and should be lodged there (with a medical certificate where applicable). If term examinations have been missed this fact should be noted in the application.

Where a student has failed a subject at the annual examinations in any year and re-enrolls in the same course in the following year, he must include in his programme of studies for that year the subject in which he has failed. This requirement will
not be applicable if the subject is not offered the following year; is not a compulsory component of a particular course; or if there is some other cause, which is acceptable to the Professorial Board, for not immediately repeating the failed subject.

Where a student has attended less than eighty per cent of the possible classes, he may be refused permission to sit for the examination in that subject.

COURSE TRANSFERS

Students wishing to transfer from one course to another (including transfer from full-time to part-time study or vice versa) must make application to the Admissions Office as soon as possible and preferably before Enrolment Week. The Admissions Office will give each applicant an acknowledgement of his application to transfer.

Having made application to the Admissions Office students transferring are required to attend the School Enrolment Centre at the time set down for the year/stage of the new course in which they expect to enrol. They must present the letter granting approval of the transfer to the enrolling officer.

Students who have not received a letter granting approval to the transfer before the date on which they are required to enrol must present their acknowledgement to the enrolling officer who will decide whether to permit them to attend classes provisionally in the new course. Students who are permitted to attend classes provisionally should not pay fees until they have received their letter granting formal approval to transfer.

CHANGES IN COURSE PROGRAMMES AND WITHDRAWAL FROM SUBJECTS

Students seeking approval of a change in their course programme or seeking to withdraw from subjects must make application to the Head of the School responsible for the course on a form available from School offices. The Registrar will inform students of the decision. Approval of withdrawal from subjects is not automatic, each application being determined after considering the circumstances advanced as justifying withdrawal.
It should be noted that a student is regarded as having failed in a subject if he enrolled in it in any year and did not pass the annual examination—not sitting for the examination is regarded as not passing the examination.

(Unless there are special circumstances, withdrawal from a subject after Term I will not be approved; students withdrawing after this date will therefore be held to have failed to satisfy the examiners.)

RESUMPTION OF COURSES

Students wishing to resume their studies after an absence of twelve months or more are required to apply to the Admissions Office for permission to re-enrol. Students re-enrolling in this way will normally be required to satisfy conditions pertaining to the course at the time of re-enrolment. This condition applies also to students who have been re-admitted to a course after exclusion under the rules restricting students re-enrolling.

ANNUAL EXAMINATIONS

The annual examinations take place in November-December for students in 30-week courses, and in September for students in 24-week courses. Timetables showing time and place at which individual examinations will be held are posted on the central notice boards. Misreading of the timetable is not an acceptable excuse for failure to attend an examination. Examination results are posted to the term addresses of students. No results will be given by telephone.

Examination results may be reviewed for a fee of $6 a subject, which is refundable in the event of an error being discovered. Applications for review must be submitted on the appropriate form, together with the necessary fee by the date indicated on the notification of results.

In the assessment of a student's progress in University courses, consideration is given to work in laboratory and class exercises and to any term or other tests given throughout the year, as well as to the annual examination results.

A student who through serious illness or other cause outside
his control in unable to attend an examination is required to bring the circumstances (supported by a medical certificate or other evidence) to the notice of the Registrar not later than seven days after the date of the examination.

A student who believes that his performance at an examination has been affected by serious illness during the year or by other cause outside his control, and who desires these circumstances to be taken into consideration in determining his standing is required to bring the circumstances (supported by a medical certificate or other evidence) to the notice of the Registrar not later than seven days after the date of the examination.

All medical certificates should be as specific as possible concerning the severity and duration of the complaint and its effect on the student’s ability to take the examinations.

A student who attempts an examination, yet claims that his performance is prejudiced by sickness on the day of the examination, must notify the Registrar or Examination Supervisor before, during, or immediately after the examination, and may be required to submit to medical examination.

A student suffering from a physical disability which puts him at a disadvantage in written examinations may apply to the Registrar for special provision when examinations are taken. The student may be required to support his request with medical evidence.

All students (including students enrolled for a thesis only) must lodge an application for admission to examinations by 14th July, 1967.

The Accountant is authorised to receive application forms during the three weeks immediately following the prescribed closing dates if they are accompanied by a late fee or $4. Applications forwarded more than three weeks after the closing date will not be accepted except in very exceptional circumstances and with the approval of the Registrar. Where an application is not accepted the student concerned is not eligible to sit for the examination.
Applications lodged prior to the due date will be acknowledged by postcard. Students who do not receive an acknowledgement within ten days of lodging the application should contact the Examinations Branch or the office of the college attended.

As a result of the application of machine methods to the processing of examination results, all students in Sydney, Wollongong and Broken Hill receive a pro-forma application for admission to examinations listing the subjects for which the student has formally enrolled. The return of this pro-forma duly completed constitutes the application for admission to examinations. Pro-forma applications will be posted to students on 30th June. Any student who does not receive a pro-forma application must contact the Examinations Branch prior to the date prescribed for the return of applications.

Examinations are conducted in accordance with the following rules and procedure:

(a) Candidates are required to obey any instruction given by an examination supervisor for the proper conduct of the examination.

(b) Candidates are required to be in their places in the examination room not less than ten minutes before the time for commencement.

(c) No bag, writing paper, blotting paper, manuscript or book, other than a specified aid, is to be brought into the examination room.

(d) No candidate shall be admitted to an examination after thirty minutes from the time of commencement of the examination.

(e) No candidate shall be permitted to leave the examination room before the expiry of thirty minutes from the time the examination commences.

(f) No candidate shall be re-admitted to the examination room after he has left it unless during the full period of his absence he has been under approved supervision.

(g) A candidate shall not by any improper means obtain, or
endeavour to obtain, assistance in his work, give, or endeavour to give, assistance to any other candidate, or commit any breach of good order.

(h) Smoking is not permitted during the course of examinations.

(i) A candidate who commits any infringement of the rules governing examinations is liable to disqualification at the particular examination, to immediate expulsion from the examination room, and to such further penalty as may be determined in accordance with the By-laws.

DEFERRED EXAMINATIONS

Deferred examinations may be granted in the following cases:

(i) When a student through illness or some other acceptable circumstance has been prevented from taking the annual examination or has been placed at a serious disadvantage during the annual examinations.

(ii) To help resolve a doubt as to whether a student has reached the required standard in a subject.

Applications for deferred examinations in the first category must be lodged with the Registrar with appropriate evidence of the circumstances (e.g. medical certificate) not later than seven days after the examination concerned.

A student eligible to sit for a deferred examination must lodge with the Accountant an application accompanied by the fee of $4 per subject, by the date indicated on the notification of results.

APPLICATION FOR ADMISSION TO DEGREE

Applications for admission to a degree of the University must be made on the appropriate form by 31st January. Applicants should ensure that they have completed all requirements for the degree.

RESTRICTION UPON STUDENTS RE-ENROLLING

The University Council has adopted the following rules governing re-enrolment with the object of requiring students with a record of failure to show cause why they should be allowed to re-enrol and retain valuable class places. These rules will be applied retrospectively from January, 1962.

(i) As from 1st January, 1962, a student shall show cause why he should be allowed to repeat a subject in which he has failed more than once. (Failure in a deferred examination as well as in the annual examination counts,
for the purpose of this regulation, as one failure). Where such subject is prescribed as a part of the student's course he shall be required to show cause why he should be allowed to continue the course. A student in the medical course shall show cause why he should be allowed to repeat the second year of the course if he has failed more than once to qualify for entry to the third year.

(ii) Notwithstanding the provisions of clause (i), a student shall be required to show cause why he should be allowed to continue a course which he will not be able to complete in the time set down in the following schedule:

<table>
<thead>
<tr>
<th>Number of years in course</th>
<th>Total time allowed from first enrolment to completion (years)</th>
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<td>3</td>
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</table>

*(iii)* No full-time student shall, without showing cause, be permitted to continue a course unless all subjects of the first year of his course are completed by the end of his second year of attendance. No student in the Faculty of Arts shall, without showing cause, be permitted to continue a course unless he completes four subjects, one of which must be from Group VII, by the end of his second year of attendance.

No part-time student shall, without showing cause, be permitted to continue a course unless all subjects of the first two stages of his course are completed by the end of his fourth year of attendance and all subjects of the third and fourth stages of his course by the end of his seventh year of attendance.

No student in the Faculty of Medicine shall, without showing cause, be permitted to continue with the medical course unless he completes the second year of the course by the end of his third year of attendance, and the third year of the course by the end of his fourth year of attendance.

* Rule (iii) in so far as it relates to students in the Faculty of Arts will apply retrospectively as from the 1st January, 1967, and in so far as it relates to students in the Faculty of Medicine, will apply to students enrolling for the first time in 1967 or thereafter.*
(iv) A student who has a record of failure in a course at another University shall be required to show cause why he should be admitted to this University. A student admitted to a course at this University following a record of failure at another University shall be required to show cause, notwithstanding any other provisions in these rules, why he should be permitted to continue in that course if he is unsuccessful in the annual examinations in his first year of attendance at this University.

(v) Any student excluded under any of the clauses (i)-(iii) may apply for re-admission after two academic years and such application shall be considered in the light of any evidence submitted by him.

(vi) A student wishing "to show cause" under these provisions shall do so in writing to the Registrar. Any such application shall be considered by the Professorial Board, which shall determine whether the cause shown is adequate to justify his being permitted to continue his course or re-enrol as the case may be.

(vii) The Vice-Chancellor may on the recommendation of the Professorial Board exclude from attendance in a course or courses any student who has been excluded from attendance in any other course under the rules governing re-enrolment and whose record at the University demonstrates, in the opinion of the Board and the Vice-Chancellor, the student's lack of fitness to pursue the course nominated.

(viii) A student who has failed, under the provisions of Clause (vi) of these rules, to show cause acceptable to the Professorial Board why he should be permitted to continue in his course, and who has subsequently been permitted to re-enrol in that course or to transfer to another course, shall also be required to show cause, notwithstanding any other provisions in these rules, why he should be permitted to continue in that course if he is unsuccessful in the annual examinations immediately following the first year of resumption or transfer of enrolment as the case may be.

(ix) A student may appeal to an Appeals Committee constituted by Council for this purpose, against his exclusion by the Professorial Board from any subject or course.
RE-ADMISSION AFTER EXCLUSION

Applications for re-admission must be made on the standard form and lodged with the Registrar not later than 30th June of the year prior to that for which re-admission is sought. An application should include evidence of appropriate study in the subjects (or equivalents) on account of which the applicant was excluded. In addition, evidence that the circumstances which were deemed to operate against satisfactory performance at the time of exclusion are no longer operative or are reduced in intensity, should be furnished. An applicant may be required to take the annual examinations in the relevant subjects as qualifying examinations in which case re-admission does not imply exemption from the subject.

It should be noted that a person under exclusion may not be enrolled in miscellaneous subjects unless he has received the approval of the Professorial Board.

Persons who intend applying for re-admission to the University at a future date may seek advice as to ways in which they may enhance their prospects of qualifying for re-admission. Enquiries should be made on a form obtainable from the Examinations Branch, and lodged with the Registrar.

OWNERSHIP OF STUDENTS' WORK

The University reserves the right to retain at its own discretion the original or one copy of any drawings, models, designs, plans and specifications, essays, theses or other work executed by students as part of their courses, or submitted for any award or competition conducted by the University.

CHANGE OF ADDRESS

Students are requested to notify the Registrar in writing of any change in their address as soon as possible. Failure to do this could lead to important correspondence or course information not reaching the student. The University cannot accept responsibility if official communications fail to reach a student who has not notified the Registrar of a change of address.

NOTICES

Official University notices are displayed on the notice boards and students are expected to be acquainted with the contents of those announcements which concern them.
Faculty and School Notice Boards are the usual means of communicating to students details of tutorial group allocations, changes in lecture times and locations, administrative arrangements and information on other important matters. *It is, therefore, essential that students develop the habit of reading these notice boards at frequent intervals.*

**PHOTOGRAPhS**

Passport size photographs of students are required for Faculty record purposes. New students who failed to comply with this instruction during Enrolment Week are requested to post or deliver a photograph to the Faculty of Commerce Office immediately. Name and address should be given in block letters on the reverse side of the photograph.

**LOST PROPERTY**

All enquiries concerning lost property should be made to the Chief Steward in the Commerce Building (telephone ext. 2503) or to the Lost Property Office at the Union.

**PARKING WITHIN THE UNIVERSITY GROUNDS**

Because of the limited amount of parking space available, only full-time final year undergraduates, Stage 5, and later part-time and post-graduate students may apply for parking permits. Applications should be made to the Property Section (Bursar's Division). It should be noted that increasing demand for parking space may require the imposition of further restrictions.

**APPLICATION OF RULES**

**General**

Any student who requires information on the application of these rules or any service which the University offers, may make enquiries from the Admissions Office, the Student Counselling Centre or the Registrar.

**Appeals**

Section 5(c) of Chapter III of the By-laws provides that "Any person affected by a decision of any member of the Professorial Board (other than the Vice-Chancellor) in respect of breach of discipline or misconduct may appeal to the Vice-Chancellor, and
in the case of disciplinary action by the Vice-Chancellor, whether on appeal or otherwise, to the Council”.

**PREPARATION OF ESSAYS**

In the course of their studies students will be required to prepare a number of essays which must reach a minimum standard of presentation. All essays should include a bibliography, adequate footnotes, and a synopsis which should summarise the argument of the essay and be set out in complete sentences. It is essential that the bibliography should state at least the names of the author(s) as shown on the publication referred to; the title, edition, date, publisher and place of publication of each book; and the title of each article, along with the name and full date of issue of the journal or other publication in which it appeared. Footnotes should be sufficiently detailed to identify the source quoted and should include page references where appropriate. Each essay should include a title sheet, giving particulars of the student's name, the subject which he is studying, the title of the essay, his tutorial group number, the day and time of his tutorial, his tutor's name and the number of words in the essay. To assist students in these and other respects, Faculty prescribes the following text:—


**PREPARATION OF THESES**

In writing theses as required by the rules (see Rule 9, page 65) students are expected to pay particular attention to matters of presentation. In this respect students are advised to consult:—


**LIBRARY**

The University Library is located on the upper campus and adjacent to the Chancellery, the Morven Brown Building and the John Goodsell Building.

Students are expected to read widely and critically. Library facilities are available in the main Library which provides a reference and lending service. The Library possesses a very comprehensive collection of journals of which students are advised to take full advantage.
The hours of the Library are:

During Term: Monday to Friday—9 a.m. to 12 midnight. Saturday—9 a.m. to 5 p.m.; Sunday—2 p.m. to 6 p.m.

During Vacation and Public Holidays: Refer Library Notice Board.

All students are urged, in their own interests, to familiarise themselves as soon as possible with the facilities afforded by the Library, the indexing system employed, and the rules under which publications may be borrowed. Students are advised that they are expected to devote a considerable part of the vacations to reading.

For other details, reference should be made to the brochure, *Guide to the Library*, issued on enrolment.

**ACCOUNTANCY HONOURS AND POST-GRADUATE SCHOOL LIBRARY**

Largely as a result of a series of annual grants of $500 made by the Public Accountants Registration Board of New South Wales, since 1961, an Honours and Post-Graduate Accountancy Library has been established within the School of Accountancy. The library contains books and periodicals on accounting, auditing and allied subjects. Honours and Post-Graduate students wishing to use the library should apply at the office of the School of Accountancy.

**PREVIOUS ANNUAL EXAMINATION PAPERS**

Copies of annual examination papers set in previous years can be purchased from the Union Shop which is located in the University Union, Kensington.

**ENQUIRIES**

Enquiries regarding matriculation, enrolment, or fees, should be made to the Admissions Office which is located in the Chancellery. Enquiries regarding courses and choice of subjects should be to the Faculty Office in the Commerce Building.

**HANDBOOKS**

All students must obtain a copy of the *Faculty of Commerce* Handbook which costs 50c and is available from the University Cashier, the Co-operative Bookshop, the University Union Shop, Angus and Robertson Ltd., and Grahame Book Co. Pty. Ltd.
In addition, new students should obtain a copy of *Handbook for New Students*, and later year students a copy of *General Rules and Information for Students*. These are available free of charge from the Faculty Office or the Admissions Office.

The University Calendar is also available, price $1.20 for the soft-bound edition, and $2 for the hard-bound edition.

**WOLLONGONG UNIVERSITY COLLEGE**

Students may enrol for the Bachelor of Commerce degree, in both full-time and part-time courses, at Wollongong University College. First year subjects were first offered at the College in 1964 and some second year subjects in 1965 and 1966. These subjects are identical with those being offered in Sydney so that students may transfer to Sydney to complete their degrees.

Further details may be obtained from the Senior Administrative Officer at Wollongong University College.

**UNIVERSITY AND PROFESSIONAL SOCIETIES**

**The Commerce Society**

The Commerce Society is the student body of the Faculty, and every Commerce student, regardless of his course, is automatically admitted as a member. The Executive and the General Committee, whose task it is to organise academic and social activities as well as representation on student affairs, are elected annually by members of the Society.

The Society awards an annual prize for the best student graduating each year, and also publishes a Student Year Book, *Enterprise*. In 1964 the Society was successful in gaining membership of A.I.S.E.C. (an international organisation for the exchange of Commerce students on international traineeships).

Freshers and other students who have any problems or suggestions are welcome to contact a member of the Executive at the Students' Union office:—

- **President:** Bill Reid
- **Senior Vice-President:** Bob Roden
- **Junior Vice-President:** Tim Boon
- **Honorary Secretary:** Douglas O'Neil
- **Honorary Treasurer:** Tony Carr

**A.I.E.S.E.C.**

There is an active Local Committee of A.I.E.S.E.C. (Association Internationale des Etudiants en Sciences Economiques et Commerciales) within the Faculty of Commerce.
A.I.E.S.E.C. is the principal student-administered business education scheme in the world. Students who intend to make a career in business should not miss the opportunity to belong to A.I.E.S.E.C. because of what it has to offer.

A.I.E.S.E.C. membership is open to all undergraduates and recent graduates of the faculty. It affords members the opportunity to (a) meet top level Australian Executives (b) be sponsored by the Local Committee for an overseas traineeship of 3-12 months duration in one of more than 40 member countries, (c) be invited to attend many of the frequent A.I.E.S.E.C. conferences, seminars and study tours held throughout the world each year, while they are travelling abroad.

Membership fee is 50c per year. Enquiries may be directed to any member of the executive at the Students' Union office:—

President: Tim Boon
Traineeships Officer: Bob Herbert
Hon. Secretary/Treasurer: Geoff Paul
Reception Officer: Bob Worsley

The Economic Society of Australia and New Zealand

Students are eligible for membership of the Economic Society of Australia and New Zealand at a concessional rate through the New South Wales Branch. The Branch’s financial year commences on 1st April and the student subscription rate is $3.75 per annum compared with a full subscription rate of $6 per annum. This concession applies to both full-time and part-time students. The application for membership form is available from the School of Economics office and requires the attestation of a University Lecturer or Tutor. Membership forms and information about the Society are also available from: The Hon. Asst. Secretary, The Economic Society of Aust. & N.Z. (N.S.W. Branch), c/- Mutual Life & Citizens’ Assurance Co. Ltd., Martin Place, Sydney.

Members receive the Society’s Journal, The Economic Record which is published four times a year, monthly Economic Monographs on current topics, Economic Papers, and advice of recently published books. They may also subscribe at concessional rates to The Economic Journal and The Australian Quarterly.

The Commerce Society nominates one representative on the Branch Council.
New South Wales Branch of the Statistical Society of Australia

The Branch offers student membership to undergraduates who are following a recognised course of study which includes Statistics. The subscription for a student member is $2 per annum.

The regular general meetings of the Branch are held usually on the second Thursday of each month from March to November, at the School of Public Health and Tropical Medicine, University of Sydney. The Branch conducts an Operations Research Section and, in conjunction with the Market Research Society, a Joint Study Group for Statistics in Market Research; both these groups are open to members of the Branch free of charge. Each year the Branch also conducts a symposium for the study and discussion of particular statistical techniques or of statistical methods in a specialised field; symposia are open to members at reduced rates.

Members of the Branch receive *The Australian Journal of Statistics*, which is published three times a year by the Statistical Society of Australia.

Applications and requests for further information should be sent to the Hon. Secretary, D. B. Knudsen, Bureau of Census and Statistics, Box 796, G.P.O. Sydney.

Market Research Society of Australia (N.S.W. Division)

Although the profession is comparatively young, the market researcher now frequently occupies a position of considerable influence close to top management. It is now recognised that good market research enables management to make more informed decisions that are, therefore, more accurate and ultimately more profitable. Demand for good market researchers exceeds supply and the gap is widening through the accelerating demand. Graduates in Commerce often find excellent opportunities to enter the market research profession.

The aim of the Society is to encourage the use of scientific method in market research and marketing, and to facilitate the acquiring of further professional skills by its members. Established in Australia for ten years, the Society now has over 600 members in its three State divisions and is growing quite rapidly. It is a member of the International Marketing Federation. Its activities include regular courses, seminars and ‘workshops’ on market research and lectures by top Australian and overseas
researchers. It publishes a monthly Newsletter, a bi-annual *Journal of Market Research*, and members also receive free the monthly journal *Business Review*. At the regular monthly meetings a variety of papers on market research and marketing are discussed.

Membership fees are: Full $8; Associate $6; Student $3. Address: M.R.S. of Australia, N.S.W. Div., Box 334, P.O., North Sydney. Telephone (Sec. D. Purtell) 40-8261. Enquiries from prospective members or visitors are welcomed.

**The Industrial Relations Society of New South Wales**

This society is formed from representatives of the universities, management, trade unions, Government and the professions. Its objects are to foster discussion, research, education and publication in industrial relations. Its activities include regular lecture meetings, study or discussion groups and an annual week-end convention. In addition all members receive free, three times per year, a copy of the *Journal of the Industrial Relations Society of Australia*. Similar societies exist in other States.

Student membership fee, which includes subscription to the *Journal*, is $2 per annum. Student membership is available to full-time students only.

*Inquiries to:* Mr. A. C. Mills, Honorary Secretary,
C/- Department of Labour and National Service,
Commonwealth Centre, Elizabeth Street,
Sydney.
SCHOLARSHIPS AND AWARDS

Full details of scholarships and awards are set out in the University Calendar.

Students enrolled in the Degree or Diploma courses in the Faculty of Commerce are eligible to apply for Commonwealth Scholarships. They are also eligible to apply for one of the exhibitions or bursaries awarded by the University or Bursary Endowment Board. Those interested should study carefully the information given in the latest University Calendar.

C.S.R. Scholarship in Commerce

The Colonial Sugar Refining Co. Limited offers one scholarship each year to students enrolling in courses leading to the degree of Bachelor of Commerce specialising in Economics, Accountancy, Economic Statistics, Applied Psychology or Industrial Relations. The scholarship holder will study full-time at the University during his first and fourth years, while in his second and third years he will combine part-time attendance and part-time employment with the Company, being allowed some time off from work to attend day classes. The value of the scholarship is $1,200 per annum when studying full-time and during the years of part-time employment with the Company the holder will be paid according to the Company's basic salary scale. This award may be held concurrently with a Commonwealth Scholarship.

Manufacturers' Mutual Insurance Company Scholarship

in Commerce

The Manufacturers' Mutual Insurance Company offers a Scholarship each year to the value of $200 per annum. The Scholarship is available to students who desire to enter or are enrolled in one of the full-time courses in the Faculty of Commerce leading to the degree of Bachelor of Commerce and specialising in either Economics, Accountancy, Applied Psychology or Industrial Relations. The Scholarship will normally be tenable for three years, but may be extended for a fourth year to allow the holder to proceed to a degree with honours. The Scholarship may be held concurrently with another scholarship.
Scholarship in Wool Commerce

Felt and Textiles of Australia Ltd. has undertaken to provide a scholarship for students proceeding to the degree of Bachelor of Commerce in Wool Commerce. It shall provide a living allowance of $200 per annum and shall be tenable for four years. No candidate for this scholarship shall be rendered ineligible by reason of his holding any other scholarship.

Applications

Applications should be lodged on the appropriate form with the Registrar within seven days of the publication of the Leaving Certificate results.

PRIZES

The following prizes are available for award annually:

For Bachelor of Commerce Students

*Australasian Institute of Cost Accountants Prize* to the value of $21 for the best student in 14.151 Cost Accounting.

*H. E. Beaver Commercial Broadcasting Essay Prize* to the value of $100 for the best essay on the general subject of advertising media including radio submitted by a student enrolled in 28.101 Principles of Marketing.

*Chamber of Manufactures Prize* to the value of $10 for the best student in 14.131 Auditing and Internal Control.

*David Rowan Prize in Economics* to the value of $8.40 for the best undergraduate thesis submitted by a student taking the Economics, Statistics or Industrial Relations Course.

*The Economic Society Prize* to the value of $6.30, plus a year's membership of the Society, valued at $6, for the best final year student in Economics.


*Esso Standard Oil (Aust.) Pty. Limited Prize* to the value of $20 for the best part-time student in 14.112 Accounting II.

Larke Hoskins Industries Limited Prize to the value of $21 for the best full-time student in 14.112 Accounting II.

The Law Book Co. of Australasia Pty. Limited Prize to the value of $21 for the best student in 14.111 Accounting I.

The Statistical Society Prize to the value of $6.30 for the best final year student in Economic Statistics.

The Philips Electrical Prize to the value of $20 for the best student in 28.101 Principles of Marketing.

The Taxation Institute of Australia Prize to the value of $21 for the best student in 14.201 Taxation Law and Practice.

Unilever Australia Pty. Limited Prizes to the value of $21 each for the best students in the following subjects, provided they have gained distinction standard: 15.101 Economics I, 15.102 Economics II, 15.103 Economics III, 15.401 Business Statistics, 15.104 Advanced Economic Analysis.

The University of New South Wales Commerce Society Prize to the value of $21 for the best student graduating each year. Judging will take into account sporting and student activities as well as academic achievements. In addition, the winner's name will be recorded on an Honour Board in the Commerce Building.

E. S. Wolfenden and Co. Prize to the value of $21 for the best student in 14.113 Accounting III.

For Master of Business Administration Students

F. W. Williams Prize to the value of $42 for the most proficient student in Financial Management, proceeding to the Master of Business Administration Degree.

P. C. Boon Prize to the value of $40 for the best student in the first year of the Master of Business Administration Course.

The John Storey Memorial Thesis Prize to the value of $100 for the best thesis submitted by a student, towards his Master of Business Administration Degree.

The John Storey Memorial Prize to the value of $60 for the best second year student.
Accountancy Courses

The School of Accountancy offers a full-time and part-time course leading to the Degree of Bachelor of Commerce.* These courses, which may be taken at pass or honours standard, give a comprehensive and thorough training in accountancy, built upon a foundation of general disciplines such as English, History or Philosophy and subjects such as Economics and Statistics, which are essential to any proper study in the field of commerce. The study of these general subjects should enable students to see accountancy in proper social perspective.

In the specialist field of accountancy, the treatment of accounting and the associated subject of law is particularly comprehensive. Both the pass and honours courses provide the student with an accountancy training more than sufficient to satisfy the existing requirements of professional bodies.

However, in view of the wide range of the accountant's responsibilities, these courses are designed to do more than provide a vocational training. Students are trained to think clearly and critically about accounting concepts and aims. Honours students must attend seminars devoted to the discussion of advanced problems in accounting and to the critical review of accounting theory, aims and methods. They are encouraged to undertake original work as a basis for the thesis which is prescribed for the final year.

Within the field of accountancy, in accordance with the special concern of this University with the application of advanced knowledge to industrial and commercial activities, considerable emphasis is placed upon the problems and methods of management accounting.

Upon completion of the first year of full-time study, or the second year of part-time study, a student may make written application to the Head of the School for permission to enrol for the Honours course.

* At the end of 1966, the courses offered by the School of Accountancy were revised. For students who first enrolled in 1966 or in some earlier year, special transitional arrangements have been devised. These are set out in Rule 14, pages 76-78.
Professional Recognition of Accountancy Courses

The extent of recognition of the revised Commerce degree courses in Accountancy by professional organisations has yet to be determined. Existing arrangements for recognition in respect of the old Course are as set out below.

*The Australian Society of Accountants* gives full recognition to the examinations conducted by the University in Accountancy courses.

*The Institute of Chartered Accountants in Australia* grants the maximum recognition permitted by its by-laws: a graduate completing the Accountancy course for the Bachelor of Commerce Degree will be granted exemption from the Institute’s Intermediate examinations, Groups 1, 2 and 3, and must only complete the three subjects in the Final Examination to qualify to apply for membership.

*The Public Accountants’ Registration Board of New South Wales* gives full recognition to the examinations conducted by the University in Accountancy courses.

*The Australasian Institute of Cost Accountants* gives full recognition to students of the University who have passed examinations in 14.104 Accounting IV, 14.151 Cost Accounting, 14.301 Production and 14.321 Business Finance, provided they are members of the Australian Society of Accountants.

*The Chartered Institute of Secretaries* grants the maximum recognition permitted by its regulations: a graduate completing the Accountancy course for the Degree of Bachelor of Commerce will be granted exemption from seven of the thirteen subjects prescribed in the Institute’s examination syllabus. Exemption on a provisional basis may be granted to undergraduates at an advanced stage of their course.

Applications for registration, exemption or admission should be made direct to the professional bodies concerned.

**SCHOOL OF ECONOMICS**

The School of Economics offers full-time and part-time courses leading to the degree of Bachelor of Commerce with specialisation in Economics, Economic Statistics, Economic History, or Industrial Relations. In conjunction with the School of Applied Psychology, courses are offered allowing specialisation in Applied Psychology, and, in conjunction with the School of Wool Technology, courses are offered allowing specialisation in Wool
Commerce. The full-time courses extend over three years for a Pass Degree and four years for an Honours Degree; the part-time courses extend over six years for a Pass Degree and seven years for an Honours Degree.

In all specialisations, students who have a sufficiently good record in the first year of the full-time course, or in the first two years of the part-time course, may make written application to the Head of the School for permission to enrol for the Honours course. Such applications must be made and approved by the Head of School before enrolling in the second year of the full-time course, or in the third year of the part-time course. Applications should be addressed to the Head of the School as soon as possible after the publication of the results in the year concerned*

**Economics Course**

The specialisation in economics aims at providing a basic training in economics which is suitable for a wide range of modern vocations. Students who so specialise will help to meet the needs for persons trained in the methods of economic analysis. The demand for persons so trained is growing as it becomes apparent that the study of economics gives an understanding of the workings of modern society and develops the habit of rigorous analysis. In recent years, there has been a steadily increasing demand for graduates in economics from the Public Service and from industrial, commercial and financial institutions. This is not to say that a degree in Economics automatically produces fully-equipped professional business executives, public servants or specialised economic advisers. Only considerable additional experience will provide the necessary facility in handling problems in a professionally competent manner.

In the first two years students take three courses in Economics which cover basic economic theory, together with some analysis of modern financial, industrial and government institutions. In the third year there is a wide choice, which enables students to specialise in different fields according to their interests and tastes. For example, students may pursue studies in industrial economics, economic development and growth, international economics, mathematical economics, public finance, financial institutions and policy, etc.† In the third year pass students

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* Such permission must be obtained before re-enrolment.
† The full range of options is given in Rule 16, but students should take note that not all such options will necessarily be offered in every year.
also undertake original investigation on some small project as a basis for their compulsory thesis.

The Honours course follows the same pattern as the pass course for the first three years except that additional work at greater theoretical depth is undertaken in specially grouped Honours tutorials. Additional Honours papers must be taken at the annual examinations in certain subjects. Also, Honours students are expected to display a consistently high level of performance in order to remain in the Honours course. In the fourth year, Honours students are required to take the course in advanced economic analysis which takes them close to the boundaries of economic thinking in various areas. Such students must also complete their thesis in this final year.

Honours students, and pass students with a special interest in economic theory, are strongly advised to take Mathematics for Commerce (15.701X), or Mathematics I (10.001) and Pure Mathematics II (10.111) as optional subjects, since economics is becoming increasingly mathematical in method, and much of economic theory is beyond the reach of those without University mathematics.

One unit of accounting and one unit of statistics are compulsory for all students. Those students who intend to go into business should consider doing further work in one of these two fields.

**Economic History Course**

The Economic History specialisation has the same general structure of the Economics course but with an emphasis on the study of economic growth in its theoretical and historical aspects. The honours course is intended to meet the needs of two groups of students: (i) those who may wish to later proceed to a higher degree in economic history and possibly become academic economic historians; and (ii) those who wish to undertake an honours degree in the general field of economics and economic history, but who do not want to do as much formal economic theory as is required of students in the Economics honours course. The pass course has been designed with the needs of intending school teachers particularly in mind.

**Economic Statistics Course**

Students who elect to major in statistics will find that the work of the economic statistician is complementary to that of
the theoretical and applied economist, and that it is of direct use to the public service and to financial, commercial and industrial enterprises. In consequence, the demand for properly trained economic statisticians is increasing more rapidly than the supply. The purpose of the course providing for specialisation in economic statistics is to train graduates capable of meeting this demand.

The specialised training in economic statistics is based on a study of mathematics and gives an intensive training in the logical bases of advanced statistical analysis. In developing this statistical training considerable emphasis is placed upon the actual application of advanced techniques to economic, industrial and commercial problems. Moreover, all students are required to submit a short thesis on a subject either involving statistical enquiry or dealing with the methods of statistical analysis. By these means students are given a thorough training not only in the logic of advanced statistical methods, but in their application to the types of problems encountered in the public service, industry and commerce.

**Industrial Relations Course**

An outstanding characteristic of our time is the increasing specialisation and consequent interdependence of economic activities. Industrial Relations is concerned with some of the implications of this development for conditions of work.

Industrial Relations may be broadly defined as the study of the system of relationships arising from work situations in modern society, of the system of conventions and law which govern those relationships, and of the way in which this system is affected by the values of the larger society within which it functions.

The industrial relations of a country, therefore, reflect its economic, social, political, legal and religious history as well as the contemporary way of life of the people who relate to one another as employee and employer. The course is thus designed on an interdisciplinary social science basis to foster an appreciation of important questions which arise in developing industrial societies. The students will be encouraged to study a variety of markedly different industrial relations systems, so that they may best understand the uniqueness of their own.

**Applied Psychology Course**

The Commerce course offering specialisation in Applied Psychology is designed to provide training in economics, together
with a theoretical training in individual and group psychology and an introduction to the skills and techniques of psychological assessment and data collection and analysis. The first subject in psychology is aimed at giving the student a foundation of psychological theory and an appreciation of the application of scientific method to the social sciences. In later years of the course detailed study is made of personality development, psychological assessment and measurement techniques. Opportunity is given for special study of some selected areas of psychology such as social psychology, motivation, human factors, engineering, learning and psychometrics. Students are encouraged to undertake field work, and each student is required to present a thesis describing an investigation of a psychological problem.

The School of Applied Psychology also offers both a full-time and a part-time course in Applied Psychology leading to the Bachelor of Science degree. (For details, see the section in the Calendar dealing with courses in the Faculty of Science.)

**Wool Commerce Course**

The course in Wool Commerce provides a training for persons entering the woolbroking and woolbuying professions and aims at developing the skills and knowledge required by them. It also provides a training for management in various branches of the wool industry together with a sound preparation for those seeking vocations in wool marketing, wool finance and the wool futures market.

It is anticipated that the constant review of wool marketing procedures and the intensification of wool promotion will require, in future years, an increasing number of graduates who combine a sound background knowledge of wool with commercial training and skills.

The course combines a study of wool in terms of production, marketing and appraisal with subjects such as Economics, Accountancy, Statistics, Psychology and Commercial Law. Wool studies include showfloor tutorials in the practical procedures of the woolbuyer and wool valuer. Tuition is given in wool type, yield and price appraisal. Auction procedures, shipping and finance are additional facets of wool studies.

(The School of Wool Technology also provides a course in Wool Technology leading to the Degree of Bachelor of Science. For details see the University Calendar dealing with the courses in the Faculty of Applied Science.)
DEPARTMENT OF MARKETING

The Department of Marketing offers a full-time and part-time course in marketing leading to the Degree of Bachelor of Commerce. It is designed to meet a strong demand from the business community for personnel especially trained in this field.

Several years ago many firms from various parts of Australia, as evidence of their keen interest in the advancement of marketing education, undertook to support a Chair of Marketing during the first formative years and sought the co-operation of the University of New South Wales. The first Professor of Marketing in Australia was appointed in March, 1965, and the establishment of a Department of Marketing within the Faculty of Commerce took place in November, 1965.

There has been a great deal of public interest shown in the establishment of a Chair of Marketing, and many invitations were extended to the Professor of Marketing to speak on this development. The major immediate needs generally expressed were two-fold: one, for marketing training of senior marketing executives, and another for training of undergraduates who would soon go into business and who had special interest in, and aptitude for marketing positions. A programme to train senior marketing executives was undertaken jointly by the Department of Marketing and the Institute of Administration. The first classes began in March, 1966, and enrolments far exceeded expectations.

The undergraduate degree course in marketing is available to students for the first time in 1967. The first year of the full-time course and the first two years of the part-time course are similar to those in accounting and economics. Students who have met these requirements can elect to transfer into the second year of the full-time or the third year of the part-time Marketing course in 1967. It is designed to give an understanding of the nature and complexity of marketing in our society and in the problems of decision making in marketing. It aims to give the prospective marketing executive a broad type of university training which will enable him to adapt himself effectively to modern business both in the domestic scene and in broader fields. Therefore, the content of the course includes the general field of marketing, which became a distinct discipline in recent decades, and the related disciplines of economics, accounting, psychology, sociology and mathematics.

Graduates are needed urgently in marketing research, marketing management, retailing, wholesaling and a host of other business activities, as well as in government and in education. The course
is designed to meet the broad needs for all these positions. Students primarily interested in statistical marketing research have the option of doing extra work in mathematics.

A further year for an honours course will be proposed at a later date. This will deal with the more advanced developments in marketing, and students will be required to prepare an original thesis.

GENERAL INFORMATION

The courses leading to the Pass Degree in the Schools of Accountancy and Economics and the Department of Marketing can be completed in a minimum of three years by students in full-time courses. Courses leading to the Honours Degree in the two Schools can be completed in a minimum of four years by students in full-time courses. Students in part-time courses can complete the courses in a minimum of six years for the Pass Degree and seven years for the Honours Degree, except in Applied Psychology, where the Honours course can be completed in a minimum of six years.

At the end of 1966 the School of Accountancy revised its course structures and Rules governing the award of the degree of Bachelor of Commerce. The content of some subjects was substantially revised; greater flexibility was provided through the transfer of certain accountancy and legal units from the compulsory to the elective category; new subjects were added. All students re-enrolling in courses leading to a degree in the School of Accountancy, who first enrolled in 1966 or earlier, should pay particular attention to Rule 14 covering transition arrangements.
RULES RELATING TO THE DEGREE OF
BACHELOR OF COMMERCE

1. Preliminary

These Rules prescribe the requirements to be fulfilled by candidates (hereafter referred to as students) for the award of the Degree of Bachelor of Commerce. The Degree may be taken in the Pass or the Honours grade. Students may satisfy the requirements of the Degree by taking the course in Accountancy, Economics, Economic Statistics, Economic History, Industrial Relations, Applied Psychology, Wool Commerce or Marketing. The course in Accountancy, the special requirements for which are set out in Rule 12, is offered by the School of Accountancy. The courses in Economics, Economic Statistics, Economic History and Industrial Relations are offered by the School of Economics. The course in Applied Psychology is offered by the School of Economics (in conjunction with the School of Applied Psychology) and the course in Wool Commerce is offered by the School of Economics (in conjunction with the School of Wool Technology). The special requirements for these courses are set out in Rule 15. The course in Marketing is offered by the Department of Marketing. The special requirements for this course are set out in Rule 19.

1A. Nomination of Course

Students must nominate on enrolment forms the course they intend to take when enrolling for the second year in the case of a student in a full-time course or the third year in the case of a student in a part-time course.

1B. Head of School—Interpretation

In these Rules unless the contrary intention appears Head of School shall mean the Head of the School which offers the course or the Dean of the Faculty of Commerce in cases where the student has not indicated the course he intends to take.

2. Minimum time for completion

Students enrolled in full-time courses may not complete the requirements for the Pass Degree in less than three years or the Honours Degree in less than four years. Students enrolled in part-time courses may not normally
complete the requirements for the Pass Degree in less than six years or the Honours Degree in less than seven years. Subject to the approval of the Head of School concerned, a student enrolled in a part-time course may complete the requirements of the Pass Degree in five years and the Honours Degree in six years providing normally that the student

(i) enrolled for the first time in 1962 or earlier and has an unbroken record of passes, or
(ii) enrolled for the first time in 1963 or later and has an unbroken record containing some creditable passes.

3. **Hours of Attendance**

Subject to Rules 2, 12, 15 and 19 and the general University Rules covering restrictions upon students re-enrolling*, a student will not normally be permitted to enrol for subjects which in total require more than fifteen hours per week of lecture and tutorial classes for a student enrolled in a full-time course, or more than eight hours per week of lecture and tutorial classes for a student enrolled in a part-time course. The Head of School concerned may, in exceptional circumstances, grant such exemptions from this Rule as he considers appropriate.

4. **Prerequisite subjects**

A student may not normally enrol for any subject until he has passed in the appropriate prerequisite subject or subjects as required by these Rules. In exceptional circumstances the Head of School concerned may permit a student to enrol for a subject concurrently with a prerequisite subject providing he has previously enrolled for the prerequisite subject and the Head of School is satisfied that the student has reached a satisfactory standard in the prerequisite subject.

5. **Passing in a subject**

In determining a student’s eligibility to progress, consideration will be given to assignments, essays, other written work and term or other tests given throughout the year, as well as the annual examination results. To obtain a pass in any subject students must complete assignments and other set work by the prescribed dates to the satisfaction of the Head of School concerned.

* See pp. 40-42.
6. Order of progression of subjects

Except with the approval of the Head of School concerned, no student may enrol for a subject in the second or later year of a course when there remains a subject in the preceding year or years (as set down in Tables I—XXXI below) for which he has not obtained credit or is not currently enrolled.

7. Humanities Subjects*

The requirements for Humanities I and II must be satisfied by passing in any subject or subjects from the following list† provided that
(a) not more than one subject may be chosen from any one of the paragraphs (i) to (xiv);
(b) the subjects passed amount to a total of at least three hours of lectures and tutorials per week. (The hours of lectures and tutorials per week are shown in parenthesis following each subject):‡
(c) credit will be given for subjects which are not on the list, but which have been passed prior to 1967 in satisfaction of the Humanities requirements.

(i) 50.111 English (3 hrs.) or 26.501 English (1 ½ hrs.) or 26.571 An Introduction to Modern Drama (1 ½ hrs.);
(ii) 50.112 English II (3 hrs.);
(iii) 51.111 History I (3 hrs.) or 26.511 History (1 hr.);
(iv) 51.112 History II (3 hrs.);
(v) 52.111 Philosophy I (3 hrs.) or 26.521 Philosophy (1 hr.);
(vi) 52.112 Philosophy II (3 hrs.);
(vii) 62.151 History and Philosophy of Science I (3 hrs.);
(viii) 62.152 History and Philosophy of Science II (3 hrs.);

* This rule was amended in 1966.
† Subjects with numbers commencing with "26" or with a suffix "H" are offered by the Department of General Studies, but not all of these subjects may be available in 1967. Further information regarding the subjects which will be available, see timetable, p. 210. The other subjects in the list are offered by Schools in the Faculty of Arts, and enrolment therein is subject to the prior approval of the Head of the School responsible for the subject. Students wishing to enrol in 50.111 English must personally obtain permission from the Head of the School of English. Students wishing to enrol in these subjects should include them in their applications to enrol; they will be advised of any further requirements during enrolment week. Details of courses offered by the School of Political Science will be found on pp. 193-195. Details of other Arts subjects may be found in the University Calendar, the Faculty of Arts Handbook, or on application to the School concerned.
‡ It is proposed to increase all the 1 hr. subjects to 1½ hrs. in 1968.
(ix) 54.111 Political Science I (3 hrs.) or 26.541 Political Science (1 hr.);
(x) 54.112 Political Science II (3 hrs.);
(xi) 11.011H History of Fine Arts (1 hr.);
(xii) 11.021H History of Architecture (1 hr.);
(xiii) 26.301 Music (1 hr.);
(xiv) 26.601 History of Technology (1 hr.);
For the purposes of Rules 12, 15 and 19, the subject or subjects selected in the first year a student takes Humanities will be called Humanities I and the subject or subjects selected after a student has already passed in a Humanities subject will be called Humanities II. Notwithstanding the minimum hours listed in Rules 12 and 15 when Humanities I amounts to one hour the minimum hours for Humanities II will be two, and vice versa. If a student passes a subject or subjects amounting to three hours as Humanities I, he will be exempt from Humanities II.

8. General Options

The General Options, which are referred to in the courses leading to a Pass or Honours Degree, shall, subject to requirements of prerequisite subjects, include any subject (other than those offered by Schools of the Faculty of Commerce as part of courses in other Faculties) available in the University subject to the approval of the Head of School concerned.

9. Thesis*

Each student enrolled for a Pass Degree in the School of Economics or an Honours Degree in the Schools of Accountancy or Economics must present a Thesis in his final year of study on a topic selected by him and approved by the Head of School concerned. The Thesis must be written under the supervision of a member of staff nominated by the appropriate Head of School.

The length of the Thesis for the Pass Degree (where required should not exceed 6,000 words and for the Honours Degree should not exceed 10,000 words.

The topic selected must be submitted for approval no later than the following times:

(i) For the Honours Accountancy course in the School of Accountancy, the end of Third Term in the second last year of the course.

* This rule was amended in 1966.
(ii) For courses in Economics, Economic History, Economic Statistics, Industrial Relations or Wool Commerce leading to the Honours Degree, the end of First Term in the second last year of the course.*

(iii) For courses in Economics, Economic History, Economic Statistics, Industrial Relations or Wool Commerce leading to the Pass Degree, the end of Third Term in the second last year of the course for students enrolled in full-time courses, and the end of First Term in the second last year of the course for students enrolled in part-time courses.*

(iv) For courses in Applied Psychology leading to either the Pass Degree or the Honours Degree, whether full-time or part-time, the end of Third Term in the second last year of the course.*

Not later than April 30 of the year following that in which a topic must be submitted for approval, the student must submit a detailed statement to his supervisor showing the manner in which the student proposes to deal with the topic.

The Thesis for courses in Economics, Economic History, Economic Statistics, Industrial Relations or Wool Commerce leading to the Pass Degree must be presented in the appropriate form not later than *Friday of the first week of Third Term* in the year in which the Thesis is to be presented. The Thesis for a course in Applied Psychology leading to a Pass Degree, or for any course leading to an Honours Degree, must be presented not later than November 30 of the year in which the Thesis is to be presented.

In writing theses, students are expected to pay particular attention to matters of presentation. In this respect students are advised to consult Kate L. Turabian, *A Manual for Writers of Term Papers, Theses and Dissertations*. Phoenix Books, University of Chicago Press, 1955. The Thesis must include a bibliography and an acknowledgement of all source material and it must be accompanied by an abstract of approximately 200 words. Two copies of the Thesis must be submitted in

* Before choosing a thesis topic, students should consult the memorandum entitled The Undergraduate Thesis in the Economics, Economic History, Economic Statistics, Industrial Relations, Applied Psychology and Wool Commerce Courses of the Faculty of Commerce. Copies are obtainable at the offices of the Schools of Economics, Applied Psychology and Wool Technology, which will also supply forms headed The Undergraduate Thesis: Application for Approval of Topic. Two copies of this form should be completed by the student and signed by a member of the staff to show that he recommends the proposed topic for consideration. They should then be lodged at the appropriate School office.
double-spaced typescript on quarto paper with a 1 inch left-hand margin and suitably bound or stapled.

In exceptional circumstances the Head of School may grant an extension of time for compliance with the requirements of the four immediately preceding paragraphs.

10. Honours Degree

Upon completion of the first year of a full-time course or the second year of a part-time course, a student may make a written application to the Head of School for permission to enrol for an Honours Degree. A student who does not apply at the appropriate time but who subsequently wishes to enrol for an Honours Degree may, in exceptional circumstances, be granted permission to so enrol.

Performance in the subjects in the first year of a full-time course or in the first two years of a part-time course shall be considered by the Head of School concerned before permitting a student to enrol for an Honours Degree.

Students enrolled for an Honours Degree will be expected to reach a high standard in their overall performance and must take such extra subjects other than those prescribed in Rules 12 and 15, and sit for such additional examinations as may be prescribed by the Head of School. Where, in the opinion of the Head of School concerned, the performance of a student is unsatisfactory, permission to continue as an Honours student may be withdrawn and the student may then proceed to an appropriate Pass Degree.

The Degree of Bachelor of Commerce with Honours will be awarded in the following grades: Class I; Class II (in two divisions); Class III.

11. Credit for subjects passed at another University

The University’s Rules governing admission with advanced standing are as follows:

Any person who desires to register as a candidate for any degree or other award granted by the University may be admitted to the course leading to such degree or award with such standing, on the basis of qualifications held, as may be determined by the Professorial Board provided that:

(i) the Board shall not grant such standing as will permit the candidate to qualify for the degree or award without attending the courses of instruction and passing the examinations in at least those subjects comprising the latter half of the course, save that where such a programme
of studies would involve the candidate repeating courses of instruction in which the Board deems the candidate to have already qualified, the Board may prescribe an alternative programme of studies in lieu thereof;

(ii) the Board shall not grant such standing under this rule as is inconsistent with the rules governing progression to such degree or award as may be operative from time to time.

(iii) where a student transfers from another University and seeks credit for work done at that University, such student shall not in general be granted standing in this University which is superior to that which he would enjoy in the University from which he transfers.

Where the identity between the requirements for any award of the University already held and that of any other award of the University is such that the requirements outstanding for the second award are less than half the requirements of that award, then a student who merely completes such outstanding requirements shall not thereby be entitled to receive the second award but shall be entitled to receive a statement over the hand of the Registrar in appropriate terms.

SCHOOL OF ACCOUNTANCY

12. Courses in Accountancy

Subject to Rule 6, the Degree requirements for the course in Accountancy are set out in tabular form as follows:

<table>
<thead>
<tr>
<th>Table</th>
<th>Degree</th>
<th>Program Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Table I</td>
<td>Pass Degree</td>
<td>Accountancy—Full-time Course</td>
</tr>
<tr>
<td>Table II</td>
<td>Pass Degree</td>
<td>Accountancy—Part-time Course</td>
</tr>
<tr>
<td>Table III</td>
<td>Pass Degree</td>
<td>Accountancy—Part-time Course (accelerated programme)</td>
</tr>
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<td>Table IV</td>
<td>Honours Degree</td>
<td>Accountancy—Full-time Course</td>
</tr>
<tr>
<td>Table V</td>
<td>Honours Degree</td>
<td>Accountancy—Part-time Course</td>
</tr>
</tbody>
</table>
# TABLE I

## BACHELOR OF COMMERCE — PASS DEGREE

**ACCOUNTANCY—FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week for 3 terms</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
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<tbody>
<tr>
<td><strong>Year I</strong></td>
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* See Rule 12A, p. 75.
† See Rule 7, p. 64.
### TABLE II

**BACHELOR OF COMMERCE — PASS DEGREE**  
**ACCOUNTANCY — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
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* See Rule 12A, p. 75.
† See Rule 7, p. 64.
### TABLE III

**BACHELOR OF COMMERCE — PASS DEGREE**  
**ACCOUNTANCY — PART-TIME COURSE**  
*(ACCELERATED PROGRAMME)*

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
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* See Rule 2, p. 62.  
† See Rule 7, p. 64.  
‡ See Rule 12A, p. 75.
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<th>Tutorials</th>
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<td>Accounting Option I*</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Accounting Option II*</td>
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</tr>
<tr>
<td></td>
<td>Humanities I†</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>12</td>
<td>2</td>
</tr>
<tr>
<td>II</td>
<td>14.113 Accounting III or</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>14.112 Accounting II</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>14.162 Accounting Honours Seminar II</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>15.103 Economics III</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Accounting Option III*</td>
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<td>0</td>
</tr>
<tr>
<td></td>
<td>Accounting Option IV*</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>11</td>
<td>2</td>
</tr>
<tr>
<td>III</td>
<td>14.163 Accounting Honours Seminar III</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Special Subject‡</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>14.191 Thesis</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* See Rule 12A, p. 75.
‡ See Rule 7, p. 64.
† It is intended that this subject will be at honours level but in special circumstances the Head of the School may permit a student to take a pass course subject from the accounting options.
### TABLE V

#### BACHELOR OF COMMERCE — HONOURS DEGREE ACCOUNTANCY — PART-TIME COURSE

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
<td>Tutorials</td>
</tr>
<tr>
<td>Year I</td>
<td>14.111 Accounting I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>15.101 Economics I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Year II</td>
<td>14.211 Commercial Law</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>15.401 Business Statistics</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Year III</td>
<td>14.112 Accounting II or</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>14.113 Accounting III</td>
<td></td>
</tr>
<tr>
<td></td>
<td>14.161 Accounting Honours Seminar I</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>15.102 Economics II</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Year IV</td>
<td>14.113 Accounting III or</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>14.112 Accounting II</td>
<td></td>
</tr>
<tr>
<td></td>
<td>14.162 Accounting Honours Seminar II</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>15.103 Economics III</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Year V</td>
<td>Accounting Option I*</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Accounting Option II*</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Humanities I†</td>
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<tr>
<td></td>
<td>Special Subject‡</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Year VI</td>
<td>Accounting Option III*</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Accounting Option IV*</td>
<td>2</td>
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<tr>
<td></td>
<td>Humanities II†</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5</td>
</tr>
</tbody>
</table>

* See Rule 12A, p. 75.
† See Rule 7, p. 64.
‡ It is intended that this subject will be at honours level but in special circumstances the Head of the School may permit a student to take a pass course subject from the accounting options.
Enrolment Procedure for Geography I

Students proceeding to the degree of Bachelor of Commerce at the University of New South Wales may take Geography I at the University of Sydney as a subject in their course. They are required to carry out the procedure set out below:

1. Enrol as Irregular Students at the University of Sydney Fees Office. The closing date for enrolment in Geography I at the University of Sydney is January 23, 1967.

2. Present at the University of Sydney Fees Office, at the time of enrolment, a letter from the Registrar of the University of New South Wales stating:
   a. that the student is enrolled at the University of New South Wales, and
   b. if appropriate, that the student holds a Teachers' College Warrant No.

3. Register with the appropriate Department in the University of Sydney.
12A Accounting Options

The Accounting Options referred to in Rule 12 may be chosen from the two groups listed in the following table subject to the conditions set out in Rule 13. Students must complete four (4) options including at least two (2) subjects from Group “A”.

Subjects selected from the list in accordance with the requirements for Accountancy Options in the courses set out in Rule 12 shall be called successively Accounting Option 1, Accounting Option II, Accounting Option III and Accounting Option IV.

GROUP A*

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.121 Government Accounting</td>
<td>2</td>
</tr>
<tr>
<td>14.131 Auditing and Internal Control</td>
<td>2</td>
</tr>
<tr>
<td>14.201 Taxation Law and Practice</td>
<td>2</td>
</tr>
<tr>
<td>14.202 Corporation Law</td>
<td>2</td>
</tr>
<tr>
<td>14.203 Trustee Law and Accounting</td>
<td>2</td>
</tr>
<tr>
<td>14.321 Business Finance</td>
<td>2</td>
</tr>
<tr>
<td>14.322 Data Processing and Information</td>
<td>2</td>
</tr>
<tr>
<td>Systems</td>
<td></td>
</tr>
<tr>
<td>14.332 Operations Research in Business</td>
<td>2</td>
</tr>
<tr>
<td>14.342 Development of Accounting Thought</td>
<td>2</td>
</tr>
<tr>
<td>14.402 Organisation Theory</td>
<td>2</td>
</tr>
</tbody>
</table>

GROUP B*

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.001 Mathematics I</td>
<td>6</td>
</tr>
<tr>
<td>12.011 Psychology</td>
<td>5</td>
</tr>
<tr>
<td>14.301 Production</td>
<td>2</td>
</tr>
<tr>
<td>14.212 Administrative Law</td>
<td>2</td>
</tr>
<tr>
<td>15.221 Public Finance and Fiscal Policy†</td>
<td>2</td>
</tr>
<tr>
<td>15.231 Financial Institutions and Policy†</td>
<td>2</td>
</tr>
<tr>
<td>15.251 Economics of Industry†</td>
<td>2</td>
</tr>
<tr>
<td>15.601 Industrial Relations I</td>
<td>2</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td>6</td>
</tr>
<tr>
<td>28.101 Principles of Marketing</td>
<td>2</td>
</tr>
</tbody>
</table>

* Not all of these subjects will necessarily be offered each year.
† 15.102 Economics II and 15.103 Economics III are prerequisites for these subjects.
13. Rules for Progression—School of Accountancy

All students studying the Accountancy course for the degree of Bachelor of Commerce must observe the following rules for progression unless specifically exempted by the Head of the School. Such exemptions will be granted in exceptional cases only.

(i) No student shall proceed to 14.112 Accounting II, 14.113 Accounting III, 14.203 Trustee Law and Accounting, 14.321 Business Finance, 14.322 Data Processing and Information Systems or 14.342 Development of Accounting Thought, until he has passed 14.111 Accounting I.

(ii) No student shall proceed to 14.131 Auditing and Internal Control unless he has passed in or is currently enrolled in 14.113 Accounting III.

(iii) No student shall proceed to 14.201 Taxation Law and Practice, 14.202 Corporation Law, 14.203 Trustee Law and Accounting or 14.212 Administrative Law unless he has passed in 14.211 Commercial Law.

(iv) No student shall proceed to 14.201 Taxation Law and Practice unless he has passed or is currently enrolled in 14.202 Corporation Law.


(vi) No student shall proceed to 15.102 Economics II or 15.103 Economics III until he has passed 15.101 Economics I.

(vii) No student shall proceed to 15.221 Public Finance and Fiscal Policy, 15.231 Financial Institutions and Policy or 15.251 Economics of Industry until he has passed both 15.102 Economics II and 15.103 Economics III.

14. Transition Arrangements—School of Accountancy (affecting students who first enrolled prior to 1967)

(i) All students enrolling for the first time in 1967 or subsequent years will be required to follow the new rules.

(ii) All full-time students who enrolled for the first time in 1966 and all part-time students who enrolled for the first time in 1965 or 1966 will be required to complete their degree under the new rules.

(iii) All other existing students will be required to complete their degree under the old rules subject to normal progression.
(iv) **Students following the new rules**
Pass degree students will be required to pass the fourteen subjects outlined in Tables I to III or their equivalents. Honours degree students will be required to pass the eighteen subjects outlined in Tables IV and V or their equivalents.

(v) **Students completing their degree under the old rules**
Pass degree students will be required to pass sixteen subjects and honours degree students twenty subjects. These subjects shall include those subjects outlined in the relevant Tables under the new course or their equivalents together with either

(a) 14.102 Accounting II and an additional Accounting Option

or

(b) two additional Accounting Options

14.102 Accounting II will have no equivalent subject under the new rules and will not be offered after 1966.

**Note:** at least two Accounting Options must be taken from Group “A”.

(vi) 14.151 Cost Accounting will continue to be offered. No other existing subject which does not appear in new Tables I to V will be offered in 1967 and subsequent years.

(vii) In changing over to these rules, students will be given credit for subjects in which they have already passed. The old subject will be accepted in place of the new subject by which it has been replaced. The equivalents are set out in the following table:

<table>
<thead>
<tr>
<th>Old Subject</th>
<th>New Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.101 Accounting I</td>
<td>14.111 Accounting I</td>
</tr>
<tr>
<td>14.104 Accounting IV</td>
<td>14.112 Accounting II</td>
</tr>
<tr>
<td>14.103 Accounting III</td>
<td>14.113 Accounting III</td>
</tr>
<tr>
<td>14.142 Accounting Seminar II</td>
<td>14.161 Accounting Honours Seminar I</td>
</tr>
<tr>
<td>14.141 Accounting Seminar I</td>
<td>14.162 Accounting Honours Seminar II</td>
</tr>
<tr>
<td>14.143 Accounting Seminar III</td>
<td>14.163 Accounting Honours Seminar III</td>
</tr>
<tr>
<td>14.501 Commercial Law I</td>
<td>14.211 Commercial Law</td>
</tr>
</tbody>
</table>

(viii) The number, name and content of the undermentioned subjects are generally unchanged:
14.121 Government Accounting  
14.131 Auditing and Internal Control  
14.151 Cost Accounting  
14.201 Taxation Law and Practice  
14.301 Production  
28.101 Principles of Marketing (previously 14.311 Marketing)  
14.321 Business Finance  
15.101 Economics I  
15.102 Economics II  
15.103 Economics III  
15.401 Business Statistics  
Humanities I  
Humanities II  

(ix) Set out below are new subjects which have been introduced as Accounting Options:  
14.203 Trustee Law and Accounting  
14.212 Administrative Law  
14.322 Data Processing and Information Systems  
14.332 Operations Research in Business  
14.342 Development of Accounting Thought  
14.402 Organisation Theory  

Not all of these subjects will necessarily be offered each year.  

(x) Students who enrolled before 1963 may count 12.111 Psychology or 15.11 Descriptive Economics as Group “B” Accounting Options.  

SCHOOL OF ECONOMICS  

Subject to Rule 6 the Degree requirements for the courses in Economics, Economic History, Economic Statistics, Industrial Relations, Applied Psychology and Wool Commerce are set out in tabular form as follows:  

<table>
<thead>
<tr>
<th>Table VI</th>
<th>Pass Degree. Economics—Full-time Course.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Table VII</td>
<td>Pass Degree. Economics—Part-time Course.</td>
</tr>
<tr>
<td>Table VIII</td>
<td>Honours Degree. Economics—Full-time Course.</td>
</tr>
<tr>
<td>Table IX</td>
<td>Honours Degree. Economics—Part-time Course.</td>
</tr>
<tr>
<td>Table X</td>
<td>Pass Degree. Economic History—Full-time Course.</td>
</tr>
<tr>
<td>Table XI</td>
<td>Pass Degree. Economic History—Part-time Course.</td>
</tr>
<tr>
<td>Table XII</td>
<td>Honours Degree. Economic History—Full-time Course.</td>
</tr>
</tbody>
</table>
Table XIII  Honours Degree. Economic History—Part-time Course.
Table XIV  Pass Degree. Statistics—Full-time Course.
Table XV  Pass Degree. Statistics—Part-time Course.
Table XVI  Honours Degree. Statistics—Full-time Course.
Table XVII Honours Degree. Statistics—Part-time Course.
Table XVIII Pass Degree. Industrial Relations—Full-time Course.
Table XIX  Pass Degree. Industrial Relations—Part-time Course.
Table XX  Honours Degree. Industrial Relations—Full-time Course.
Table XXI  Honours Degree. Industrial Relations—Part-time Course.
Table XXII Pass Degree. Applied Psychology—Full-time Course.
Table XXIII Pass Degree. Applied Psychology—Part-time Course.
Table XXIV Honours Degree. Applied Psychology—Full-time Course.
Table XXV Honours Degree. Applied Psychology—Part-time Course.
Table XXVI Pass Degree. Wool Commerce—Full-time Course.
Table XXVII Pass Degree. Wool Commerce—Part-time Course.
Table XXVIII Honours Degree. Wool Commerce—Full-time Course.
Table XXIX Honours Degree. Wool Commerce—Part-time Course.

Where a choice of subjects is available in satisfying the requirements for Humanities I, Humanities II, General Option, or Economics Options I-V, the hours shown are the minimum hours of class attendance possible. Some of the subjects which can be so chosen require more hours of class attendance than shown in the Tables.*

* In selecting these subjects, students should pay particular attention to Rules 7, 8, 16 and 17. Students who first enrolled in 1962 or earlier should, in addition, pay particular attention to Rule 18.
### TABLE VI

**BACHELOR OF COMMERCE — PASS DEGREE**

**ECONOMICS — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
<tr>
<td><strong>Year I</strong></td>
<td></td>
</tr>
<tr>
<td>14.111 Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td>2</td>
</tr>
<tr>
<td><em>Plus</em> one of the following three subjects</td>
<td></td>
</tr>
<tr>
<td>10.001 Mathematics I*</td>
<td>4</td>
</tr>
<tr>
<td>15.401 Business Statistics</td>
<td>2</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce*</td>
<td>4</td>
</tr>
<tr>
<td><em>Plus</em> one of the following four subjects</td>
<td></td>
</tr>
<tr>
<td>12.011 Psychology I</td>
<td>3</td>
</tr>
<tr>
<td>14.211 Commercial Law</td>
<td>2</td>
</tr>
<tr>
<td>15.501 General Law</td>
<td>3</td>
</tr>
<tr>
<td>54.111 Political Science I</td>
<td>3</td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
</tr>
<tr>
<td>15.102 Economics II</td>
<td>2</td>
</tr>
<tr>
<td>15.103 Economics III</td>
<td>2</td>
</tr>
<tr>
<td>Economics Option I† or</td>
<td></td>
</tr>
<tr>
<td>General Option†</td>
<td>2</td>
</tr>
<tr>
<td>Humanities I§</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td></td>
</tr>
<tr>
<td>General Option† or</td>
<td></td>
</tr>
<tr>
<td>Economics Option I†</td>
<td>2</td>
</tr>
<tr>
<td>Economics Option II†</td>
<td>2</td>
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<tr>
<td>Economics Option III†</td>
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<tr>
<td>Economics Option IV†</td>
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<tr>
<td>Humanities II§</td>
<td>1</td>
</tr>
<tr>
<td>15.191 Thesis</td>
<td>—</td>
</tr>
</tbody>
</table>

* Students with mathematical aptitude are advised to take 10.001 Mathematics I or 15.701 Mathematics for Commerce. They must subsequently take either 15.411 Statistical Analysis I or 15.401 Business Statistics in lieu of Economics Option I.
† See Rule 16, pp. 104-106.
§ See Rule 7, p. 64.
|| Students who take 10.111 Pure Mathematics II or 10.121 Pure Mathematics II (Higher) in Year II may postpone Humanities I, till Year III.
### TABLE VII

**BACHELOR OF COMMERCE — PASS DEGREE**  
**ECONOMICS — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Year</th>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year I</strong></td>
<td>14.111 Accounting I</td>
<td>3</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15.101 Economics I</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td><em>One of the following three subjects</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>10.001 Mathematics I*</td>
<td>4</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15.401 Business Statistics</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15.701 Mathematics for Commerce*</td>
<td>4</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Plus one of the following four subjects</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12.011 Psychology I</td>
<td>3</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>14.211 Commercial Law</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15.501 General Law</td>
<td>3</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>54.111 Political Science I</td>
<td>3</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td>15.102 Economics II</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economics Option I†</td>
<td>2</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Year IV</strong></td>
<td>15.103 Economics III</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Humanities I†</td>
<td>2</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economics Option II†</td>
<td>2</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Year V</strong></td>
<td>Economics Option III†</td>
<td>2</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Economics Option IV†</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Humanities II†</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15.191 Thesis</td>
<td>—</td>
<td>—</td>
<td></td>
</tr>
<tr>
<td><strong>Year VI</strong></td>
<td>General Option§</td>
<td>2</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>15.191 Thesis (continued)</td>
<td>—</td>
<td>—</td>
<td></td>
</tr>
</tbody>
</table>

* Students with mathematical aptitude are advised to take 10.001 Mathematics I or 15.701 Mathematics for Commerce. They must subsequently take either 15.411 Statistical Analysis I or 15.401 Business Statistics in lieu of Economics Option I.

† See Rule 7, p. 64.

‡ See Rule 16, pp. 104-106.

§ See Rule 8. Students may take the General Option in Year V, in which case Humanities II will be taken in Year VI.
### TABLE VIII

**BACHELOR OF COMMERCE — HONOURS DEGREE ECONOMICS — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
</tbody>
</table>

#### Year I

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.111 Accounting I</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

*Plus* one of the following three subjects

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.001 Mathematics I*</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>15.401 Business Statistics</td>
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<tr>
<td>15.701 Mathematics for Commerce*</td>
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*Plus* one of the following four subjects

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<tr>
<th>Subject</th>
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<th>Tutorials</th>
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<tbody>
<tr>
<td>12.011 Psychology I</td>
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<td>14.211 Commercial Law</td>
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<td>15.501 General Law</td>
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#### Year II

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<th>Tutorials</th>
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<tr>
<td>15.113 Economics III or Economics IIIM¶</td>
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*Economics Option I† or General Option‡ or Humanities I§|

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<tr>
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<th>Tutorials</th>
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#### Year III

*General Option‡ or Economics Option I† or Economics Option II† or Economics Option III† or Economics Option IV† or Humanities II§ |

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<tr>
<th>Subject</th>
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<th>Tutorials</th>
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#### Year IV

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<td>Economics Option V</td>
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<td>15.191 Thesis (continued)</td>
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</table>

* Students with mathematical aptitude are advised to take 10.001 Mathematics I or 15.701 Mathematics for Commerce. They must subsequently take either 15.411 Statistical Analysis I or 15.401 Business Statistics in lieu of Economics Option I.

† See Rule 16, pp. 104-106.
‡ See Rule 8, p. 65.
§ See Rule 7, p. 64.
¶ Students who take 10.111 Pure Mathematics II or 10.121 Pure Mathematics II (Higher) in Year II may postpone Humanities I, till Year III.
|| Students must have passed 10.001 Mathematics I before entering this subject.
# TABLE IX

**BACHELOR OF COMMERCE — HONOURS DEGREE**

**ECONOMICS — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
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<td>Lectures</td>
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<td>14.111 Accounting I</td>
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<td>15.101 Economics I</td>
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<td>15.401 Business Statistics</td>
<td>2</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce*</td>
<td>4</td>
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<tr>
<td><em>Plus one of the following four subjects</em></td>
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<td>12.011 Psychology I</td>
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<tr>
<td>14.211 Commercial Law</td>
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<tr>
<td>15.501 General Law</td>
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<td>54.111 Political Science I</td>
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<td><strong>Year III</strong></td>
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<td>15.112 Economics II</td>
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<td>15.113 Economics III or</td>
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<td>15.173 Economics IIIMII</td>
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<td>General Option§</td>
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<td><strong>Year V</strong></td>
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<td>Economics Option III†</td>
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<td>Humanities II†</td>
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<td><strong>Year VII</strong></td>
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<td>Economics Option V†</td>
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</tr>
<tr>
<td>15.191 Thesis (continued)</td>
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</tbody>
</table>

---

* Students with mathematical aptitude are advised to take 10.001 Mathematics I or 15.701 Mathematics for Commerce. They must subsequently take either 15.411 Statistical Analysis I or 15.401 Business Statistics in lieu of Economics Option I.

† See Rule 16, pp. 104-106.

‡ See Rule 7, p. 64.

§ See Rule 8, p. 65.

|| Students must have passed 10.001 Mathematics I before entering this subject.
**TABLE X**

**BACHELOR OF COMMERCE — PASS DEGREE**  
**ECONOMIC HISTORY — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
<th>Lectures</th>
<th>Tutorials</th>
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<tr>
<td><strong>Year I</strong></td>
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<td>14.111 Accounting I</td>
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<td></td>
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<tr>
<td>15.101 Economics I</td>
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<td>1</td>
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<tr>
<td>Plus one of the following three subjects</td>
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</tr>
<tr>
<td>10.001 Mathematics I*</td>
<td>4</td>
<td>2</td>
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<tr>
<td>15.401 Business Statistics</td>
<td>2</td>
<td>1</td>
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</tr>
<tr>
<td>15.701 Mathematics for Commerce*</td>
<td>4</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Plus one of the following five subjects</td>
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</tr>
<tr>
<td>12.011 Psychology I</td>
<td>3</td>
<td>2</td>
<td></td>
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<tr>
<td>14.211 Commercial Law</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>15.501 General Law</td>
<td>3</td>
<td>0</td>
<td></td>
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<tr>
<td>27.201 Geography IA</td>
<td>3</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>54.111 Political Science I</td>
<td>3</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

| **Year II** | | |
| 15.102 Economics II | 2 | 1 | |
| 15.103 Economics III | 2 | 1 | |
| 15.200 Economic History I§ | 2 | 0 | |
| Humanities I‡ | 2 | 0 | |

| **Year III** | | |
| 15.201 Economic History II | 2 | 0 | |
| 15.241 Economic Development | 2 | 0 | |
| 15.191 Thesis | | | |
| Economics Options† | 2 | 0 | |
| Humanities II‡ | 1 | 0 | |
| and either | | | |
| 15.211 History of Economic Thought or | | | |
| 15.301 Comparative Economic Systems | 2 | 0 | |

* Students with mathematical aptitude are advised to take 10.001 Mathematics I or 15.701 Mathematics for Commerce. They must subsequently take either 15.411 Statistical Analysis I or 15.401 Business Statistics in lieu of Economics Option I.
† See Rule 16, pp. 104-106.
‡ See Rule 7, p. 64.
§ See Rule 17 for prerequisite requirements, pp. 106-108.
¶ Not available in 1967. However, Geography I may be taken for credit at the University of Sydney.
TABLE XI
BACHELOR OF COMMERCE — PASS DEGREE
ECONOMIC HISTORY — PART-TIME COURSE

<table>
<thead>
<tr>
<th>Subject</th>
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<td>15.101 Economics I</td>
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<td>15.701 Mathematics for Commerce*</td>
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<tr>
<td>Plus one of the following five subjects</td>
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</tr>
<tr>
<td>12.011 Psychology I</td>
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<tr>
<td>14.211 Commercial Law</td>
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<tr>
<td>15.501 General Law</td>
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<tr>
<td>27.201 Geography IA</td>
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<td>54.111 Political Science I</td>
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<td>15.200 Economic History I§</td>
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<td>Humanities I‡</td>
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<td>Year V</td>
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<td>15.201 Economic History II§</td>
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<tr>
<td>15.241 Economic Development§</td>
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<td>15.191 Thesis</td>
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<td>Humanities II‡</td>
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<tr>
<td>Year VI</td>
<td>2</td>
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<tr>
<td>15.211 History of Economic Thought§ or</td>
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</tr>
<tr>
<td>15.301 Comparative Economic Systems§</td>
<td>2</td>
</tr>
<tr>
<td>15.191 Thesis</td>
<td></td>
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</table>

* Students with mathematical aptitude are advised to take 10.001 Mathematics I or 15.701 Mathematics for Commerce. They must subsequently take either 15.411 Statistical Analysis I or 15.401 Business Statistics in lieu of Economics Option I.
† See Rule 16, pp. 104-106.
‡ See Rule 7, p. 64.
§ See Rule 17 for prerequisite requirements, pp. 106-108.
|| Not available in 1967. However, Geography I may be taken for credit at the University of Sydney.
### TABLE XII

**BACHELOR OF COMMERCE — HONOURS DEGREE**  
**ECONOMIC HISTORY — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Year I</th>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
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<th>Tutorials</th>
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<td>14.211 Commercial Law</td>
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<td>15.501 General Law</td>
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<td>15.241 Economic Development§</td>
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<td><strong>Economics Option</strong>†</td>
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<table>
<thead>
<tr>
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---

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† See Rule 16, pp. 104-106.

‡ See Rule 7, p. 64.

§ See Rule 17 for prerequisite requirements, pp. 106-108.

|| Not available in 1967. However, Geography I may be taken for credit at the University of Sydney.
<table>
<thead>
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<th>Year</th>
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<th>Tutorials</th>
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<td>15.241 Economic Development§</td>
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<td>Humanities I†</td>
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<td>15.203 Economic History IV</td>
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<td>15.191 Thesis</td>
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<tr>
<td>VII</td>
<td>15.211 History of Economic Thought§</td>
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<td>0</td>
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<td>15.191 Thesis</td>
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<tr>
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<td>0</td>
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† See Rule 16, pp. 104-106.
‡ See Rule 7, p. 64.
§ See Rule 17 for prerequisite requirements, pp. 106-108.
|| Not available in 1967. However, Geography I may be taken for credit at the University of Sydney.
### TABLE XIV

**BACHELOR OF COMMERCE — PASS DEGREE**

**STATISTICS — FULL-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Lectures</td>
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#### Year I

<table>
<thead>
<tr>
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<tr>
<td>15.101 Economics I</td>
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<td>10.001 Mathematics I <em>or</em> 15.701 Mathematics for Commerce*</td>
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#### Year II

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<td>15.191 Thesis</td>
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* Students who take Mathematics for Commerce in Year I must in Year II replace 10.111 Pure Mathematics II with a Group I Economics Option (See Rule 16) plus a General Option (See Rule 8).

† See Rule 7, p. 64.
### TABLE XV

**BACHELOR OF COMMERCE — PASS DEGREE**  
**STATISTICS — PART-TIME COURSE**

<table>
<thead>
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<th>Year</th>
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<th>Tutorials</th>
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<td>Year V</td>
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<td>15.412 Statistical Analysis II</td>
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\* Students who take Mathematics for Commerce in Year I must in Year II replace 10.111 Pure Mathematics II with a Group I Economics Option (See Rule 16) plus a General Option (See Rule 8).

† See Rule 7, p. 64.
### TABLE XVI

**BACHELOR OF COMMERCE — HONOURS DEGREE**  
**STATISTICS — FULL-TIME COURSE**

<table>
<thead>
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* Students who have taken Mathematics for Commerce in Year I must substitute for Pure Mathematics II a General Option plus one subject chosen from the list of Economics Options in Rule 16, pp. 104-106.
† With the permission of the Head of School this subject may be replaced by 15.102 Economics II.
‡ With the permission of the Head of School this subject may be replaced by 15.103 Economics III. For entry to 15.173 Economics IIIM students must have passed 10.001 Mathematics I.
§ Students may satisfy the requirements of both Economics Options I and II by passing 10.112 Pure Mathematics III. The Economics Options I and II will be chosen from the list of subjects in Rule 16, pp. 104-106.
* See Rule 7, p. 64.
**TABLE XVII**

**BACHELOR OF COMMERCE — HONOURS DEGREE**  
**STATISTICS — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Year</th>
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<th>Tutorials</th>
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</table>

* Students who have taken Mathematics for Commerce in Year I must substitute for Pure Mathematics II a General Option plus one subject chosen from the list of Economics Options in Rule 16, pp. 104-106.
† With the permission of the Head of School this subject may be replaced by 15.102 Economics II.
‡ With the permission of the Head of School this subject may be replaced by 15.103 Economics III. For entry to 15.173 Economics IIIIM students must have passed 10.001 Mathematics I.
§ Students may satisfy the requirements of both Economics Options I and II by passing 10.112 Pure Mathematics III. The Economics Options I and II will be chosen from the list of subjects in Rule 16, pp. 104-106.
\[\text{See Rule 7, p. 64.}\]
### TABLE XVIII

**BACHELOR OF COMMERCE — PASS DEGREE**  
**INDUSTRIAL RELATIONS — FULL-TIME COURSE**

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<th>Year I</th>
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* See Rule 7, p. 64.
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<th>Tutorials</th>
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<td>15.501 General Law</td>
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* See Rule 7, p. 64.
TABLE XX
BACHELOR OF COMMERCE — HONOURS DEGREE
INDUSTRIAL RELATIONS — FULL-TIME COURSE

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<thead>
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<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
<th>Lectures</th>
<th>Tutorials</th>
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<td>15.501 General Law</td>
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</tbody>
</table>

| **Year II** |                                |          |           |
| 12.101 Psychology | 3 | 0 |
| 15.112 Economics II† | 2 | 1 |
| 15.601 Industrial Relations I | 2 | 0 |
| 15.511 Industrial Law I | 2 | 0 |
| Humanities I* | 2 | 0 |
| Humanities II* | 1 | 0 |

| **Year III** |                                |          |           |
| 12.651 Psychology (Industrial Relations) | 3 | 0 |
| 15.113 Economics III§ | 2 | 1 |
| 15.602 Industrial Relations II | 2 | 0 |
| 15.512 Industrial Law II | 2 | 0 |
| 15.611 Seminar in Industrial Relations | 2 | 0 |
| 15.191 Thesis | — | — |

| **Year IV** |                                |          |           |
| 15.281 Labour Economics | 2 | 0 |
| 12.661 Seminar in Psychology | 2 | 0 |
| 15.612 Special Problems in Industrial Relations | 3 | 0 |
| Economics Option† | 2 | 0 |
| 15.191 Thesis (continued) | — | — |

* See Rule 7, p. 64.
† To be chosen from Group II of the Economics Options listed in Rule 16, pp. 105-106.
‡ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
§ Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
TABLE XXI

BACHELOR OF COMMERCE — HONOURS DEGREE
INDUSTRIAL RELATIONS — PART-TIME COURSE

<table>
<thead>
<tr>
<th>Subject</th>
<th>Year I</th>
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<th>Year III</th>
<th>Year IV</th>
<th>Year V</th>
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* See Rule 7, p. 64.
† To be chosen from Group II of the Economics Options listed in Rule 16, pp. 105-106.
‡ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
§ Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
### TABLE XXII

**BACHELOR OF COMMERCE — PASS DEGREE**  
**APPLIED PSYCHOLOGY — FULL-TIME COURSE**

<table>
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#### Year I

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#### Year II

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#### Year III

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</table>

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* See Rule 7, p. 64.
† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.
‡ See Rule 8, p. 65.
### TABLE XXIII

**BACHELOR OF COMMERCE — PASS DEGREE**

**APPLIED PSYCHOLOGY — PART-TIME COURSE**

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<th>Subject</th>
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* See Rule 7, p. 64.
† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.
‡ See Rule 8, p. 65.
TABLE XXIV

BACHELOR OF COMMERCE — HONOURS DEGREE
APPLIED PSYCHOLOGY — FULL-TIME COURSE

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† See Rule 7, p. 64.
† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.
‡ See Rule 8, p. 65.
§ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
* Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
### TABLE XXV

**BACHELOR OF COMMERCE — HONOURS DEGREE**  
**APPLIED PSYCHOLOGY — PART-TIME COURSE**

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* See Rule 7, p. 64.
† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.
‡ See Rule 8, p. 65.
§ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.
¶ Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
### TABLE XXVI
BACHELOR OF COMMERCE — PASS DEGREE
WOOL COMMERCE — FULL-TIME COURSE

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* See Rule 7, p. 64.
† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.
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* See Rule 7, p. 64.

† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.
### Table XXVIII

**Bachelor of Commerce — Honours Degree**

**Wool Commerce — Full-Time Course**

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* See Rule 7, p. 64.

† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.

‡ See Rule 8, p. 65.

§ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.

‖ Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
### TABLE XXIX

**BACHELOR OF COMMERCE — HONOURS DEGREE**

**WOOL COMMERCE — PART-TIME COURSE**

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* See Rule 7, p. 64.
† To be chosen from the Economics Options listed in Rule 16, pp. 104-106.
§ See Rule 8, p. 65.

§ Subject to the approval of the Head of School, this subject may be replaced by 15.102 Economics II where specific honours work is prescribed in another subject.

† Subject to the approval of the Head of School, this subject may be replaced by 15.103 Economics III where specific honours work is prescribed in another subject.
16. Economics Options

The Economics Options referred to in the Tables in Rule 15 may be chosen from the two groups listed below subject to the conditions set out in Rule 17. (Subjects selected from this list in accordance with the requirements for Economics Options in the courses set out in Rule 15 shall be called successively Economics Option I, Economics Option II, Economics Option III, Economics Option IV and Economics Option V.)

GROUP I†

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<td>10.121 Pure Mathematics II (Higher)</td>
<td>6</td>
</tr>
<tr>
<td>10.112 Pure Mathematics III</td>
<td>5</td>
</tr>
<tr>
<td>10.122 Pure Mathematics III (Higher)</td>
<td>7</td>
</tr>
<tr>
<td>10.311 Theory of Statistics I</td>
<td>7</td>
</tr>
<tr>
<td>10.321 Theory of Statistics I (Higher)</td>
<td>8</td>
</tr>
<tr>
<td>10.312 Theory of Statistics II</td>
<td>8</td>
</tr>
<tr>
<td>10.322 Theory of Statistics II (Higher)</td>
<td>9</td>
</tr>
<tr>
<td>12.011 Psychology I*</td>
<td>5</td>
</tr>
<tr>
<td>12.012 Psychology II</td>
<td>8</td>
</tr>
<tr>
<td>14.112 Accounting II</td>
<td>4</td>
</tr>
<tr>
<td>14.113 Accounting III</td>
<td>4</td>
</tr>
<tr>
<td>14.211 Commercial Law*</td>
<td>3</td>
</tr>
<tr>
<td>15.200 Economic History I</td>
<td>2</td>
</tr>
<tr>
<td>15.201 Economic History II</td>
<td>2</td>
</tr>
<tr>
<td>15.411 Statistical Analysis I</td>
<td>3</td>
</tr>
<tr>
<td>15.412 Statistical Analysis II</td>
<td>3</td>
</tr>
<tr>
<td>15.421 Applied Statistics</td>
<td>3</td>
</tr>
<tr>
<td>15.501 General Law*</td>
<td>3</td>
</tr>
<tr>
<td>15.511 Industrial Law I</td>
<td>2</td>
</tr>
<tr>
<td>15.512 Industrial Law II</td>
<td>2</td>
</tr>
<tr>
<td>15.521 Constitutional Law*</td>
<td>2</td>
</tr>
<tr>
<td>15.601 Industrial Relations I*</td>
<td>2</td>
</tr>
<tr>
<td>15.602 Industrial Relations II</td>
<td>2</td>
</tr>
</tbody>
</table>

* Introductory subjects, see Rule 17(1). Students who wish to enrol in these subjects must satisfy any pre-University requirements prescribed by the School offering the subject.
† For details of subjects not described in this Handbook, refer to the University Calendar or to the Handbook of the appropriate Faculty.
### Subject Hours per week

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.602 Industrial Relations II</td>
<td>2</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce*</td>
<td>6</td>
</tr>
<tr>
<td>27.201 Geography IA*†</td>
<td>5</td>
</tr>
<tr>
<td>51.111 History I*</td>
<td>3</td>
</tr>
<tr>
<td>51.112 History II (Pass)</td>
<td>3</td>
</tr>
<tr>
<td>51.122 History II (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>51.113 History IIIA (Pass)</td>
<td>3</td>
</tr>
<tr>
<td>51.123 History IIIA (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>51.133 History IIIB (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>51.114 History IV (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>52.111 Philosophy I*</td>
<td>3</td>
</tr>
<tr>
<td>52.112 Philosophy II (Pass)</td>
<td>3</td>
</tr>
<tr>
<td>52.122 Philosophy II (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>52.113 Philosophy IIIA (Pass)</td>
<td>3</td>
</tr>
<tr>
<td>52.123 Philosophy IIIA (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>52.133 Philosophy IIIB (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>53.111 Sociology I*</td>
<td>4</td>
</tr>
<tr>
<td>53.112 Sociology II (Pass)</td>
<td>4</td>
</tr>
<tr>
<td>53.122 Sociology II (Distinction)</td>
<td>3</td>
</tr>
<tr>
<td>53.113 Sociology IIIA (Pass)</td>
<td>3</td>
</tr>
<tr>
<td>53.123 Sociology IIIA (Distinction)</td>
<td>3</td>
</tr>
<tr>
<td>53.143 Sociology IIIB (Distinction)</td>
<td>3</td>
</tr>
<tr>
<td>54.111 Political Science I*</td>
<td>3</td>
</tr>
<tr>
<td>54.112 Political Science II (Pass)</td>
<td>3</td>
</tr>
<tr>
<td>54.122 Political Science II (Distinction)</td>
<td>2</td>
</tr>
<tr>
<td>54.113 Political Science IIIA (Pass)</td>
<td>3</td>
</tr>
<tr>
<td>54.123 Political Science IIIA (Distinction)</td>
<td>2</td>
</tr>
</tbody>
</table>

**GROUP II†**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.211 History of Economic Thought</td>
<td>2</td>
</tr>
<tr>
<td>15.221 Public Finance and Fiscal Policy</td>
<td>2</td>
</tr>
<tr>
<td>15.231 Financial Institutions and Policy</td>
<td>2</td>
</tr>
<tr>
<td>15.241 Economic Development</td>
<td>2</td>
</tr>
<tr>
<td>15.251 Economics of Industry</td>
<td>2</td>
</tr>
<tr>
<td>15.261 Welfare Economics</td>
<td>2</td>
</tr>
<tr>
<td>15.271 International Economics</td>
<td>2</td>
</tr>
<tr>
<td>15.281 Labour Economics</td>
<td>2</td>
</tr>
</tbody>
</table>

* Introductory subjects, see Rule 17 (i), and footnote on previous page.
† Not all these subjects will necessarily be offered each year.
‡ Not available in 1967. However, Geography I may be taken for credit at the University of Sydney.
17. Rules for Progression and Prerequisite Subjects in the School of Economics

The choice of Economics Options from Groups I and II in Rule 16 is subject to the following conditions:

(i) Not more than two introductory subjects (subjects without prerequisites as indicated in the table by an asterisk may be chosen from Group I.

In the Economics Course (for students who first enrolled in 1965 or later or who transfer to the Economics Course in 1966 or later) at least one subject chosen from Group I must be a subject which is not an introductory subject.

(ii) Unless special permission to the contrary is granted by the Head of the School of Economics, students in the Economics course must choose at least two subjects from Group II. Permission will be readily granted to students who elect to take two or more mathematics subjects from Group I (see also (vii) below).

(iii) Only one of the subjects from each of the following pairs will count towards the Degree:

10.001 Mathematics I and 15.701 Mathematics for Commerce
15.401 Business Statistics and 15.411 Statistical Analysis I.
15.501 General Law and 14.211 Commercial Law I.

(iv) Options in two parts must be taken in sequence, e.g., 15.511 Industrial Law I must be completed before 15.512 Industrial Law II is attempted.

(v) In addition to the general prerequisite condition set out in (iv) the following table of prerequisites also applies. Subject to Rule 4 and before enrolling in any subject in the left-hand column a student must have passed in the prerequisite subject(s) listed in the right-hand column.
(vi) A student who passed one of the following subjects before March 1967 will be deemed to have passed in two Economics Options and a student who passed in two of these subjects before March 1967 will be deemed either to have passed in four Economics Options or in the first year elective and three Economics Options.

<table>
<thead>
<tr>
<th>Subject</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.001 Mathematics I</td>
<td>15.102 Economics II and 15.103 Economics III</td>
</tr>
<tr>
<td>10.111 Pure Mathematics II</td>
<td>15.101 Economics I</td>
</tr>
<tr>
<td>10.121 Pure Mathematics II (Higher)</td>
<td>10.001 Mathematics I or 15.701 Mathematics for Commerce</td>
</tr>
<tr>
<td>10.112 Pure Mathematics III</td>
<td>15.411 Statistical Analysis I and 15.412 Statistical Analysis II*</td>
</tr>
<tr>
<td>10.122 Pure Mathematics III (Higher)</td>
<td>15.411 Statistical Analysis I and 15.412 Statistical Analysis II</td>
</tr>
<tr>
<td>10.311 Theory of Statistics I</td>
<td>15.412 Statistical Analysis II</td>
</tr>
<tr>
<td>10.312 Theory of Statistics II</td>
<td>15.501 General Law</td>
</tr>
<tr>
<td>10.322 Theory of Statistics II (Higher)</td>
<td></td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td></td>
</tr>
</tbody>
</table>

(vii) If a student in the Economics courses passes 10.111 Pure Mathematics II or 10.121 Pure Mathematics II (Higher) or 10.311 Theory of Statistics I or 10.321 Theory of Statistics I (Higher) he or she will be exempted from the General Option. If a student in the Economics or Statistics courses passed 10.112 Pure Mathematics III or 10.122 Pure Mathematics III (Higher) he or she may count it as two Economics Options.

(viii) Honours students who choose mathematical subjects need not take them at Honours standard. However, subject to the permission of the Head of the School of Mathematics, they may take 10.111 Pure Mathematics II and 10.112 Pure Mathematics III at Honours standard.

* 15.421 Applied Statistics and 15.412 Statistical Analysis II are co-requisite in Year III of the full-time course in Statistics.
Students who take 15.701 Mathematics for Commerce or 10.001 Mathematics I are strongly advised to proceed to 15.411 Statistical Analysis I. It should also be noted that 10.001 Mathematics I and 10.111 Pure Mathematics II or 15.701 Mathematics for Commerce, are prerequisites for 15.712 Mathematical Economics.

18. Transition Arrangements—School of Economics (affecting students who first enrolled prior to 1963)

Students who have discontinued their courses but are readmitted after 1965 must complete the requirements for the degree as set out in one of the Tables VI to XXIX. They will not be treated as transition students. However, they may apply to the Head of the School of Economics for exemption from one or more subjects in recognition of subjects passed prior to 1963.

Each transition student will receive at the beginning of 1967 an individual letter setting out what he or she must do to complete the requirements for the degree.

DEPARTMENT OF MARKETING

19. Courses in Marketing

Subject to Rule 6, the degree requirements for the course in Marketing are set out in tabular form as follows:

<table>
<thead>
<tr>
<th>Table</th>
<th>Course Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>XXX</td>
<td>Pass Degree. Marketing—Full-time Course.</td>
</tr>
<tr>
<td>XXXI</td>
<td>Pass Degree. Marketing—Part-time Course.</td>
</tr>
<tr>
<td>Subject</td>
<td>Min. hours per week for 3 terms</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td><strong>Year I</strong></td>
<td></td>
</tr>
<tr>
<td>14.111 Accounting I</td>
<td></td>
</tr>
<tr>
<td>14.211 Commercial Law</td>
<td></td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td></td>
</tr>
<tr>
<td><em>Plus any one of</em></td>
<td></td>
</tr>
<tr>
<td>15.401 Business Statistics*</td>
<td></td>
</tr>
<tr>
<td>10.001 Mathematics I</td>
<td></td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td></td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
</tr>
<tr>
<td>12.691 Behavioural Science</td>
<td></td>
</tr>
<tr>
<td>15.102 Economics II</td>
<td></td>
</tr>
<tr>
<td>28.101 Principles of Marketing</td>
<td></td>
</tr>
<tr>
<td>28.102 Case Studies in Marketing</td>
<td></td>
</tr>
<tr>
<td><strong>Special Option I:</strong></td>
<td></td>
</tr>
<tr>
<td><em>One of the following:</em></td>
<td></td>
</tr>
<tr>
<td>14.112 Accounting II</td>
<td></td>
</tr>
<tr>
<td>14.113 Accounting III</td>
<td></td>
</tr>
<tr>
<td>14.301 Production</td>
<td></td>
</tr>
<tr>
<td>14.321 Business Finance</td>
<td></td>
</tr>
<tr>
<td>15.411 Statistical Analysis I</td>
<td></td>
</tr>
<tr>
<td>53.111 Sociology I</td>
<td></td>
</tr>
<tr>
<td><strong>or Any other approved University subject</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td></td>
</tr>
<tr>
<td>15.103 Economics III</td>
<td></td>
</tr>
<tr>
<td>28.113 Marketing Management</td>
<td></td>
</tr>
<tr>
<td>28.133 Marketing Research</td>
<td></td>
</tr>
<tr>
<td>Humanities I†</td>
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</tr>
<tr>
<td>Humanities II†</td>
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</tr>
<tr>
<td><strong>Special Option II:</strong></td>
<td></td>
</tr>
<tr>
<td><em>One of the following:</em></td>
<td></td>
</tr>
<tr>
<td>14.402 Organisation Theory</td>
<td></td>
</tr>
<tr>
<td>15.421 Applied Statistics</td>
<td></td>
</tr>
</tbody>
</table>

* Students who do not take 15.401 Business Statistics must take 15.411 Statistical Analysis I or 15.401 Business Statistics as Special Option I.
† See Rule 7, p. 64.
### TABLE XXXI
**BACHELOR OF COMMERCE — PASS DEGREE**
**MARKETING — PART-TIME COURSE**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Min. hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lectures</td>
</tr>
<tr>
<td><strong>Year I</strong></td>
<td></td>
</tr>
<tr>
<td>14.111 Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>15.101 Economics I</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year II</strong></td>
<td></td>
</tr>
<tr>
<td>14.211 Commercial Law</td>
<td>2</td>
</tr>
<tr>
<td><em>Plus any one of</em></td>
<td></td>
</tr>
<tr>
<td>15.401 Business Statistics*</td>
<td>2</td>
</tr>
<tr>
<td>10.001 Mathematics I</td>
<td>4</td>
</tr>
<tr>
<td>15.701 Mathematics for Commerce</td>
<td>4</td>
</tr>
<tr>
<td><strong>Year III</strong></td>
<td></td>
</tr>
<tr>
<td>15.102 Economics II</td>
<td>2</td>
</tr>
<tr>
<td>28.101 Principles of Marketing</td>
<td>2</td>
</tr>
<tr>
<td><strong>Special Option I:</strong></td>
<td></td>
</tr>
<tr>
<td><em>One of the following:</em></td>
<td></td>
</tr>
<tr>
<td>14.112 Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>14.113 Accounting III</td>
<td>3</td>
</tr>
<tr>
<td>14.301 Production</td>
<td>2</td>
</tr>
<tr>
<td>14.321 Business Finance</td>
<td>2</td>
</tr>
<tr>
<td>15.411 Statistical Analysis I</td>
<td>2</td>
</tr>
<tr>
<td>53.111 Sociology I</td>
<td>3</td>
</tr>
<tr>
<td><em>or Any other approved University subject</em></td>
<td></td>
</tr>
<tr>
<td><strong>Year IV</strong></td>
<td></td>
</tr>
<tr>
<td>12.691 Behavioural Science</td>
<td>4</td>
</tr>
<tr>
<td>28.102 Case Studies in Marketing</td>
<td>2</td>
</tr>
<tr>
<td>Humanities I†</td>
<td>2</td>
</tr>
<tr>
<td><strong>Year V</strong></td>
<td></td>
</tr>
<tr>
<td>15.103 Economics III</td>
<td>2</td>
</tr>
<tr>
<td>28.133 Marketing Research</td>
<td>2</td>
</tr>
<tr>
<td>Humanities II†</td>
<td>1</td>
</tr>
<tr>
<td><strong>Year VI</strong></td>
<td></td>
</tr>
<tr>
<td>28.113 Marketing Management</td>
<td>2</td>
</tr>
<tr>
<td><strong>Special Option II:</strong></td>
<td></td>
</tr>
<tr>
<td><em>One of the following:</em></td>
<td></td>
</tr>
<tr>
<td>14.402 Organisation Theory</td>
<td>2</td>
</tr>
<tr>
<td>15.421 Applied Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

---

* Students who do not take 15.401 Business Statistics must take 15.411 Statistical Analysis I or 15.401 Business Statistics as Special Option I.

† See Rule 7, p. 64.
THE DEGREE OF MASTER OF COMMERCE

The Degree of Master of Commerce can be taken within the Faculty of Commerce and involves a programme of advanced study, including the preparation and submission of a thesis based on the results of original research. Candidates for this Degree must normally hold the Degree of Bachelor of Commerce in the University of New South Wales or an appropriate Degree from any other approved University, but in any case must satisfy the Professorial Board of their ability to carry out the programme of study and research. The conditions for the award of this Degree are set out below.

Conditons for Award

1. An application to register as a candidate for the degree of Master of Commerce shall be made on the prescribed form which shall be lodged with the Registrar at least two full calendar months before the commencement of the term in which the candidate desires to register.

2. (i) An applicant for registration for the degree shall have been admitted to the degree of Bachelor of Commerce in the University of New South Wales or to an appropriate degree of any other approved University.

(ii) In exceptional cases a person may be permitted to register as a candidate for the degree if he submits evidence of such academic and professional attainments as may be approved by the Professorial Board on the recommendation of the Faculty of Commerce (hereinafter referred to as "the Faculty").

3. Notwithstanding any other provisions of these conditions the Faculty may require an applicant to demonstrate fitness for registration by carrying out such work and sitting for such examinations as the Faculty may determine.

4. In every case, before permitting an applicant to register as a candidate the Faculty shall be satisfied that adequate supervision and facilities are available.
5. An approved applicant shall register in one of the following categories:

(i) student in full-time attendance at the University;
(ii) student in part-time attendance at the University;
(iii) student working externally to the University;

and shall pay such fees as may be determined from time to time by the Council.*

6. Every candidate for the degree shall be required to carry out a programme of advanced study, to take such examinations and to perform such other work as may be prescribed by the Faculty. The programme shall include the preparation and submission of a thesis embodying the results of an original investigation, three copies of which shall be presented in a form which complies with the requirements of the University for the preparation and submission of higher degree theses.† A candidate may submit also for examination any work he has published whether or not such work is related to the thesis.

7. It shall be understood that the University retains the three copies of the thesis submitted for examination and is free to allow the thesis to be consulted or borrowed. Subject to the provisions of the Copyright Act 1912 (as amended) the University may issue the thesis in whole or in part, in photostat or microfilm or other copying medium.

8. The investigation and other work as provided in paragraph 6 shall be carried out under the direction of a supervisor appointed by the Faculty or under such conditions as the Faculty may determine.

9. No candidate shall be considered for the award of the degree until the lapse of six complete terms from the date from which registration becomes effective save that in the case of a candidate who obtained the degree of Bachelor with honours or who has had previous research experience this period may, with the approval of the Faculty, be reduced by up to three terms.

10. For each candidate there shall be at least two examiners appointed by the Professorial Board on the recommendation of the Faculty, one of whom shall, if possible, be an external examiner.

* See pp. 31-32 for Post-Graduate Course fees.
† See p. 121.
THE DEGREE OF MASTER OF BUSINESS ADMINISTRATION

Following the appointment of the Foundation Professor of Business Administration in 1961, a post-graduate course leading to the degree of Master of Administration, was introduced and offered for the first time in 1963. In 1965 the name of the award was amended to Master of Business Administration.

Since its inception, the University has had in mind the designing of an appropriate course of study in business administration. Although Faculties of Economics or Commerce have long been established in Australian Universities, none of them, unlike their counterparts in North America, had developed until recently facilities for the teaching of business administration either at undergraduate or graduate level.

The rapid development of the Australian economy since the second world war has thrust upon educators an urgent need to provide facilities for the teaching of such subjects as organisation and management theory, managerial economics, human behaviour in industry, quantitative methods in business, the social framework of the firm, and the functional areas of business such as production, marketing, and finance. Possession of such knowledge is of the first importance to managers and administrators of the modern organisation, faced as they are, often for the first time, with large numbers of employees, rapidly changing technologies, increasing mechanisation and changing social and political climates. To meet these particular educational needs, the University has established the School of Business Administration, wherein graduates of this and other universities may obtain an education in the essentials of modern administration and especially of general management.

The course offered by the School reflects the partial reliance of modern administrative theory and practice on analytical tools drawn from the social sciences, statistics and accountancy. The value of the case method in teaching administration is emphasised in the business policy strand wherein the functional fields of business are closely examined and analysed.

Although the School of Business Administration is within the Faculty of Commerce, admission to the Master's programme is not restricted to graduates in Commerce and Economics. The conditions for the award permit a graduate of any Faculty to apply for admission to the programme. Admission is selective.

Graduates wishing to be admitted to the programme should
write to the Registrar of the University of New South Wales at least six months before the commencement of each course each year setting out their academic record and indicating their desire to be admitted to the Master's programme in Business Administration. Admission to the programme will depend on the prior approval of the Faculty of Commerce and may not be granted.

The conditions for the award of the Degree of Master of Business Administration and the course of study are set out below.

**Conditions for Award**

1. An application to register as a candidate for the degree of Master of Business Administration shall be made on the prescribed form which shall be lodged with the Registrar at least six full calendar months before the commencement of the course.

2. An applicant for registration for the degree—
   
   (i) shall have been admitted to a degree in the University of New South Wales or other approved University;

   (ii) may be required if deemed necessary by the Faculty of Commerce (hereinafter referred to as "the Faculty") to complete such preliminary courses at a requisite standard at the University of New South Wales or other approved University as from time to time may be approved by the Faculty on the recommendation of the Head of the School of Business Administration;

   (iii) shall have satisfied the Faculty that he is fitted to undertake post-graduate study in business administration.

3. In exceptional cases a person may be permitted to register as a candidate for the degree if he submits evidence of such academic and professional attainments as may be approved by the Professorial Board on the recommendation of the Faculty.

4. Notwithstanding any other provisions of these conditions, the Faculty may require an applicant to demonstrate his fitness for registration by carrying out such work and passing such examinations as the Faculty may determine.

5. An approved applicant shall pay such fees as may be determined from time to time by the Council.*

* See pp. 31-32 for Post-Graduate Course fees.
6. To qualify for the degree a candidate shall—
   (i) undertake the formal course of study which if undertaken on a full-time basis, shall normally be completed within two years, or if undertaken on a part-time basis shall normally be completed within three years;
   (ii) Pass all examinations prescribed by the Faculty; and
   (iii) Complete under supervision a written report on a project demonstrating originality and approved by Faculty on the recommendation of the Head of the School of Business Administration.

7. A candidate undertaking the course on a full-time basis shall normally submit the report on his project upon completion of his formal course work. A candidate undertaking the course on a part-time basis shall normally submit the report on his project not later than twelve months after the completion of his formal course of study.

8. The report on the project shall be examined by two examiners appointed by the Professorial Board on the recommendation of the Faculty.

9. A candidate may be required to attend for an oral examination at a time and place nominated by the University.

COURSE DETAILS

Class Hours

Students undertaking the course on a full-time basis will be required to attend for 16 hours a week in the first year and 12 hours a week in the second year. Those undertaking it on a part-time basis will be required to attend for nine hours a week in the first year, and nine hours a week in the second year, and 10 hours a week in the third year.

Pre-requisite Courses

Unless specifically recommended by the Head of School, no candidate registering for the course will be required to complete preliminary courses of study over and above those already completed during his period of undergraduate study.
Course of Study

(i) Full-time Candidates:

FIRST YEAR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.001G</td>
<td>Organisation and Management Theory</td>
<td>2</td>
</tr>
<tr>
<td>24.002G</td>
<td>Behavioural Science</td>
<td>4</td>
</tr>
<tr>
<td>24.003G</td>
<td>Quantitative Methods</td>
<td>2</td>
</tr>
<tr>
<td>24.004G</td>
<td>Management Accounting</td>
<td>2</td>
</tr>
<tr>
<td>24.005G</td>
<td>Social Framework of Business</td>
<td>1</td>
</tr>
<tr>
<td>24.006G</td>
<td>Business Economics</td>
<td>2</td>
</tr>
<tr>
<td>24.007G</td>
<td>Production</td>
<td>1</td>
</tr>
<tr>
<td>24.008G</td>
<td>Marketing</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

SECOND YEAR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.009G</td>
<td>Business Policy</td>
<td>6</td>
</tr>
<tr>
<td>24.010G</td>
<td>International Business</td>
<td>1</td>
</tr>
<tr>
<td>24.105G</td>
<td>Social Framework of Business</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

Together with two electives chosen from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.203G</td>
<td>Advanced Quantitative Methods</td>
<td>2</td>
</tr>
<tr>
<td>24.204G</td>
<td>Advanced Management Accounting</td>
<td>2</td>
</tr>
<tr>
<td>24.208G</td>
<td>Advanced Marketing</td>
<td>2</td>
</tr>
<tr>
<td>24.211G</td>
<td>Finance</td>
<td>2</td>
</tr>
<tr>
<td>24.212G</td>
<td>Business Planning</td>
<td>2</td>
</tr>
<tr>
<td>24.213G</td>
<td>Business and Law</td>
<td>2</td>
</tr>
<tr>
<td>24.214G</td>
<td>Employee Relations</td>
<td>2</td>
</tr>
<tr>
<td>24.215G</td>
<td>Business History</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>4</strong></td>
</tr>
</tbody>
</table>

(The report on the project must normally be submitted before the end of the second year.)

(ii) Part-time Candidates

FIRST YEAR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours per week for 3 terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.001G</td>
<td>Organisation and Management Theory</td>
<td>2</td>
</tr>
<tr>
<td>24.002G</td>
<td>Behavioural Science</td>
<td>4</td>
</tr>
<tr>
<td>24.004G</td>
<td>Management Accounting</td>
<td>2</td>
</tr>
<tr>
<td>24.005G</td>
<td>Social Framework of Business</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

* During the long vacation at the end of the full-time first year, students will be required to work with an approved business firm for further practical experience.
† Subject to teaching programmes being available.
### SECOND YEAR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.003G</td>
<td>Quantitative Methods</td>
<td>2</td>
</tr>
<tr>
<td>24.006G</td>
<td>Business Economics</td>
<td>2</td>
</tr>
<tr>
<td>24.007G</td>
<td>Production</td>
<td>1</td>
</tr>
<tr>
<td>24.008G</td>
<td>Marketing</td>
<td>2</td>
</tr>
<tr>
<td>24.010G</td>
<td>International Business</td>
<td>1</td>
</tr>
<tr>
<td>24.105G</td>
<td>Social Framework of Business</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

### THIRD YEAR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>24.009G</td>
<td>Business Policy</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>Together with two electives chosen from the following:</strong></td>
<td></td>
</tr>
<tr>
<td>24.203G</td>
<td>Advanced Quantitative Methods</td>
<td>2 hours</td>
</tr>
<tr>
<td>24.204G</td>
<td>Advanced Management Accounting</td>
<td>2 hours</td>
</tr>
<tr>
<td>24.208G</td>
<td>Advanced Marketing</td>
<td>2 hours</td>
</tr>
<tr>
<td>24.211G</td>
<td>Finance</td>
<td>2 hours</td>
</tr>
<tr>
<td>24.212G</td>
<td>Business Planning</td>
<td>2 hours</td>
</tr>
<tr>
<td>24.213G</td>
<td>Business and Law</td>
<td>2 hours</td>
</tr>
<tr>
<td>24.214G</td>
<td>Employee Relations</td>
<td>2 hours</td>
</tr>
<tr>
<td>24.215G</td>
<td>Business History</td>
<td>2 hours</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

(The report on the project must normally be submitted between the end of the third year and the end of the fourth year.)

### Project

In addition, all candidates will be required to complete a written project on some aspect of the administrative process demonstrating originality. Candidates attending the course full-time will be required to submit a written report on their project for examination at the conclusion of formal course work. Part-time candidates must submit a written report on their project not later than twelve months after completion of formal course work.

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* Subject to teaching programmes being available.
THE DEGREE OF MASTER OF HOSPITAL ADMINISTRATION

The School of Hospital Administration was founded in 1956 with a grant from the W. K. Kellogg Foundation primarily to provide post-graduate education and training in Hospital Administration. It serves the needs of hospitals and health services throughout Australia. Overseas candidates may also be admitted. The School offers a Graduate Course* and a Diploma Course† and provides facilities for research in hospital and health service administration.

The Graduate course leads to the degree of Master of Hospital Administration. The students’ theoretical instruction is integrated with in-service experience and practical work-training in accordance with the view that administration is a practical art in which theory and practice are complementary and equally essential to the administrator’s development.

Conditions for Award§

1. An application to register as a candidate for the degree of Master of Hospital Administration shall be made on the prescribed form which shall be lodged with the Registrar at least one full calendar month before the commencement of the course.‡

2. (i) An applicant for registration for the degree shall have been admitted to an appropriate degree in the University of New South Wales or other approved university.

(ii) In exceptional cases a person may be permitted to register as a candidate for the degree if he submits evidence of such academic and professional attainments as may be approved by the Professorial Board on the recommendation of the Faculty of Commerce (hereinafter referred to as “the Faculty”).

3. Notwithstanding any other provisions of these conditions, the faculty may require an applicant to demonstrate fitness for registration by carrying out such work and sitting for such examinations as the Faculty may determine.

* The Master’s Degree Course as set out in this Handbook.
† For details of the Diploma Course, see pp. 123-125.
‡ Preliminary enquiries regarding registration should be made before 31st August of the year prior to registration.
§ At the end of 1966, the conditions were being amended to provide for a research degree of M.H.A. involving submission of a thesis only.
4. In every case, before permitting an applicant to register as a candidate, the Faculty shall be satisfied that adequate supervision and facilities are available.

5. An approved applicant shall pay such fees as may be determined from time to time by the Council.*

6. (i) Every candidate for the degree shall be required to carry out a programme of advanced study, to take such examinations and to perform such other work as may be prescribed by the Faculty.

(ii) The programme of advanced study shall include:
   (a) attendance at the University for formal course work as set out in paragraph 12;
   (b) attachments to hospitals and other organisations for in-service experience.
   (c) the preparation and submission of a dissertation embodying the results of an original investigation.

The attachments referred to in paragraph 6 (ii) (b) and the investigation referred to in paragraph 6 (ii) (c) shall be under the direction of supervisors appointed by the Faculty or under such conditions as the Faculty may determine.

7. The dissertation referred to in paragraph 6 (ii) (c) shall be on a topic approved by the Faculty on the recommendation of the Head of the School before the end of the third term of Year II. Unless permission to the contrary has been granted, a candidate shall be required to submit his dissertation not earlier than nine terms, and not later than twelve terms, from the date of registration.

8. Every candidate for the degree shall be required to submit three copies of the dissertation referred to in paragraph 6 (ii) (c). The dissertation shall be presented in a form which complies with the requirements of the University for the preparation and submission of higher degree theses.†

9. It shall be understood that the University retains the three copies of the dissertation submitted for examination, and is free to allow the dissertation to be consulted or borrowed. Subject to the provisions of the Copyright Act, 1912 (as amended) the University may issue the dissertation in whole or in part, in photostat or microfilm or other copying medium.

* See pp. 31-32 for Post-Graduate Course fees.
† See p. 121.
10. For each candidate’s dissertation there shall be at least two examiners appointed by the Professorial Board on the recommendation of the Faculty, one of whom shall, if possible, be an external examiner.

11. The award of the degree shall depend upon:
   (i) the candidate’s performance in his in-service attachments;
   (ii) the candidate’s performance in the examinations;
   (iii) the quality of the candidate’s dissertation.

12. Course outline:

YEAR I

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
<th>Term 4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(hrs. per week)</td>
<td>(weeks)</td>
<td>(weeks)</td>
<td>(weeks)</td>
</tr>
<tr>
<td>12.671G</td>
<td>Human and Industrial Relations</td>
<td>2</td>
<td>2</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>14.031G</td>
<td>Hospital Accounting</td>
<td>3</td>
<td>3</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>15.931G</td>
<td>Social and Economic Framework</td>
<td>3</td>
<td>3</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>15.932G</td>
<td>Statistics (Hospital Administration)</td>
<td>3</td>
<td>3</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>16.621G</td>
<td>Hospital Organisation and Management*</td>
<td>1</td>
<td>1</td>
<td>10</td>
<td>9</td>
</tr>
</tbody>
</table>

   

YEAR II

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Term 1 (weeks)</th>
<th>Term 2 (hrs. per week)</th>
<th>Term 3 (hrs. per week)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.671G</td>
<td>Human and Industrial Relations</td>
<td>-</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>16.621G</td>
<td>Hospital Organisation and Management*</td>
<td>16</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>16.631G</td>
<td>Comparative Hospital and Health Administration</td>
<td>-</td>
<td>4</td>
<td>4</td>
</tr>
</tbody>
</table>

   

* 16.621G Hospital Organisation and Management. This subject will extend over Year I and Year II. From the end of second term in Year I to the beginning of second term in Year II, students will have the following supervised attachments and review courses:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Weeks (approx.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Administrative Teaching Hospital Attachment</td>
<td>10</td>
</tr>
<tr>
<td>Review Course</td>
<td>1</td>
</tr>
<tr>
<td>Second Hospital Attachment</td>
<td>8</td>
</tr>
<tr>
<td>Base Hospital Attachment</td>
<td>6</td>
</tr>
<tr>
<td>Country Hospital Attachment</td>
<td>4</td>
</tr>
<tr>
<td>Review Course</td>
<td>1</td>
</tr>
<tr>
<td>Attachments to Central Hospital Authorities and Other Organisations</td>
<td>5</td>
</tr>
</tbody>
</table>

   

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THE DEGREE OF DOCTOR OF PHILOSOPHY

This is an advanced research degree. Full details of the conditions for the award of this degree are set out in the University Calendar.

PREPARATION AND SUBMISSION OF THeses FOR HIGHER DEGREES

1. Every candidate for the degree of Master shall submit to the Registrar three copies of the thesis and supporting work. All copies of the thesis shall include a summary of approximately 200 words and a certificate signed by the candidate to the effect that the work has not been submitted for a higher degree to any other University or institution.

2. Every candidate for the degree of Doctor of Philosophy shall submit to the Registrar four copies of the thesis and supporting work. All copies of the thesis shall contain a short abstract of the thesis comprising not more than 300 words.

3. Every candidate for the degree of Doctor of Medicine shall submit to the Registrar four copies of the thesis and supporting work. All copies of the thesis shall contain a short abstract of the thesis comprising not more than 400 words which inter alia shall indicate wherein the thesis has made an original contribution.

4. The specifications currently approved for higher degree theses are as follows:
   (a) All copies of the thesis shall be in double spaced type-script.
   (b) The size of the paper shall be quarto (approximately 10 in. x 8 in.) except for drawings and maps on which no restriction is placed.
   (c) The margins on each sheet shall be not less than 1½ in. on the left-hand side, ½ in. on the right-hand side, 1 in. at the top and ½ in. at the bottom.
   (d) There shall be a title sheet showing thesis title, author’s name, degree and date of submission.
   (e) Pages shall be numbered consecutively.
   (f) Diagrams, charts, etc., must not be submitted on the back of typed sheets.

Where possible, diagrams, charts, etc., should be included with the text, facing the page on which reference to them is made, otherwise they may be clearly
referred to in the text, numbered and folded for insertion in a pocket on the back inside cover of the thesis binding. Folded diagrams or charts included in the text should be arranged so as to open out to the top and right.

5. The original copy of the thesis for deposit in the Library shall be bound in accordance with the following specifications:

The thesis shall be bound in boards, covered with blue or green bookcloth or backray, or other binding fabric. The bound volume shall be lettered on the spine as follows:

(a) At the bottom and across — UNSW or if the volume is too thin for this — U

NSW

(b) 2½ in. from the bottom and across, with the degree and year of the thesis, for example —

MSc

1960

(c) Evenly spaced between the statement of the degree and the year and the top of the spine the name of the author, first initials and then the surname, reading upwards in one line.

No further lettering or any decoration is required on the spine or anywhere else on the binding. In the binding of theses which include mounted photographs, folded graphs and so on, leaves at the spine shall be packed to ensure even thickness of the volume. The Library copy of the thesis shall be bound by one of a panel of approved bookbinders, each of whom is aware of the University's requirements. Names of approved bookbinders may be secured from the Examinations Branch.

The other copies of the thesis shall be bound in such a manner as allows their transmission to the examiners without possibility of their disarrangement.

6. The thesis and other relevant work may be submitted to the Registrar at any time during the year provided the candidate has completed the minimum period of registration. In order that a successful candidate may have a reasonable chance of having the degree conferred at one of the formal degree conferring ceremonies the candidate should arrange for the thesis and other relevant work to be in the hands of the Registrar at least fourteen weeks prior to the date of such ceremony.
DIPLOMA IN HOSPITAL ADMINISTRATION

The Diploma course offered by the School of Hospital Administration is designed to meet the special needs of Australian hospitals and of students who cannot participate in the course for the degree of Master of Hospital Administration.

The Diploma requires the taking of twelve subjects in two Parts:

Part I consists of external study with the external tuition supplemented by tuition at annual residential Schools.

Part II consists of either:
(a) External study, the external tuition being supplemented by tuition at the annual residential Schools, or,
(b) Internal study, involving full-time attendance at the University for an Academic Session of three consecutive terms.

Diploma Candidates’ studies will normally be complemented by practical experience in hospital or health service administration or similar administrative work.

Conditions for Award

1. An application to register as a candidate for the Diploma in Hospital Administration shall be made on the prescribed form which shall be lodged with the Registrar at least one full calendar month before the commencement of the Course.

2. An applicant for registration for the Diploma shall be required:
(a) (i) To satisfy the matriculation requirements of the University of New South Wales; or

(ii) to present a statement from the Registrar of any approved University (other than the University of New South Wales) certifying that the applicant has satisfied the matriculation requirements for admission to that University; and,

(b) to be, or to have been, engaged in suitable employment in a hospital or health service or such other administrative work as the Faculty deems appropriate. A candidate who ceases to hold suitable employment may be required to discontinue his course.
3. To qualify for the award of the Diploma, a candidate shall:
   (i) undertake the appropriate course of study as set out in Rules 7 and 8;
   (ii) submit, at a satisfactory standard, on the due dates, all written work required by the Head of the School;
   (iii) attend, as required, residential Schools conducted by the School of Hospital Administration;
   (iv) pass all prescribed examinations.

4. Candidates for the award shall be subject to the relevant General University rules set out on p. 35 ff.

5. No candidate for the award shall:
   (i) normally be permitted to take more than three subjects in any one year in Part I or Part II (external);
   (ii) normally be permitted to enrol for subjects in Part II until he has completed at least five subjects of Part I;
   (iii) without the approval of Faculty be permitted to continue his course after the sixth year from when he first enrolled or after the fifth year if Part II is attempted as an internal student.

6. A candidate who claims credit for subjects required for the Diploma because of satisfactory passes in equivalent subjects at another approved University or approved institution maintaining approved University standards, may be granted credit for a maximum of four subjects.

   The Head of the appropriate School shall recommend the equivalent subjects for which credit may be given.

7. Course Outline

   PART I
   (External)

   YEAR I
   14.022 Hospital Fund Accounting.
   16.011 Hospital Administration I.
   16.211 Law I (Hospital Administration).

   YEAR II
   16.311 Public Administration.
   15.901 Economics (Hospital Administration).
PART II
(External)

YEAR III
14.023 Hospital Management Accounting.
16.012 Hospital Administration II.
16.212 Law II (Hospital Administration).

YEAR IV
11.262 Hospital Planning, Design and Construction.
12.681 Human Relations in Administration.
16.013 Hospital Administration III.

PART II
(Internal)

YEAR III
11.262 Hospital Planning, Design and Construction.
12.681 Human Relations in Administration.
14.023 Hospital Management Accounting
16.012 Hospital Administration II.
16.013 Hospital Administration III.
16.212 Law II (Hospital Administration).

Students enrolled in Part II (internal) will spend three class hours per week for 30 weeks study of each of the six Part II subjects.

8. A student will not be permitted to enrol in a subject shown below under (a) until he has passed or reached a satisfactory standard in the corresponding subject shown below under (b):

<table>
<thead>
<tr>
<th>(a)</th>
<th>(b)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hospital Management Accounting</td>
<td>Hospital Fund Accounting</td>
</tr>
<tr>
<td>Law II (Hospital Administration)</td>
<td>Law I (Hospital Administration)</td>
</tr>
<tr>
<td>Hospital Administration II</td>
<td>Hospital Administration I</td>
</tr>
<tr>
<td>Hospital Planning, Design and Construction</td>
<td>Principles of Planning, Design and Construction</td>
</tr>
</tbody>
</table>
The following pages contain a list of most of the subjects offered for courses leading to the Degrees of Bachelor of Commerce, Master of Business Administration, and Master of Hospital Administration, and to the Diploma in Hospital Administration. In general the list is arranged according to subject numbers and the School responsible for the subject. Subjects offered by the Department of General Studies are shown together at the end of the list. Subjects for the Master of Hospital Administration and the Diploma in Hospital Administration are shown under the School of Hospital Administration although some of these subjects are offered by other schools.

Details of subjects available in the Bachelor of Commerce courses but not included in this list may be found in the current University Calendar or may be obtained from the School responsible for the subject. Details of subjects in the Faculty of Arts which may be taken as Humanities subjects or as General Options may be found in the current Arts Faculty Handbook.

Students are required to have their own copy of the prescribed Text-books. The list of Reference Books shows some of the books which may be recommended for additional reading but other books and articles in learned journals may be added to the list by lecturers concerned. Normally students may consult either the edition shown or later editions.

SCHOOL OF WOOL TECHNOLOGY

The following subjects are given within the Faculty of Applied Science for students enrolled in the Wool Commerce course for the Degree of Bachelor of Commerce. Details of text-books, additional reading, and time-tables for the following subjects may be obtained from the School of Wool Technology.

9.002 Seminar in Wool Technology
A survey of the growth and development of the wool fibre population with particular emphasis on the fibres produced by various follicle types. This is followed by detailed study of the standard objective measurement techniques used in wool testing.

The Honours seminar will consist of a supervised study of some aspects of wool commerce or metrology approved by the Head of the School of Wool Technology.

9.011 Sheep Production
Principles of animal production and their application to the sheep industry; reproduction and fertility, milk secretion, growth and development, nutrition, breeding. Crossbreeding and fat lamb production. Factors affecting sheep production; pasture improvement; fodder conservation; supplementary feeding, drought feeding; water conservation irrigation.

9.111 Sheep Husbandry
The sheep industry of Australia and its place in the economic life of the Commonwealth. The sheep areas of the Commonwealth, the inter-relationships of breeds and types and the natural, economic and artificial conditions determining the stratification of sheep types. Introduction to the breeds of sheep of importance to Australia. Elementary anatomy and physiology of sheep.
Calendar of operations on pastoral, mixed-farming and intensive properties; flock composition; purchase and sale of stock.
Sheep management—sheep classing, culling; purchase and care of rams; care and management of the breeding ewe; mating; lambing; lamb marking; shearing; crutching and wigging; weaning and management of weaners; drenching; dipping; mulesing; principal sources of loss and their control.

9.521 Wool Textiles I

9.522 Wool Textiles II

9.541 Wool I

9.542 Wool II
Wool broking, buying, shipping and finance; wool futures, central classing repacking and blending.
Vegetable fault content in scoured wools. Introduction to Australian Wool Board types and practical training in their application to commercial sale lots on wool brokers show floors. Style grading in relation to environment and seasonal conditions. Trade testing procedure. Test scouring, fibre fineness and length measurement. Quality and style in scoured wools and wool tops.

9.543 Wool III (Honours Degree)
Wool appraisal and valuation using Australian Wool Board types and clean scoured limits.
10.001 Mathematics I

Calculus analysis, analytic geometry, linear algebra, an introduction to abstract algebra.

TEXT BOOKS

Thomas, G. B. *Calculus and Analytic Geometry*. Addison-Wesley.

REFERENCE BOOKS

Whitesitt, J. E. *Principles of Modern Algebra*. Addison-Wesley.

SUPPLEMENTARY READING LIST


10.111 Pure Mathematics II


TEXT BOOKS


REFERENCE BOOKS

Halmos, P. R. *Finite Dimensional Vector Spaces*. Van Nostrand.
Pierce, B. O. *A Short Table of Integrals*. Ginn.

10.121 Pure Mathematics II (Higher)

TEXT BOOKS
Estermann, T. *Complex Numbers and Functions*. Athlone.

REFERENCE BOOKS
Kaplan, W. *Advanced Calculus*. Addison-Wesley.
Van der Waerden, B. L. *Modern Algebra*. Ungar.

10.112 Pure Mathematics III


TEXT BOOKS
Churchill, R. V. *Fourier Series and Boundary Value Problems*. Oliver and Boyd.
Sneddon, I. N. *Special Functions of Mathematical Physics and Chemistry*. Oliver and Boyd.

REFERENCE BOOKS
Klein, F. *Famous Problems in Elementary Geometry*. Dover.
Van der Waerden, B. L. *Modern Algebra*. Ungar.

10.122 Pure Mathematics III (Higher)

TEXT BOOKS
Hersteen, I. N. *Topics in Algebra*. Blaisdell.

REFERENCE BOOKS
Ahlfors, L. V. *Complex Analysis*. McGraw-Hill.
Cartan, H. *Elementary Theory of Analytic Functions of One and Several Complex Variables*. Addison-Wesley.
Klein, F. *Famous Problems in Elementary Geometry*. Dover.
Munroe, M. E. *Introduction to Measure and Integration*. Addison-Wesley.
Webster, A. C. *Partial Differential Equations in Mathematical Physics*. Dover.

10.311 Theory of Statistics I

INTRODUCTORY READING
Tippett, L. H. C. *Statistics*. Oxford University Press.

TEXT BOOKS
*Statistical Tables*. University of N.S.W. Press.

REFERENCE BOOKS
Goldberg, S. Probability: An Introduction. Prentice-Hall.
Pearson, E. S. and Hartley, H. O. Biometrika Tables for Statisticians. Cambridge University Press.

10.321 Theory of Statistics I (Higher)
10.311 at greater depth and covering a slightly wider field.
Text and reference books as for 10.311.

10.312 Theory of Statistics II
The multivariate normal distribution. Analyses of variance: random, fixed and mixed models, with powers; randomisation tests. Stochastic processes. Contingency tables. Introduction to high speed computers. A special project on a selected topic. A selection of topics from: Sequential analysis; theory of sampling; distribution free methods; bioassay; linear programming; response surfaces; discriminant functions; theory of games; experimental design.

INTRODUCTORY READING

TEXT BOOKS
Pearson, E. S. and Hartley, H. O. Biometrika Tables for Statisticians. Cambridge University Press.

REFERENCE BOOKS
Bailey, N. J. T. The Elements of Stochastic Processes with Applications to the Natural Sciences. Wiley.
Kempthorne, O. The Design and Analysis of Experiment. Wiley.

10.322 Theory of Statistics II (Higher)
10.312 at greater depth and covering a slightly wider field.
Text and reference books as for 10.312.
SCHOOL OF APPLIED PSYCHOLOGY

12.011 Psychology I

Theory. This deals with the subject-matter and methods of psychology, the biological and social determinants of behaviour, the basic processes of personality development, motivation, perception, thinking, learning, individual differences in ability patterns, and adjustment.

Emphasis throughout the subject is placed on scientific appraisal of human behaviour. Hypotheses and experimental and other evidence are examined for their scientific validity.

Practical. The practical strand reinforces some of the matter of theory lectures by way of group experiments and demonstrations, and provides some experience in methods of psychological observation and statistical procedures appropriate to them.

TEXT BOOKS

REFERENCE BOOKS

Additional References on specific topics will be detailed during lectures.

12.012 Psychology II

This is the second year of Psychology for students enrolled in the Applied Psychology specialization.

Comprises a study of the development and structure of personality, psychological testing and associated practical work and statistics. In the theory lectures attention is given to the effects of interpersonal relationships at successive stages of development; the influence of heredity and socio-economic factors upon personality variables, motivation theory within the framework of personality theory; approaches to the description of personality structure; and the administrative and theoretical aspects of psychological testing. The practical course illustrates the lecture course content and extends to practice in interviewing and in the administration and interpretation of personality and ability tests.
PART A

TEXT BOOKS
Sarason, I. G. "Personality: An Objective Approach".

REFERENCE BOOKS
(The first four are of major importance).
Hall and Lindzey. *Theories of Personality*.
Sarnoff, I. *Personality Dynamics and Development*.
Stagner, R. *Psychology of Personality*.
Vernon, P. E. *Personality Assessment*.
Brand. *The Study of Personality*.
Mednick, M. and Mednick, S. *Research in Personality*.
Miller, N. E. and Dollard, J. *Social Learning and Imitation*.
Vernon, P. E. *Personality Tests and Assessments*.

PART B

TEXT BOOKS

REFERENCE BOOKS

PART C

TEXT BOOKS

REFERENCE BOOKS
12.013 Psychology III

This subject is the third stage in Psychology for students enrolled in the Applied Psychology specialization.

In this third stage of Psychology, psychological statistics and two selected areas are developed and studied intensively at an advanced level. Candidates should plan their reading requirements and their selection of areas for special study from the following groups in consultation with the Head of the School of Applied Psychology.


Group B: e.g. Learning, Perception, Motivation, Psychometrics, Counselling, Principles and Practices.

Group C: e.g. Human Factors Engineering, Psychopathology, Child Guidance, Psychological Guidance.

Part A Statistics III

TEXT BOOKS

REFERENCE BOOKS
Detailed references will be given in lectures.

Part B Electives
Detailed lists of texts and references are available from the School of Applied Psychology.

12.023 Psychology

Six hours per week of lectures and practical work.

A third course for certain transition course students comprising psychological assessment and statistics and one area of special study. Candidates should plan their reading requirements and their selection of their special area of study from Groups A and B (as listed in 12.013 Psychology) in consultation with the Head of the School of Applied Psychology.

12.024 Psychology

Candidate should consult the Head of the School of Applied Psychology for a determination of subject requirements.

TEXTBOOKS
Textbooks and references to be selected in consultation with the Head of School.

12.101 Psychology

Three hours' lectures per week.

A first Psychology subject for students enrolled in the Industrial Relations specialization. For subject description, refer to theory content of 12.011.

For texts and reference books refer to those books listed for 12.011 Psychology.

12.651 Psychology (Industrial Relations)

Industrial relations and industrial conflict and their psychological elements. Psychological factors involved in industrial organisation.
Relationships between executives and operatives, the group dynamics of the factory, and the general cultural climate of Australian industry. Some treatment is given to the more common personnel techniques.

TEXT BOOKS
Lukert, R. New Patterns of Management.

REFERENCE BOOKS

12.691 Behavioural Science

This strand will introduce students to the psychological and sociological factors affecting organisational behaviour in general, and the individual and the group in particular. Organisations are viewed as human systems subject to the interplay of individual and group psychological factors under varying conditions of constraint. The course will begin with a general introduction to psychology with special emphasis on individual differences, perception, learning and motivation. It will deal briefly with the determinants of behaviour, the basic processes of personality development, and learning theory.

Students will then be introduced to a study of individual and group relations within the organisation. This part of the course will be directed towards the following main areas: the individual and his place in the organisation, informal organisation and its relations with the formal structure, group dynamics, systems and sub-systems, individual and group motivation, communications within the organisation, leadership theory, the nature of authority, human engineering principles, human behaviour in marketing situations, techniques of personnel control.

For Texts and References refer to those books listed for 24.002 Behavioural Science.
SCHOOL OF ACCOUNTANCY

14.111 Accounting I
A survey of accounting in relation to its environment; basic accounting concepts, analysis, recording and reporting of transactions, accounting and control; the audit function; mechanization and data processing methods; problems of asset valuation; monetary assumptions; limitations of conventional financial statements; various forms of business organisation; raising and investment of funds; mathematical techniques; analysis and interpretation of accounting data; incidence of taxation; cost concepts; cost accounting and budgetary methods; internal performance reporting; profit planning.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS

14.112 Accounting II
Management accounting for purposes of inventory valuation and income determination, planning, control and decision making; relevance of income tax; historical cost accounting methods; job, process, joint and by-product costing; cost-volume-profit analysis; variable and relevant costing; budgets, standards, performance reports, variance analysis and internal control; rate of return analysis; data processing; machine accounting and systems design; statistical methods in relation to accounting; analysis of marketing and non-manufacturing costs.

TEXT BOOKS
Accounting II Tutorial Exercises. New South Wales University Press.

REFERENCE BOOKS

14.113 Accounting III

Corporation accounting is the major area of study. Topics given special emphasis will include corporation objectives and compliance with statutory requirements; company formation; statutory and non-statutory records; capital structure and gearing; fund raising and cost of capital; profit determination and measurement; taxation of corporate profits; price level changes; special problems of valuation including shares, goodwill and inventory; accounting for leases; company re-organisation, merger and take-over; inter-corporate relationships; divisional and group organization; accounts of liquidators and receivers; analysis and appraisal of corporation reports; a review of current reporting practices; the statutory audit.

TEXT BOOKS
*Accounting III Tutorial Exercises*. New South Wales University Press.

REFERENCE BOOKS
Hendriksen, E. S. *Accounting Theory*. Irwin, 1965.

14.121 Government Accounting

An examination of the theory of fund accounting and its applications to governments and institutions. The governmental accounting will cover the accounts of Federal, State and Local Governments, social accounting, uniform accounting systems and the integration of the accounts of government business undertakings with those of the government. Institutional accounting will deal with the accounts of hospitals, universities and insurance companies.

**TEXT BOOKS**


**REFERENCE BOOKS**


*Budgetary Papers and Auditor-General Reports of Commonwealth and New South Wales State Governments.*

### 14.131 Auditing and Internal Control

Integrated with accounting, where practicable, and will cover basic auditing concepts, auditing principles and procedures and methods of investigation. Topics will include the nature, scope and significance of internal control, internal check and internal audit; vouching, checking, verification of balance sheet items, the development of audit programmes, investigations, reports. Attention will be given to trends and developments in the profession, modern techniques as applied to machine and electronically processed accounting data, testing and sampling, the evolution of auditing standards, professional ethics, social responsibilities of auditors. Statutory requirements and case law decisions affecting auditors will be examined.

**TEXT BOOKS**


**REFERENCE BOOKS**


14.151 Cost Accounting

The principles and practice of cost accountancy are examined with a view to developing effective administrative competence in planning and controlling business operations. Case study methods are employed extensively to apply cost concepts to business situations. Some case studies are conducted in actual industrial organizations by syndicates of students. Topics covered by the course include the evolution of cost accounting; current developments in the field; interrelationship of production, inventory and cost controls; application of budgetary control procedures; planning, installation and maintenance of accounting plans, including feasibility studies for data processing and uniform accounting.

PRELIMINARY READING


TEXT BOOKS


REFERENCE BOOKS

14.161 Accounting Honours Seminar I

An examination of management and accounting. The problems and processes of management are related to the tools and techniques of accounting to construct a broad view of the functions and uses of management accounting. After surveying the literature of management and, in particular, the interest of accountants in management, some aspects of the management process are discussed in detail. These include decision-making, objectives, organization and staffing, planning, communication, motivation, measurement and control. Accounting methods are discussed in the context of the management background outlined above. Other disciplines are drawn upon in an attempt to critically evaluate the accounting methods which have been developed to assist management.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS
14.162 Accounting Honours Seminar II

An appreciation of some of the fundamental problems in accounting. Emphasis is on the purpose and objectives of accounting procedures rather than on the procedures themselves. Topics covered include: measurement and accounting, problems confronting the accountancy profession, asset valuation, accounting and economic concepts of income, the objectives and means of accounting for fixed assets, current assets, liabilities and intangibles. The recommendations of professional bodies are critically assessed. The means of achieving accounting progress are examined.

TEXT BOOKS
Statements on Accounting Principles and Recommendations on Accounting Practice. Institute of Chartered Accountants in Australia, 1966.

REFERENCE BOOKS

14.163 Accounting Honours Seminar III

Reading and discussion, at an advanced level, of topics in financial and managerial accounting. Financial accounting topics to be discussed include profit and income concepts, balance sheet valuations, inventory values, depreciation, fund accounting, accounting for price level changes, corporate reporting practices. Managerial accounting topics to be discussed include the historical development of costing, relation between accounting and economic concepts of cost and income, cost concepts, costing as an instrument of planning and pricing, and costing as an instrument of control, planning and control of capital expenditure with particular reference to the rate of return concept.

TEXT BOOKS


REFERENCE BOOKS


14.191 Thesis
For honours students in Accountancy.

14.201 Taxation Law and Practice

The major part of the syllabus is concerned with a detailed study of the Income Tax Assessment Act, the determination of income, the assessment of specific forms of income, allowable deductions both in a general and specific sense, the assessment of different classes of taxpayer and the machinery provisions of income tax collection. There are also lectures dealing with sales tax assessment and collection.

TEXT BOOKS

REFERENCE BOOKS
*High Court and Board of Review Decisions* (as given by the lecturer during the year.)

14.202 Corporation Law

A study of general company law principles developed by the courts, particularly in relation to the effect of incorporation; the powers of companies and the doctrine of *ultra vires*; the duties and liabilities of promoters and their relationship between the company, directors, members and creditors; the duties of directors; the rights and duties of members; the raising and maintenance of capital. The effect on these general law principles of the Companies Act 1961 (as amended), especially in connection with the formation and registration of companies, shares, debentures and charges, management and administration, special investigations, arrangements and reconstructions, receivers and managers, official management and winding-up.

TEXT BOOKS
*Companies Act, 1961*—(as amended to date), N.S.W. N.S.W. Government Printer.
Sim, R. S. *Casebook on Company Law (including Australian supplement)*. Butterworth, 1965.
14.203 Trustee Law and Accounting

Both law and accounting elements. The relevant legal topics will be covered in the first part of the course, and their accounting application in the latter part.

The law element includes a discussion of the concept and creation of a trust; the rights and duties of trustees; an outline of the law of succession including intestacy; the powers and duties of executors; the rules of legal and equitable apportionment. A treatment of the law of bankruptcy primarily concerned with what constitutes an act of bankruptcy; debts provable in bankruptcy and their priority; the effect of bankruptcy on the property of a debtor; and the powers and duties of a trustee in bankruptcy.

The accounting element of the course will be concerned with the accounts of executors and trustees of estates of deceased persons; pension fund accounting; and accounting as related to trustees of bankrupt and insolvent estates.

TEXT BOOKS
Wills, Probate and Administration Act, (N.S.W.) 1898. (as amended). N.S.W. Government Printer.

REFERENCE BOOKS
A description of the Australian legal system with particular reference to the elements of law in New South Wales. This introduction serves as a background to the basic commercial law topics of contract, sale of goods, hire purchase, agency, partnership, negotiable instruments, bailments, insurance law, commercial arbitration, elements of bankruptcy law.

**TEXT BOOKS**

**STATUTES**
*Partnership Act (N.S.W.)* 1892. N.S.W. Government Printer.

**REFERENCE BOOKS**

* Students may not count both 14.211 Commercial Law and 15.501 General Law towards the degree of Bachelor of Commerce.
14.212 Administrative Law

A comparative examination of Australian and English constitutional and administrative law. A study of the modern criticisms of the sovereignty of parliament; the problem of constitutional change; the freedom of citizens and the rule of law; the doctrine of the separation of powers as related to the main branches of government; the functions of the State; administrative law and the changes therein; executive power of the Crown; the judiciary; legislative and judicial powers of the Administration and their control; suits against the Administration; public corporations.

TEXT BOOKS

REFERENCE BOOKS

14.301 Production

An analysis of the areas of a firm's operations which are concerned with the manufacturing, processing and procuring activities necessary to supply a product to consumers. Topics include the development of modern production, industrial management and organisation, manufacturing systems and procedures, production planning and control, product development and design, analysis of production problems, quality control, personnel management.

TEXT BOOKS

REFERENCE BOOKS
14.321 Business Finance

Emphasis is given to the internal (management) aspects of corporation finance by contrast to the external view of finance which would concentrate upon the broader issues of institutions and policy. Attention is also given to the problems of the smaller business, and of the proprietary company. The course is concerned with the role and function of the financial executive, and his responsibilities in raising the needed funds and then ensuring that those funds are kept deployed or invested in a close approximation to an optimal plan. An introductory study is made of the origin and evolution of the modern large-scale corporation and its present-day role in society. Basic business finance forms an introduction; it is followed by a treatment in depth of financial decision-making, capital expenditure planning and control, and corporate investment and security analysis. Case-studies are employed to simulate decision-making situations.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS

14.322 Data Processing and Information Systems

An understanding of information theory concepts. An introduction to the problems and methods of data collection and processing, including analysis, design and application of information systems for management control. Electronic data processing with an introduction to programming, flow charting and coding.

TEXT BOOKS
REFERENCE BOOKS

14.332 Operations Research in Business
An introduction to the principles and techniques of quantitative business analysis. Topics covered will include an introduction to probability theory, statistical decision theory, inventory and queuing models and mathematical programming.

TEXT BOOK

REFERENCE BOOKS
Morse, P. M. *Queues, Inventories and Maintenance*. Wiley, 1958.

14.342 Development of Accounting Thought
The history of accounting from its origins through double-entry and accounting for various business entity forms. The study of proprietary and entity concepts, fund theory, capital and revenue, absorption and variable costing, and attempts to develop a coherent body of accounting theory.
The course will also deal with contemporary accounting problems, including income concepts, asset valuation, price level accounting, depreciation accounting, accounting for liabilities and intangibles.

TEXT BOOKS

REFERENCE BOOKS


No suitable text book in English being available on the early development of accountancy, printed notes and translations of relevant textual material will be available to students.

**14.402 Organisation Theory**

An introduction to the concept of scientific management and its development as discussed in the works of Frederick Winslow Taylor, Henri Fayol, Lilian and Frank Gilbreth, Elton Mayo, Mary Parker Follett, Chester Barnard and Herbert Simon.

An examination of formal organisation structure with reference to the standard texts of Koontz & O'Donnell and William H. Newman. An examination of organisations in terms of a hierarchy of tasks and the formal relationships existing between those who perform the tasks. A discussion of informal organisation and the significance which the study of human behaviour in organisations has upon informal structures.

An analysis of organisations as information systems. A discussion of the functions and the role of the manager and the techniques which are now available to managers in their organising for goal achievement.

**TEXT BOOKS**


**REFERENCE BOOKS**


15.101 Economics I

An introduction to economic analysis, including the theory of the determination of prices and output of individual goods and services, the determination of the general price level, aggregate employment and national income, and the monetary and banking system, with particular reference to Australian institutions and economic policy.

PRELIMINARY READING


TEXT BOOKS


REFERENCE BOOKS


15.102 Economics II

An account of the theories of demand and production, and an examination of pricing policies in different market situations, including a critical review of some of the empirical studies of pricing policy as well as of the theoretical literature in the field; the theory of comparative advantage in international trade and trade policy.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS
15.103 Economics III

Macroeconomic theory and policy, including the concept and measurement of national income, static and dynamic aspects of the theory of aggregate output, employment and the price level, inflation theory, aspects of cyclical fluctuations and economic growth, monetary and fiscal policy, and incomes policy with special reference to Australia.

PRELIMINARY READING


TEXT BOOKS


REFERENCE BOOKS


15.104 Advanced Economic Analysis

A survey of advanced economic theory.
The reading matter for this subject will consist mainly of articles published in learned journals.

15.112 Economics II (Honours)

The content of this subject includes that of 15.102 Economics II as well as additional and more advanced work in microeconomic analysis; students must attend the lectures in 15.102 and special Honours tutorials.
The subject must be taken by students enrolled for the Honours Degree in Economics. It must also be taken, as directed by the Head of the School of Economics, by students enrolled for the Honours Degree in Economic History, Statistics, Industrial Relations, Applied Psychology and Wool Commerce, where specific Honours work is not prescribed in appropriate subjects in those courses. It may also be taken by other students with the approval of the Head of the School of Economics.
15.113 Economics III (Honours)

Includes 15.103 Economics III as well as additional and more advanced work in macroeconomic analysis; students must attend the lectures in 15.103 and special Honours tutorials.

The subject must be taken by students enrolled for the Honours Degree in Economics. It must also be taken, as directed by the Head of the School of Economics, by students enrolled for the Honours Degree in Economic History, Statistics, Industrial Relations, Applied Psychology and Wool Commerce, where specific Honours work is not prescribed in appropriate subjects in those courses. It may also be taken by other students with the approval of the Head of the School of Economics.

15.173 Economics 3M

(Not offered in 1967)

An alternative to 15.113 Economics III for students who have passed 10.001 Mathematics I. The syllabus of 15.113 will be covered using mathematical techniques.

15.200 Economic History I

Modern economic history. Emphasis will be laid upon the Industrial Revolution of the eighteenth century in England and the subsequent spread of industrialisation.

TEXT BOOKS

REFERENCE BOOKS


15.201 Economic History II

*The Economic History of Australia*

**TEXT BOOKS**


Clark, C. M. H. *Sources of Australian History*. World's Classics.


**REFERENCE BOOKS**


15.202 Economic History III (Honours)
(Not offered in 1967)

15.203 Economic History IV (Honours)
(Not offered in 1967)

15.210 Economic History I (Honours)

Includes that of 15.200, Economic History I, as well as additional work on the economic history of England in the nineteenth century. Students must attend lectures in 15.200 and special Honours seminars.

15.211 History of Economic Thought

Deals with development of economic thought in the 19th and 20th centuries. Particular emphasis will be given to analytic developments, and their effect on economic policy.

PRELIMINARY READING
or

TEXT BOOKS

REFERENCE BOOKS

15.221 Public Finance and Fiscal Policy
Two hours per week.

The principles of public finance and fiscal policy, including the theory of taxation and the economic effects of various taxes, the goals of fiscal policy, and the techniques of fiscal policy with special reference to unemployment, inflation and economic growth, the economics of government business undertakings, and Australian Commonwealth-State financial relationships.
PRELIMINARY READING


TEXT BOOKS


REFERENCE BOOKS


15.231 Financial Institutions and Policy*

The working of financial institutions, some advanced monetary theory and the policy implications, including a comparative study of the commercial and central banking systems in a number of countries. The role of financial intermediation will be examined in relation to (a) the functioning of institutions in the capital market, (b) savings and capital formation, and (c) the behaviour of the banking system and the consequent problems for the monetary authority. Particular attention will be devoted to the Gurley and Shaw theory of finance, to flow-of-funds accounts and to aspects of Australian monetary policy.

PRELIMINARY READING


TEXT BOOKS


* This subject may not be offered in 1967.
REFERENCE BOOKS


15.241 Economic Development

An examination of the theory and facts about the principal determinants of economic development and growth in both underdeveloped and advanced countries, and the policy problems of accelerating growth in each case.

TEXT BOOK


REFERENCE BOOKS


**15.251 Economics of Industry**

More advanced topics in microeconomics, industrial organization in Australia, and the economics of research and development.

**TEXT BOOKS**


**REFERENCE BOOKS**


15.261 Welfare Economics
(Not offered in 1967)

Theoretical and applied welfare economics, including the ethical basis of policy recommendations; the theory of second best; marginal cost pricing; public utility pricing; aspects of public finance; restrictive trade practices; commercial policy.

15.271 International Economics

The theory of the balance of payments, the pure theory of international trade and theoretical aspects of policies affecting international trade, contemporary problems in international economics, including the international monetary system and the development of regional trading areas. Particular attention will be paid to the Australian balance of payments in the context of developments in world trade and the growth of the Australian economy.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS
*International Monetary Fund Annual Report*. Annually.

15.281 Labour Economics
The subject includes the historical changes in the status of the worker, the quality of the labour force and the deployment of the labour force, the fixing of rates of pay, the structure of relative wages, the general level of real wages, and the history, ideology, goals, structure and methods of labour market institutions.
The relevance of the above theories to the Australian labour market will be studied by analysing a variety of contemporary issues such as the entry into a skilled labour market, and the role of Australian trade unions, employers' associations, governments and statutory bodies.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS

15.301 Comparative Economic Systems
The manner in which different economic systems solve the basic economic problems including both theories and empirical studies on the operation of the different systems. Consideration will be given to the extent to which institutional and historical differences affect decision making and the choice of objectives and instruments of economic policy and planning. A critical appraisal of the efficiency of resource allocation in different economies will be made.
PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS

15.401 Business Statistics
The general objective of this subject is to acquaint students with some of the simpler statistical concepts and to help them develop a critical approach to the use of numerical data. The subject includes the following topics: random sampling; averages; variations; confidence intervals; elementary probability; testing hypotheses; principles of sampling and their applications in auditing, quality control and market research; correlation and regression; time series and index numbers.

TEXT BOOKS

REFERENCE BOOKS

15.411 Statistical Analysis I

A formal presentation of the theory of probability and statistical inference. The theory will be presented at a sufficiently advanced level to serve as a sound basis for the subsequent study of its application to economic problems.

**TEXT BOOKS**

**REFERENCE BOOKS**

15.412 Statistical Analysis II

This subject provides a detailed treatment of linear statistical models. Considerable attention is given to recent work in econometrics.

**TEXT BOOKS**

**REFERENCE BOOKS**

15.421 Applied Statistics

A discussion of techniques of industrial and social sampling.
A list of text and reference books will be made available to intending students before the beginning of first term.

15.431 Econometrics

Selected topics from statistical decision theory, statistical programming, time series analysis, estimation and testing of econometric models.
TEXT BOOKS

REFERENCE BOOKS

**15.501 General Law***

A brief historical survey of the development of the English legal system and the sources of law in N.S.W. The general principles relating to criminal liability and the nature of crimes. A survey of criminal offences punishable under Commonwealth or N.S.W. law with particular reference to those offences which are significant in the field of industrial law. An introduction to the law of torts, including the nature of tortious liability and a detailed examination of certain representative torts. A general survey of the law of contract.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS

* Students may not count both 14.211 Commercial Law and 15.501 General Law towards the degree of Bachelor of Commerce.
15.511 Industrial Law I

This subject is concerned with The Employment Relation and the Law and Trade Union Law. The rights and duties which attach to employers and employees, considered as individuals and not as members of collective organisations. It covers the relationship of employer and employee, the common law duties of employer and employee (including the employer's liability for injury to the employee), the relationship of the employer and employee with third parties, breach of statutory duties, workers' compensation, leave with pay (long service, annual and sick leave) and Commonwealth social security benefits. It also examines certain important industrial statutes, notably the Factories, Shops and Industries Act and the Scaffolding and Lifts Act.

Trade Union Law is concerned with the legal position of trade unions in New South Wales under both State and Federal law. It deals with their nature, status, powers and internal relationships. It also considers preference to unionists and anti-discrimination laws.

PRELIMINARY READING

TEXT BOOKS
No suitable textbook is available, but students will be provided with printed notes and case materials.

REFERENCE BOOKS
15.512 Industrial Law II

The law of Industrial Relations, that is the law which deals primarily with the collective relationships of employers and employees. The subject covers the constitutional background, particularly the Commonwealth "labour" powers, inconsistency between Commonwealth and State laws and the use of Commonwealth judicial power in labour regulation. Its main field is a survey of the Commonwealth and State industrial arbitration systems operating in New South Wales, dealing with the structure, procedures and powers of the various tribunals. In particular it examines such matters as wage fixation, hours regulation, employment of females and young persons.

This course also includes a study of the law relating to strikes, lock-outs and other forms of industrial action, both under the industrial arbitration statutes and elsewhere.

Finally, it includes a short comparative survey of industrial relations law in New Zealand, the United Kingdom and the United States of America.

PRELIMINARY READING

TEXT BOOK

REFERENCE BOOKS
Lane, P. H. *Some Principles and Sources of Australian Constitutional Law*. Law Book Co., 1964.

15.601 Industrial Relations I

The rules of the workplace, their formulation, enforcement and modification. These rules are framed within three contexts—technical, market or budget, and socio-political. The groups concerned with rule-making develop ideologies to support their rules and institutions. The structure, government, goals and methods of these institutions are studied in some detail.
Industrial relations systems are studied at three levels — the firm, the industry and the nation. Throughout the course emphasis is placed on factors causing changes in a system. Examples will be drawn mainly from the systems of Australia and Britain.

PRELIMINARY READING


TEXT BOOKS


REFERENCE BOOKS

**Britain**


**Australia**


15.602 Industrial Relations II

Comparative industrial relations systems, with emphasis on the diversity of ideas, beliefs, institutions, problems and solutions in industrial relations systems in countries with differing economic, social and political systems, and in different stages of development.

In first term a study will be made of systems at the level of the firm and the industry. In second term studies will be made of differing national systems. Third term will be devoted to study of the process of change in industrial relations.
PRELIMINARY READING

Flanders, A. Industrial Relations: What is Wrong with the System? Faber and Faber, 1965.

TEXT BOOKS

Flanders, A. Fawley Productivity Agreements. Faber, Papercover, 1966.

REFERENCE BOOKS

General


Underdeveloped Countries


15.611 Seminar in Industrial Relations

Industrial conflict and co-operation, including freedom of the worker in the union, in the plant, and in the economy; causes, incidence, symptoms, attitudes, scope, measurement and social control of industrial conflict; and examples of industrial co-operation in various countries.

During the year members of the seminar will make on site inspections of selected industrial establishments where the group will discuss the industrial relations of that plant and industry with those actively involved in it. From time to time members and officers of trade unions, management and government will be invited to contribute to the seminar.
PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS

15.612 Special Problems in Industrial Relations
Three hours per week.

A critical examination of the methodology of industrial relations, covering such topics as the extent and depth of existing knowledge, the formulation of meaningful problems, the establishment of criteria for assessing various systems, the possibility of general theories, the relationship of the subject to other fields of knowledge such as economics, politics and sociology.

A detailed study of particular problems such as the relationship of trade unions to the state, the role of legislation in making industrial rules, the doctrine of rights and responsibilities in industries, the reconciliation of freedom of association with the respect for law and order.

TEXT BOOK
15.701 Mathematics for Commerce*


TEXT BOOKS

REFERENCE BOOKS

15.712 Mathematical Economics

The applications of the calculus and elementary linear algebra to Economics. Topics will be chosen from value theory, business cycle theory and growth theory.

TEXT BOOKS

REFERENCE BOOKS

* This subject will not be offered in 1967.
12.671G Human and Industrial Relations


TEXT BOOKS
Brown, J. A. C. *Social Psychology of Industry.*

REFERENCE BOOKS
Blum, M. *Industrial Psychology and its Social Foundations*.
Freud, S. *Outline of Psychology*.
Garret, H. *Great Experiments in Psychology*.
Ghiselli and Brown. *Personnel and Industrial Psychology*.
James, W. *Textbook of Psychology*.
Klineberg, O. *Social Psychology*.
Marriott, R. *Incentive Payment Systems*.
Maier, N. *Frustration*.
Maier, N. *Psychology in Industry*.
Russell, B. *History of Western Philosophy*.
Russell, B. *Scientific Outlook*.
Wootten, B. *Testament for Social Science*.
Wolpe, G. *Behaviour Therapy*.

14.031G Hospital Accounting

An introduction to generally accepted accounting principles and the fund theory of accounting. The provision and administrative utilization of accounting and statistical data, internal control, budgeting and cost analysis.

PRELIMINARY READING
TEXT BOOKS

REFERENCE BOOKS

15.931G Social and Economic Framework

Topics from the social and economic history of Britain and Australia for the period since 1750, including population change, the spread of industrialisation, business ideologies, the labour movement, the role of government and social legislation.

The structure and working of the Australian economy, including an analysis of the concept and measurement of national income, the composition and significance of social accounts, the monetary system, fiscal and monetary policy, social services, and Commonwealth-State financial relationships.

TEXT BOOKS

REFERENCE BOOKS
15.932G Statistics (Hospital Administration)

The basic elements of probability and statistics, applications of relevance to the hospital administrator, including the concept of probability and random variation, the algebra of probability, random variables and probability distributions, the binomial, normal and Poisson distributions, an introduction to queuing theory, simulation procedures, and inventory control, a review of the basic elements of hypothesis testing and estimation, decision theory, an introduction to vital statistics and demography.

TEXT BOOKS

REFERENCE BOOKS

16.621G Hospital Organization and Management

Theories of management, the administrative structure of hospitals, the nature of and inter-relationships within their departmental organization; principles of planning, organization, control and techniques of investigation; forecasting, co-ordination, direction and command; authority and responsibility; criteria of communication; effects of different organization forms on communication; barriers to communication.

(Includes thirty-five weeks' in-service experience involving hospital attachments and review courses).

TEXT BOOKS

REFERENCE BOOKS
Molesworth, V. *Factors in Effective Communication*. West Publishing Co.
16.631G Comparative Hospital and Health Service Administration

A comparative study of the system of hospital and health service administration in Australia, the United Kingdom, the United States of America and the Union of Soviet Socialist Republics; consideration will be given to their sources of finance; the media through which it is disbursed; the authority and responsibilities of administrative bodies concerned; the planning of their services; methods of staffing with particular reference to medical staffing.

TEXT BOOKS

REFERENCE BOOKS
H.M.S.O. Annual Reports of Ministry of Health.
H.M.S.O. A Hospital Plan for England and Wales.
H.M.S.O. Report of the Committee of Enquiry into the Cost of the National Health Service. (Cmd. 9663).
Institute of Hospital Administrators (U.K.). The Hospitals Year Book (I.H.A.—Annual).
President's Commission on the Health Needs of the Nation. Building America's Health.
Hayes, J. H. Financing Hospital Care in the U.S. Vols. 1, 2 and 3. Blakeston Co. Inc.

(ii) SUBJECTS FOR DIPLOMA IN HOSPITAL ADMINISTRATION

11.261 Principles of Planning, Design and Construction

Principles which underlie the planning of buildings and their design and construction: the functions of architects and constructional engineers; site selection; the architect's brief; specifications; stages in the planning and building process; construction materials and methods; statutory
controls; building regulations; climatic considerations in building design; mechanical services and equipment; constructional costs and cost control.

11.262 Hospital Planning, Design and Construction

The planning of hospitals and their design and construction; assessment of hospital needs; the strategic placing of hospitals; vertical and horizontal planning; work-study as a planning prerequisite; traffic flow; design and equipment of wards and departments; internal decoration; mechanical services; planned maintenance.

12.681 Human Relations in Administration

The content and methods of psychology and determinants of behaviour. Some contemporary theories of social behaviour will be examined and social organisation analysed. Findings in the field of group dynamics, with emphasis on leadership behaviour, will also form part of the subject matter and there will be further studies in communication. (See Hospital Administration I.)

14.022 Hospital Fund Accounting

Introduction to the fund theory of accounting and to generally accepted accounting principles. The recording of hospital transactions in the various funds and the preparation, analysis and interpretation of historical accounting reports.

PRELIMINARY READING

TEXT BOOK

REFERENCE BOOKS

14.023 Hospital Management Accounting

Introduction to the various management accounting techniques which may be used by the hospital administrator as an aid to planning, control and decision-making. The emphasis will be on internal control, budgeting and cost analysis.

TEXT BOOKS


**REFERENCE BOOK**


**15.901 Economics (Hospital Administration)**

An introductory examination of the working of a modern economic system, with some reference to Australian economic institutions and conditions.

The main topics are: consumer demand, cost analysis, market equilibrium, money and banking, pricing of factors of production, investment decisions, international trade, social accounting, social welfare, population trends and policy; and Australian economic institutions, including trade unions, arbitration system, the Tariff Board, the Reserve Bank.

**TEXT BOOKS**


**REFERENCE BOOKS**


**16.011 Hospital Administration I**

The theory of administration; such concepts of administration as responsibility, authority, supervision, organization, delegation and control.

As a specific example, the student will study the administrative structure of the hospital service and of representative hospitals. There will be some instruction in administrative practices and the problems of communication.

**TEXT BOOKS**


REFERENCE BOOKS

16.012 Hospital Administration II

Provides students with an understanding of the relationships:
(a) between hospital governing bodies and the statutory or other authorities under which the bodies are constituted;
(b) between the governing bodies and their administrators;
(c) between the latter and senior department officers, professional and other hospital staff.

Consideration will be given to various forms of departmental organisation and to methods by which the administrator can secure high standards of hospital treatment and care.

16.013 Hospital Administration III

The Australian National Health Scheme, the States hospitals' systems and the functions of the Commonwealth Department of Health and other Commonwealth authorities responsible for hospital and Health service provision.

Sources of finance; the media through which it is disbursed; the authority and responsibility of administrative bodies concerned; the planning of their services; methods of medical staffing.

A brief introduction to the systems of hospital and health service provision in the United Kingdom, the United States of America and the Union of Soviet Socialist Republics.

16.211 Law I (Hospital Administration)

An introduction to the Australian legal system with particular reference to the formal sources of law, and the judicial process, the nature of federalism, the division of legislative power between the Commonwealth and the States, and the relationship between Commonwealth and State laws.

Principles of the law of contract which will be studied in detail, together with the law relating to sale of goods, agency, insurance, bailments and negotiable instruments. Some reference will also be made to the formalities associated with the disposition of property by will, and the concept of the trust.

TEXT BOOKS
REFERENCE BOOKS

16.212 Law II (Hospital Administration)

Principally a study of those general principles of the law of torts which are relevant to the administration of hospitals; for example, principles governing liability for negligence, including vicarious liability for the acts and defaults of servants, independent contractors and others, nuisance, trespass to the person, occupier's liability, liability for breach of statutory duty and employer's liability. Available defences will also be dealt with.

A general survey of other aspects of the law regulating the relationship of employer and employee, including the character and function of Commonwealth and State industrial tribunals and important statutory provisions relating to employment such as provisions for long-service leave and workers' compensation.

Legislation of particular significance in hospital administration, such as Acts and Regulations dealing with registration of births and deaths, dangerous drugs, child welfare.

TEXT BOOKS

REFERENCE BOOKS

16.311 Public Administration

The development of the Commonwealth and States' systems of government; distribution of powers between the Commonwealth and States; functions of Departments and Ministers and Statutory bodies such as Commissions; responsibilities of the Public Service; staffing structure of the Public Service, its methods of recruitment and training; some reference to systems of public administration in other countries.

TEXT BOOK
24.001 Organisation and Management Theory

The course will be presented in two main sections, Organisation Theory and Management Theory. It will be prefaced by an examination and evaluation of the contributions to theory of such writers as F. W. Taylor, H. Fayol, E. Mayo, L. F. Urwick, M. P. Follett, and C. Barnard. Then will follow an analysis of organisation under the following headings: the organisation and its goals; the organisation as a system; the organisation as a structure; organisational planning; the informal structure; the tools of organisational analysis. Under management theory students will be required to examine the functions of the manager, his role in organisational integration, criteria for measuring managerial performance, and the concept of professional management.

TEXT BOOKS

REFERENCE BOOKS

24.002 Behavioural Science

This strand will introduce students to the psychological and sociological factors affecting organisational behaviour in general, and the individual and the group in particular. Organisations are viewed as human systems subject to the interplay of individual and group psychological factors under varying conditions of constraint. The course will begin with a general introduction to psychology with special emphasis on individual differences, perception, learning and motivation. It will deal briefly with the determinants of behaviour, the basic processes of personality development, and learning theory.

Students will then be introduced to a study of individual and group relations within the organisation. This part of the course will be directed
towards the following main areas: the individual and his place in the organisation, informal organisation and its relations with the formal structure, group dynamics, systems and sub-systems, individual and group motivation, communications within the organisation, leadership theory, the nature of authority, human engineering principles, human behaviour in marketing situations, techniques of personnel control.

TEXT BOOKS
McGregor. The Human Side of the Enterprise.
March and Simon. Organisational Behaviour — Organisations.

REFERENCE BOOKS
Argyris, C. Personality and the Organisation.

24.003 Quantitative Methods

This strand will be concerned with the methodology of a quantitative approach to decision making in complex situations. It will consist of the presentation of the decision making process in a logical manner introducing the concepts of scientific method and of statistical and mathematical techniques as they become applicable. A broad outline of the strand is: Problem Formulation requiring an analysis of the overall operation resulting in the determination of objectives, the selection of suitable measures of effectiveness and system parameters. Model Construction requiring first the search for a relationship between the measure of effectiveness and the set of system parameters, and second the quantification of the model requiring the introduction of statistical techniques. Model Solving requiring the optimisation of the measure of effectiveness with respect to the set of system parameters using analytical and enumerative techniques and vicarious experimentation. Electronic Data Processing covering an introduction to the use of EDP in business situations and decision problem areas.

TEXT BOOKS
24.004 Management Accounting

The subject will be divided into two main areas:

1. Initially the student will be provided with an introduction to accounting concepts and the mechanics of double entry and historical recording. Instruction will be given in the preparation of accounting reports and data with emphasis on accounting for administrative needs.

2. The second part of the subject will consist of an introduction to the principles and practices of finance and their applications in business administration.

Throughout this subject considerable use of the case method will be made and it is expected that the student will become aware of the practical implications of what he has learnt and proficient in his use of accounting and financial techniques.

TEXT BOOKS

REFERENCE BOOKS

24.005 and 24.105 Social Framework of Business

The first part of this course is concerned with analysing the significance of those institutions which have a direct impact on the modern business
organisation. The role of government, the public service and the other administrative arms of government in modern society will be examined, and in particular within the Australian context. The role of trade unions and employer organisations the impact of like voluntary institutions on business will also be examined. The social status of the modern corporation will be analysed, and with it the obligations of business in the modern economy. The social responsibilities of the corporation and of its managers to the various groups in society will be viewed.

In the second part of the course students will be expected to examine in detail the phenomenon of the American New Deal and the changes which have overtaken the American economy during the last half century. The nature of modern capitalism will be reviewed, together with the impact upon it of Marxism and other forms of political socialism.

24.005
TEXT BOOKS

REFERENCE BOOKS

24.105
TEXT BOOKS

REFERENCE BOOKS

24.006 Business Economics
Business Economics may be defined as the integration of economic theory and business practice for the purpose of facilitating decision making and forward planning by management in the face of uncertainty. The subject
will cover macro-economics discussing such topics as national income, business cycles and economic policy from the point of view of the economic environment of the firm. It will also cover selected topics from micro-economics such as production theory, price theory and capital budgeting. The final section of the course will briefly survey forecasting methods.

PRELIMINARY READING

TEXT BOOKS

REFERENCE BOOKS

24.007 Production

This strand will be concerned with organisation of the production department and engineering—economic analysis such as plant location, plant layout, product scheduling and lead-time, equipment replacement theory and depreciation and purchasing policies compared with manufacturing policies. The principles and techniques of methods engineering introducing the planning and installation of manufacturing plants; techniques of work measurement, of methods improvement, work simplification and work design.

Production planning, control system and cost analysis covering job
lot production, repetitive batch production and continuous line production; factors involved in the manufacture of selective engineering components and inter-changeable engineering components.

Principles and techniques of quality control, sampling and control charting. Solution techniques for inventory, queueing, scheduling and allocation problems in the manufacturing activity.

TEXT BOOKS


REFERENCE BOOKS


24.008 Marketing

This strand is concerned with providing the student with an understanding of the principles of marketing and introducing him to the problems of marketing management. Part I of the course will be concerned with the marketing environment and how that environment creates management problems. This section of the course will cover an introduction to the marketing problem, analysis of market transactions and a study of consumer behaviour. Parts 2 and 3 of the course will be concerned with the approach to the solution of marketing management problems. This section of the course will deal with the specific areas of product planning, pricing, channels of distribution, promotion(personal and non-personal), organisation and finally control. Throughout the course there will be an emphasis on marketing policy and the importance of public and private institutions in the formation of marketing policy.

TEXT BOOKS

Beckman and Davidson. Marketing. 7th ed., Ronald Press.
REFERENCE BOOKS


24.009 Business Policy

This strand is an important one in the teaching of business administration because it brings together other strands, integrating them and applying the various analytical tools discussed elsewhere, to situations in which policy for the organisation as a whole has to be formulated, decisions taken and carried into effect. It is not only advisable but highly desirable that students should be introduced at this stage in the programme to a comprehensive range of business policy cases. These will be drawn from many sources—from textual case studies, from the Harvard series and from local examples. Students will be expected to analyse the cases placed before them and to present their own solutions to the problems raised, make the appropriate decisions and outline the subsequent procedures in implementation. A projection of the policies selected will be required together with their expected results.

TEXT BOOKS


REFERENCE BOOKS

Harvard Business School *Case Studies*.

*Reports of the Commonwealth Tariff Board*.

*Reports of the Commonwealth Conciliation and Arbitration Commission*.

*Reports of State Wage Fixing and Conciliation Tribunals*.

24.010 International Business

This course is designed to introduce students to an understanding of the ramifications of international business in general and of the international business corporation in particular. Modern society has become accustomed to the phenomenon of the business corporation with operating and/or trading branches in many countries. In particular the role of the American, British and German based international corporations will be studied from the standpoint of their trading philosophies, their financial, production and marketing policies, as well as their attitudes to the national economies in which they have sought domicile. The problems such corporations have raised, as well as solved, will be examined.
PRELIMINARY READING


TEXT BOOKS


REFERENCE BOOKS


24.203 Advanced Quantitative Methods

This course will pursue in depth special aspects of particular problems already introduced during the first year, or, as the case may be, second year strand.

24.204 Advanced Management Accounting

This course will pursue in depth special aspects of particular problems already introduced during the first year, or, as the case may be, second year strand.

24.208 Advanced Marketing

Pursues in depth special aspects of particular problems already introduced during the first year, or, as the case may be, second year strand.

24.211 Finance

Introduction to the principles and practices of finance and their application in business administration. Problems of short and long-term debt and capital financing; methods of security distribution; financial expansion and reorganisation; the operation of specialised financial institutions; the money market; and other related topics will be discussed. Analysis of long-term investment opportunities, including criteria for selection; the use of time-adjusted figures; the consideration of uncertainty will be included in the course.

TEXT BOOKS


**REFERENCE BOOKS**
Australian Reprint, 1964.

24.212 Business Planning

Designed to examine the basic concepts underlying short and long-range business planning. It will consider various techniques of forecasting, as well as procedures and controls required for effective implementation.

Also examines the problems associated with organisation for planning, including the degree of formalisation required, and the qualifications and experience needed by planning personnel.

**TEXT BOOKS**

**REFERENCE BOOKS**

24.213 Business and Law

The impact of law on business is an overlapping of and controlling factor on various strands dealt with in this course. The effect of the law as a directing or inhibiting influence will affect consideration in the fields of Management, Accounting and Finance, Social Framework of Business, Marketing, Business Planning, International Business, Employee Relations and Business History.

Certain Acts will be discussed as to the broad principles and background thereof in order to indicate the correlation between social and legislative development affecting management in aspects of planning, recording and negotiating.

Whilst this cannot, and does not attempt to be more than a brief examination of legal principles, the broad relationship between business and the law is fundamental to management.
TEXT BOOKS

REFERENCE BOOKS

24.214 Employee Relations
This strand will examine recruitment policies and practices, selection methods, induction training and education (educational psychology and method, e.g., case studies, programmed learning, sensitivity training); wage and salary administration; the New South Wales and Commonwealth systems of conciliation and arbitration; regulation by Statute of the employer-employee relationships; the organisation and policies of employer associations and Trade Unions; staff counselling and appraisal. The atypical employee. State and community agencies and services. Company medical programmes. Stimulating innovation and enterprise.

TEXT BOOKS

REFERENCE BOOKS

24.215 Business History
This strand will be concerned with an examination of the historical evolution of modern business. Attention will be paid to the nature and role of business in the pre-industrial age. Special emphasis will be given to its evolution since 1750. Students will be required to study, as special
areas, the evolution of business since 1750 in the United Kingdom, since 1850 in the United States, and since 1900 in Australia. Some evaluation will be offered of what is sometimes called the business society.

TEXT BOOKS

REFERENCE BOOKS
DEPARTMENT OF MARKETING

28.101 Principles of Marketing

A study of marketing structure, organization and behaviour; marketing institutions, functions and channels of distribution; policies and methods in the distribution of consumer and industrial goods; costs and efficiency; public and private regulations.

TEXT BOOK

REFERENCE BOOKS

SUGGESTED READINGS

28.102 Case Studies in Marketing

Designed to be taken concurrently with 28.101 Principles of Marketing or as a second course for non-marketing majors. Through the use of case studies the students will be able to pursue in detail the fundamentals they learn in Principles of Marketing. Cases will be assigned to run concurrently with the material being covered in Principles. Part one of the strand will look at cases dealing with the institutions of marketing and analysis of consumer behaviour. Cases in part two will cover the functional management problem areas. Cases dealing with marketing policy will be employed in part three of the strand.

TEXT BOOKS

REFERENCE BOOKS
28.113 Marketing Management  
(Not offered in 1967)

Decision making in marketing management, analysis of the marketing structure, marketing channels and marketing institutions in developing effective marketing programmes. Determination of advertising, distribution, product planning and pricing policies. Selecting, training, organizing and supervising the sales force. Analysis of marketing management procedures to be supplemented with the case study method.

28.133 Marketing Research  
(Not offered in 1967)

Emphasizes the role that marketing research plays in the making of marketing decisions. Wherever possible case material will be introduced to highlight the problems involved in relating research to the final decision.

Fundamentals: What is marketing research, the scientific method, research design, the nature of data, data collection. Procedures: Project planning and problem formulation, design of the data collection procedure, sampling, tabulation, analysis, report preparation. Functions: Description, explanation, prediction, evaluation. Application: Consumer research, advertising research, product research, sales research.
SCHOOL OF POLITICAL SCIENCE

Courses in the School of Political Science are concerned with the study of political ideas, institutions and activity in such a way as to encourage a critical understanding of the problems and processes of government and politics in different societies and at different times, and of some of the main theories that have been developed to account for, and sometimes to advocate, these governmental forms and actions.

54.111 Political Science I

Students are given some idea of the range and variety of political studies, the nature of politics and political science, and of problems in the analysis of institutions and processes of government, and there is also a general study of Australian government and of some special issues and problems in Australian politics.

TEXT BOOKS

REFERENCE BOOKS

* Strongly recommended.
54.112 Political Science II (Pass)

The government and politics of the United States and of Soviet Russia. Special reference is made, on the one hand to Marxist theory and practice in Russia, and, on the other, to ideas of constitutionalism and democracy in the United States.

TEXT BOOKS

(a) American Government and Politics:

(b) Russian Government and Politics:


REFERENCE BOOKS

(a) American Government and Politics:

* Strongly recommended.
(b) **Russian Government and Politics:**


Plamenatz, J. *German Marxism and Russian Communism.* Longmans, 1954.


**54.122 Political Science II (Distinction)**

British and American liberal-democratic thought and its Marxist critics in the nineteenth and twentieth centuries. Students intending to take the course should consult the School of Political Science for reading lists and other details.

Particulars of other courses offered by the School of Political Science will be found in the Handbook of the Faculty of Arts or may be obtained from the School.

*Strongly recommended.*
11.011H History of Fine Arts

An outline of the development of nineteenth and twentieth century painting and sculpture. Follows the movements concerned in the development of modern art from the stylistic background of the European tradition to contemporary works. Development of some phases of painting and sculpture during the Ancient, Medieval and Renaissance epochs. The influence of religious, economic and social factors on the more important works of the period.

TEXT BOOKS

REFERENCE BOOKS

Reading lists are issued progressively during the course.

* Details of advanced electives offered by the Department will be found in the University Calendar, or may be obtained on application to the office of the Department.
11.021H History of Architecture

The role of the architect; architecture as an art, a science, and a practical profession; the origins of architectural form in ancient civilizations, and the development of these forms throughout the Middle Ages and the Renaissance; the effects of the Industrial Revolution and its aftermath, and the growth of modern architecture; the development of an Australian idiom in architecture and building.

TEXT BOOKS

REFERENCE BOOKS
A list will be issued early in the lecture series.

26.301 Music

A brief survey of music from the earliest times of documented history to the present day in the context of particular societies and periods. Many of the recorded examples used will be European music of a kind normally heard in the concert hall, but wherever possible European art music will be presented in juxtaposition with the practice of traditional or folk music of all continents (including the music of the Australian Aborigines) and with the high art music of Asian countries. Includes continuity of improvisational methods from early periods to the development of jazz, and samples of the latest developments in contemporary music (including electronic music). Musical training is not a prerequisite.

TEXT BOOKS

26.501 English

Basically, the course will aim at stimulating an interest in literature, through a study of twentieth century texts. The tutorials will be used, in the main, for an examination of the development and uses of the English language.

TEXT BOOKS
Ernest Hemingway. A Farewell to Arms. Penguin.

All the texts are available in Penguin paperback editions, but any complete edition will do.

**26.511 History**

An introduction to modern Western civilization through the study of six special periods of stress and political, intellectual, economic and social change. These are the Renaissance and Reformation, the English revolution of the seventeenth century, the American and French revolutions of the eighteenth century, the industrial revolution of the eighteenth and nineteenth centuries and the Russian revolution of 1917.

**TEXT BOOKS**

(1) *Renaissance and Reformation*
Hale, J. R. *Machiavelli and the Renaissance*. Teach Yourself History.

(2) *The English Revolution*

(3) *The American Revolution*

(4) *The French Revolution*

(5) *The Industrial Revolution*

(6) *The Russian Revolution*

**26.521 Philosophy**

A general introduction to philosophy. The course deals with differences between philosophical and other questions; the distinction between necessarily true or necessarily false and contingent statements; the broad differences between empiricism and rationalism; the relation of knowledge or beliefs to the evidence for them. An introductory account is given of some important philosophical issues such as: causality and scientific laws; determinism and free will; the relation of mental and physical; the existence of God.
TEXT BOOKS
Hamblin, C. L. Elementary Formal Logic. Hicks Smith.

REFERENCE BOOKS
Wollheim, R. Hume on Religion. Fontana.
Keene, G. B. Language and Reasoning. van Nostrand.

26.541 Political Science
Serves both as an introduction to the Advanced Elective 26.542 Political Science and as a unit in its own right for students taking no further Political Science courses.
Approximately 10 lectures will be devoted to discussing some fundamental questions about politics in general—what politics is about, the meaning of a political system, concepts such as state, law, government, rights, etc. The other 20 lectures will be about 3 major political systems, Great Britain, the U.S.A, and Australia, showing both the common and the distinctive characteristics of each, and using these examples to illustrate some general questions about political institutions and ideas.

TEXT BOOKS

REFERENCE BOOKS
26.571 An Introduction to Modern Drama

Serves as an introduction to modern drama through the study of plays by Ibsen, Chekov and other writers, covering the range of dramatic activity from Naturalism to the Absurd.

Students, through a critical examination of plays in performance at the Old Tote Theatre (situated in the grounds of the University), also have an opportunity to enjoy the direct experience of theatre. Directors of current Old Tote productions take part in the course.

TEXT BOOKS
O'Neill. *The Emperor Jones*.
O'Neill. *Mourning Becomes Electra*.
Miller. *Death of a Salesman*.

With additional assignments to be prescribed. Plays in performance at the Old Tote Theatre are also prescribed for study, and students of the course are required to attend one performance of each play presented during the academic year.

26.601 History of Technology

Designed to show that the development of the human race is closely linked with technological change. Every major development is to be seen against the historical background of the times and the changing socio-economic pattern. The subject will be dealt with in the following historical periods: (i) Prehistoric Times. (ii) The early civilizations of Mesopotamia, Egypt, India and China. (iii) Classical Antiquity. (iv) Islamic Times and the Middle Ages. (v) Renaissance and the Age of Enlightenment. (vi) The beginning of the Industrial Revolution.

TEXT BOOK

REFERENCE BOOK
TIMETABLE

In general, subjects are arranged in numerical order, under the heading of the School concerned. Humanities subjects appear at the end of the table. The times at which subjects not included in this list are available may be ascertained on application to the School or Department concerned.

The times shown are provisional and are subject to alteration. Students must consult the notice-boards for information about any alterations to the Timetable.

The inclusion of a subject in this list does not necessarily mean that it will be offered. If there are insufficient enrolments for particular subjects, these subjects may not be offered. Where alternative times are shown, such subjects may not be offered more than once if there are insufficient enrolments.

The final allocation of students to particular tutorials will be made on enrolment and cannot be varied thereafter except with the permission of the Head of School concerned.

A Timetable showing room numbers will be posted on notice-boards before first term begins.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
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<tbody>
<tr>
<td>10.001 Mathematics I</td>
<td>M. 9-10, 11-12, Th. 10-11, 12-1</td>
<td>To be allocated</td>
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<td>10.111 Pure Mathematics II</td>
<td>M. 2-3, W. 10-11, Th. 2-3 and 4-5;</td>
<td>M. 3-4 or Th. 3-4</td>
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<td>or M. 3-4, W. 10-11, Th. 3-5;</td>
<td>M. 2-3 or Th. 2-3</td>
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<td>or M. 6-8, Th. 3-5;</td>
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<td>or W. 6-8, Th. 2-3, and 4-5</td>
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<td>or M. 6-8, W. 6-8</td>
<td>M. 5.3-6 or 8-8.30</td>
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<td>10.121 Pure Mathematics II (Higher)</td>
<td>M. 2-4, W. 9-11, Th. 2-4</td>
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<tr>
<td>10.112 Pure Mathematics III</td>
<td>M. 11-12, Tu. 9-10, W. 11-12, Th. 10-11</td>
<td>To be allocated</td>
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<td>or M. 6-8, W. 6-8</td>
<td>or M. 8-8.30 and W. 8-8.30.</td>
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<tr>
<td>10.112 Pure Mathematics III (Higher)</td>
<td>M. 4-5, Tu. 9-11, W. 9-10, W. 11-12</td>
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### School of Applied Psychology

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<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
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<tbody>
<tr>
<td><strong>12.011 Psychology I</strong></td>
<td>T. 4-5, Th. 4-5, F. 4-5; or M. 7-9, T. 6-7</td>
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<td>Practical: T. 11-1; or T. 2-4; or W. 11-1; or Th. 9-11; or F. 11-1; or F. 6-8</td>
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<tr>
<td><strong>12.012 Psychology II</strong></td>
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<td>Practical (2 hours) and Tutorial (1 hour): To be arranged; times available on all days of week.</td>
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<td>Psych. Testing: T. 3-5; or Th. 3-5; or M. 7-9</td>
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<td><strong>12.013 Psychology III</strong></td>
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<td>(also 12.023 Psychology III Old Course)</td>
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<td><strong>12.651 Psychology (Industrial Relations)</strong></td>
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<td><strong>12.691 Behavioural Science</strong></td>
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<td>F. 3-4 or F. 4-5</td>
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<td>M. 4-5 or Th. 7-8</td>
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<td>M. 7-8, Th. 7-9</td>
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<td>M. 8-9, F. 6-8</td>
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<td>M. 5-6, Th. 5-7</td>
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<td>D</td>
<td>M. 7-8, Th. 7-9</td>
<td>[or Th. 6-7 or Th. 7-8</td>
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<td>M. 10-11 or M. 11-12 or M. 12-1 or</td>
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<td>T. 10-11</td>
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<td>W. 5-6 or W. 8-9</td>
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<td>14.121 Government Accounting</td>
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<td>14.131 Auditing and Internal Control</td>
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<td>14.151 Cost Accounting</td>
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<td>14.163 Accounting Honours Seminar III</td>
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<td>14.201 Taxation Law and Practice</td>
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<tr>
<td>14.202 Corporation Law</td>
<td>T. 3-4, Th. 3-4 or T. 5-6, Th. 5-6 or T. 8-9, Th. 7-8</td>
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* A and B are alternative groups for students in full-time courses, C, D and E are alternative groups for students in part-time courses. Students must select the same groups for 14.111 Accounting I and 15.101 Economics I.
School of Accountancy (continued)

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<th>Lectures</th>
<th>Tutorials</th>
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<td>14.203 Trustee Law and Accounting</td>
<td>T. 10-11, F. 10-11 or T. 6-7, F. 6-7</td>
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<tr>
<td>14.211 Commercial Law</td>
<td>T. 12-1, W. 9-10 or T. 6-7, W. 6-7</td>
<td>M. 11-12 or M. 2-3 or W. 10-11 or W. 12-1 or M. 6-7 or M. 7-8 or M. 8-9 or T. 5-6 or T. 7-8 or T. 8-9</td>
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<td>14.212 Administrative Law</td>
<td>T. 7-8, W. 7-8</td>
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<td>14.301 Production</td>
<td>M. 4-5, Th. 3-4 or M. 6-7, Th. 6-7</td>
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<td>14.321 Business Finance</td>
<td>T. 12-1, W. 11-12 or T. 5-6, W. 5-6 or T. 6-7, W. 6-7</td>
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<td>14.322 Data Processing and Information Systems</td>
<td>T. 11-12, F. 12-1 or T. 7-8, F. 7-8</td>
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<td>14.332 Operations Research in Business</td>
<td>M. 11-12, Th. 4-5 or M. 7-8, Th. 7-8</td>
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<td>14.342 Development of Accounting Thought</td>
<td>M. 6-7, Th. 6-7</td>
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<td>14.402 Organisation Theory</td>
<td>T. 4-5, Th. 4-5</td>
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School of Economics

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<td>M. 9-10 or M. 11-12 or M. 2-3 or M. 4-5 or W. 9-10 or W. 10-11 or W. 12-1 or F. 10-11 or F. 11-12 or F. 12-1 or F. 2-3 or F. 3-4 or F. 4-5</td>
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<td>C*</td>
<td>M. 6-7, Th. 6-7</td>
<td>M. 7-8 or Th. 8-9</td>
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<td>D*</td>
<td>M. 6-7, Th. 6-7</td>
<td>M. 5-6 or M. 8-9</td>
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<td>E*</td>
<td>M. 6-7, Th. 6-7</td>
<td>M. 7-8 or Th. 5-6 or Th. 7-8</td>
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* A and B are alternative groups for students in full-time courses, C, D and E are alternative groups for students in part-time courses. Students must select the same groups for 14.111 Accounting I and 15.101 Economics I.
## School of Economics (continued)

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<tr>
<th>Subject</th>
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<tr>
<td>15.102 Economics II</td>
<td>M. 11-12, W. 10-11</td>
<td>T. 9-10 or T. 10-11 or T. 12-1 or T. 2-3 or Th. 9-10 or Th. 10-11 or Th. 12-1 or Th. 2-3</td>
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<tr>
<td>15.103 Economics III</td>
<td>M. 6-7, W. 7-8</td>
<td>M. 5-6 or M. 7-8 or M. 8-9 or W. 5-6 or W. 6-7 or W. 8-9</td>
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<tr>
<td>15.104 Advanced Economic Analysis</td>
<td>To be arranged</td>
<td>T. 9-10 or T. 10-11 or T. 11-12 or T. 12-1 or Th. 9-10 or Th. 10-11 or Th. 12-1 or Th. 2-3</td>
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<tr>
<td>15.112 Economics II</td>
<td>M. 11-12, W. 10-11, M. 6-7, W. 7-8</td>
<td>M. 3-4°</td>
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<td>15.113 Economics III</td>
<td>T. 2-3, Th. 11-12, T. 7-8, Th. 6-7</td>
<td>M. 7-8°</td>
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<tr>
<td>15.173 Economics III M</td>
<td>Not available, 1967</td>
<td>Th. 3-4°</td>
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<tr>
<td>15.200 Economic History I</td>
<td>M. 3-5 or M. 7-9</td>
<td>T. 5-6°</td>
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<tr>
<td>15.210 Economic History I (H)</td>
<td>M. 3-5 or M. 7-9</td>
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<td>15.201 Economic History II</td>
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<tr>
<td>15.203 Economic History IV</td>
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*Tutorials may last more than one hour and students should not make commitments for the ensuing hour.*
### School of Economics (continued)

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<th>Subject</th>
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<tbody>
<tr>
<td>15.211 History of Economic Thought</td>
<td>W. 11-1 or W. 6-8</td>
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<tr>
<td>15.221 Public Finance and Fiscal Policy</td>
<td>Not available, 1967</td>
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<tr>
<td>15.231 Financial Institutions and Policy</td>
<td>W. 6-8</td>
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<tr>
<td>15.241 Economic Development</td>
<td>T. 2-4 or T. 6-8</td>
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<tr>
<td>15.251 Economics of Industry</td>
<td>Th. 2-4 or Th. 6-8</td>
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<tr>
<td>15.261 Welfare Economics</td>
<td>Not available, 1967</td>
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<tr>
<td>15.271 International Economics</td>
<td>F. 6-8</td>
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<tr>
<td>15.281 Labour Economics</td>
<td>M. 11-1 or M. 6-8</td>
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<tr>
<td>15.291 Seminar in Economic Theory and Policy</td>
<td>Not available, 1967</td>
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<tr>
<td>15.301 Comparative Economic Systems</td>
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<tr>
<td>15.401 Business Statistics A*</td>
<td>M. 12-1, W. 11-12</td>
<td>T. 10-11 or T. 11-12 or T. 12-1 or T. 2-3 or T. 3-4 or T. 4-5</td>
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<td>B*</td>
<td>M. 5-6, W. 5-6</td>
<td>T. 5-6 or T. 6-7 or T. 7-8 or T. 8-9</td>
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<td>C*</td>
<td>M. 7-8, W. 7-8</td>
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<td>15.411 Statistical Analysis I</td>
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<td>15.412 Statistical Analysis II</td>
<td>Th. 7-9, F. 6-8</td>
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<td>15.421 Applied Statistics</td>
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<td>15.431 Econometrics</td>
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A*, B* and C* are alternative times.
# School of Economics (continued)

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<td>15.441 Seminar in Statistics</td>
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<tr>
<td>15.501 General Law</td>
<td>T. 12-1, W. 9-10 or T. 6-7, W. 6-7</td>
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<tr>
<td>15.511 Industrial Law I</td>
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<td>15.512 Industrial Law II</td>
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<td>15.521 Constitutional Law</td>
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<tr>
<td>15.601 Industrial Relations I</td>
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<td>15.602 Industrial Relations II</td>
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<td>15.611 Seminar in Industrial Relations</td>
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<td>15.612 Special Problems in Industrial Relations</td>
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<tr>
<td>15.701 Mathematics for Commerce</td>
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<tr>
<td>15.712 Mathematical Economics</td>
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## School of Business Administration

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<td>First Year Full-Time.</td>
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<tr>
<td>24.001 G Organization and Management Theory</td>
<td>W. 2-4</td>
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<td>24.002 G Behavioural Science</td>
<td>W. 4-5, W. 6-9</td>
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<tr>
<td>24.003 G Quantitative Methods</td>
<td>T. 1-3</td>
<td>—</td>
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<tr>
<td>24.004 G Management Accounting</td>
<td>Th. 6-8</td>
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### Second Year Full-Time

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<tr>
<td>24.009 G Business Policy</td>
<td>T. 3-5, T. 6-8</td>
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<tr>
<td>24.010 G International Business</td>
<td>W. 6-7</td>
<td>—</td>
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<tr>
<td>24.105 G Social Framework of Business</td>
<td>T. 2-3</td>
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<tr>
<td>24.208 G Advanced Marketing</td>
<td>Th. 10.30-12.30</td>
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<tr>
<td>24.211 G Finance</td>
<td>W. 3-5</td>
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<tr>
<td>24.212 G Business Planning</td>
<td>M 9-11 a.m.</td>
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<tr>
<td>24.214 G Employee Relations</td>
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### First Year Part-Time

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<td>W. 2-4</td>
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</tr>
<tr>
<td>24.002 G Behavioural Science</td>
<td>W. 4-5 and W. 6-9 or W. 4-5 and Th. 6-9</td>
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<td>24.004 G Management Accounting</td>
<td>W. 6-8 or Th. 6-8</td>
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<td>24.005 G Social Framework of Business</td>
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School of Business Administration (continued)

Second Year Part-Time

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<tr>
<td>24.003 G</td>
<td>Quantitative Methods</td>
<td>T.</td>
<td>6-8</td>
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<tr>
<td>24.006 G</td>
<td>Business Economics</td>
<td>T.</td>
<td>3-5</td>
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<td>24.007 G</td>
<td>Production</td>
<td>W.</td>
<td>7-8</td>
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<td>24.008 G</td>
<td>Marketing</td>
<td>Th.</td>
<td>6-8</td>
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<td>24.010 G</td>
<td>International Business</td>
<td>W.</td>
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Department of General Studies (Humanities Subjects)

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<td>History of Fine Arts</td>
<td>F.</td>
<td>10-11</td>
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<tr>
<td>11.121 H</td>
<td>History of Architecture</td>
<td>Th.</td>
<td>2-3</td>
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<tr>
<td>26.301</td>
<td>Music</td>
<td>T.</td>
<td>10-11; or Th. 7-8</td>
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<tr>
<td>26.501</td>
<td>English</td>
<td>W.</td>
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<td>26.511</td>
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<td>M.</td>
<td>9-10; or T. 9-10; or M. 7-8 Th. 7-8</td>
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<td>26.521</td>
<td>Philosophy</td>
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<td>9-10; or M. 6-7</td>
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<td>26.541</td>
<td>Political Science</td>
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<td>26.571</td>
<td>An Introduction to Modern Drama</td>
<td>M.</td>
<td>4-5    Th. 10-11*</td>
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<tr>
<td>26.601</td>
<td>History of Technology</td>
<td>F.</td>
<td>10-11; or M. 6-7</td>
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* Tutorials in 26.501 English and 26.571 An Introduction to Modern Drama are held every second week.
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<th>Subject</th>
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<tr>
<td>28.101 Principles of Marketing</td>
<td>T. 2-3, W. 11-12 or T. 6-7, W. 6-7</td>
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<tr>
<td>28.102 Case Studies in Marketing*</td>
<td>M. 12-1, T. 12-1</td>
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**School of English**

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<td>W. 11-12, Th. 11-12, F. 11-12</td>
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<tr>
<td>50.112 English II</td>
<td>T. 12-1, Th. 9-10, F. 10-11</td>
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**School of History**

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<td>T. 3-4, F. 3-4</td>
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<tr>
<td>51.112 History II</td>
<td>M. 12-1, F. 2-3</td>
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**School of Philosophy**

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<td>T. 11-12, W. 10-11, Th. 3-4</td>
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<td>52.112 Philosophy II</td>
<td>M. 12-1, plus 3 options</td>
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* An additional group to be arranged if enrolments exceed limit.
### School of Sociology

<table>
<thead>
<tr>
<th>Subject</th>
<th>Lectures</th>
<th>Tutorials</th>
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<tbody>
<tr>
<td>53.111 Sociology I</td>
<td>M. 12-1, T. 12-1, W. 9-10</td>
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<tr>
<td>53.112 Sociology II</td>
<td>Various alternatives — consult School of Sociology</td>
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<td>53.113 Sociology III</td>
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### School of Political Science

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<th>Subject</th>
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<th>Tutorials</th>
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<tbody>
<tr>
<td>54.111 Political Science I</td>
<td>W. 12-1, Th. 4-5, F. 12-1</td>
<td>1 hour to be arranged</td>
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<td></td>
<td>or T. 6-7, Th. 7-9</td>
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<tr>
<td>54.112 Political Science II</td>
<td>W. 2-3, Th. 3-4</td>
<td>1 hour to be arranged</td>
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### School of History and Philosophy of Science

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<th>Subject</th>
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<tr>
<td>62.151 History &amp; Philosophy of Science I</td>
<td>M. 9-10, T. 9-10, F. 9-10</td>
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<tr>
<td>62.152 History &amp; Philosophy of Science II</td>
<td>M. 10-11, T. 10-11, F. 10-11</td>
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